

**NOTICE OF SPECIAL SESSION
DECEMBER 21, 2016 - 3:00 P.M.
JEFFERSON COUNTY COMMISSION**

There will be a Special Session of the Jefferson County Commission on Wednesday, December 21, 2016 at 3:00 p.m. in the County Commission meeting room located at the Old Charles Town Library 200 E. Washington Street, Charles Town, West Virginia 25414.

The Commission will be meeting to authorize the afternoon of Friday, December 23rd, 2016 being treated as if it were an official holiday and county employees may be excused from their work duties on the afternoon of December 23rd, 2016 for four hours without charge against accrued annual leave.

The Commission will observe as holidays, any national, state or other election day throughout the county, and all days which may be appointed or recommended by the Governor, of this State, or the President of the United States, as days of Thanksgiving, or for the general cessation of business, any day or part thereof designated by the Governor as time off, without charge against accrued annual leave, for state employees statewide may also be time off for county employees if the County Commission elects to designate the day or part thereof as time off, without charge against accrued annual leave for county employees. Any entire or part state wide day off designated by the Governor may, for all courts be treated as if it were a legal holiday, as provided for in 2-2-1 of the West Virginia code, as amended.

By the Order of the Jefferson County Commission
Patricia A. Noland, President