



**Jefferson County**  
**Board of Zoning Appeals**  
**Thursday, February 23, 2017, 2:00 p.m.**

Members  
Tyler Quynn, Chair  
Jeffrey Bannon, Vice Chair  
Matt Knott  
Ted Schiltz  
Jeff Bresee  
Deirdre Catterton, Alternate

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance pm Samuel Street, in Charles Town, West Virginia. Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Approval of the minutes from the January 12, 2017 meeting.
2. Swearing in of members of the public intending to provide testimony.
3. Variance request by Michael Witteried, applicant, from Section 9.7, Appendix A and B to reduce the building setbacks for a lot that is greater than 2 acres (40' Front, 15' Side and 50' Rear) to the setbacks required for a lot that is 40,000 square feet to 2 acres (25' Front, 12' Side and 12' Rear). Property Owners: Linda P. Conn & Marshall T. Campbell. Property Location: Properties located on the east & west side of War Admiral Blvd at its intersection with Currie Road. District: Charles Town (02); Map: 2; Parcel: 18.1; Size: 2.21; Zone: Rural; File: ZV17-01.
4. Zoning Administrator's Report
  - a. Monthly Zoning Certificate Activity Report
5. Legal Update
  - a. Possible executive session on the follow pending lawsuits: None.
  - b. Discussion with possible deliberative session and signing of draft findings/decisions.

Meeting January 12, 2017

- i. Appeal of the Zoning Administrator's determination by Thomas Hayden, President of the Runnymede Homeowners Association, to permit Lisa and James Boyer to operate a dog kennel (#ZC16-37) located at 5404 Kabletown Road in Charles Town. File: AP16-02.
- ii. Variance request by CTSS, LLC, property owner, from Section 4.11A.2 & 8.9A.10 and Appendix B File: ZV16-27
- iii. Variance by Alex Arneson and Christina Firaben from Section 5.7(b). File: ZV16-28.