

AGENDA
JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION - JANUARY-MARCH 2017
THURSDAY, MARCH 2, 2017
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- February 9, 2017 FY18 Budget Forum
- February 13, 2017 Budget Presentations
- February 14, 2017 Budget Presentations
- February 14, 2017 Board of Review and Equalization
- February 15, 2017 Budget Presentations
- February 16, 2017 Regular Meeting
- February 16, 2017 Board of Review and Equalization
- February 17, 2017 Budget Presentations

APPROVAL OF ACCOUNTS PAYABLE

- February 23, 2017
- March 2, 2017

APPROVAL OF MANUAL CHECKS

- March 2, 2017

APPROVAL OF PAYROLL

- February 23, 2017

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action

2. 10:00 a.m. Pete Dougherty, Sheriff
 - Approval of Sheriff's Reserve Deputies - Discussion/Action
 - Homeless, Vagrancy issues & safety concerns of citizens of Patrick Henry Estates - Discussion/Action (JT)
3. 10:15 a.m. Ronda Eddy, Jefferson County Day Report Center, Inc.
 - Approval of the Community Corrections Grant Application, Resolution of the Community Corrections Subcommittee, and Resolution of the Jefferson County Commission -Discussion/Action
4. 10:30 a.m. Interview/Appointment to the Eastern Panhandle Transit Authority Board of Directors - One unexpired term ending January 31, 2018 - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Jennifer Brockman, Planning and Zoning
 - "SB 595" Vested Development Time Extension Proposal -Discussion/Action
7. 11:15 a.m. Roger Goodwin, Chief County Engineer
 - Partial Construction Bond Release for CTSS, LLC - Charles Town Self Storage Expansion (File #S16-01) - Discussion/Action
 - Complete Construction Bond Release for RAI Group, 44, LLC - Burr Industrial Park, Lot 44, Buildings A & B (file S06-06) - Discussion/Action
 - Sinkhole Investigation Proposal - Bardane Industrial Park - Discussion/Action
 - Presentation of Calendar Year 2016 Annual Report for the Office of Impact Fees - Discussion/Action
 - Presentation of the FY 2018 Capital Improvement Plan for the Office of Impact Fees - Discussion/Action
8. 12:00 p.m. Jennifer Myers, Jefferson County Parks and Recreation Commission
 - Approval of Resolution to support the grant application to the WV Culture and History Capital Resource Grant - Discussion/Action
9. 12:15 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of issues related to consolidation and infrastructure of the PSD and interaction with Charles Town and Ranson - Discussion/Action - Possible Executive Session
 - Continued review of potential issues and changes regarding Zoning Ordinance ZTA16-01 - Discussion/Action - Possible Executive Session
 - Discuss Possible litigation regarding liens - instrument #201700005542 - Discussion/Action - Possible Executive Session
 - Discussion of Mandate on Case No. 15-1155 - Discussion/Action - Possible Executive Session

UNFINISHED BUSINESS

10. Request for pledge of \$10,000 to an agency endowed fund, *Our History, Our Community Fund*, at Eastern WV Community Foundation - Discussion/Action

NEW BUSINESS

11. Set date and time to hold a public hearing regarding a zoning map amendment request from Mr. Anthony Colandrea, owner, Jefferson Reality, LLC, and send to Planning and Zoning for review and determination of consistency with the Comprehensive Plan - Discussion/Action
12. Discussion of the feasibility of holding County Commission meetings in the evening several times during the year - Discussion/Action (PO/JC)
13. Legislative Issues

COUNTY ADMINISTRATOR REPORTS

- Executive Session - Employee Grievances - Discussion/Action

COUNTY COMMISSION REPORTS

14. **ADJOURN**

CORRESPONDENCE/INFORMATION

Letter from the WV Solid Waste Management Board to the JC Solid Waste Authority regarding the Jefferson County Comprehensive Litter and Solid Waste Control Plan.

Letter from the WV Solid Waste Management Board to the JC Solid Waste Authority regarding the Jefferson County Solid Waste Facility Siting Plan.

Letter from the Public Service Commission to the Harpers Ferry-Bolivar Public Service District regarding the Public Service District Certification of Customers and Request for Information Form.

Jefferson County PSD Minutes - January 9, 2017 Regular Board Meeting,

WV Lottery Weekly Settlement for Charles Town - week ending February 11, 2017.

WV Lottery Weekly Settlement for Charles Town - week ending February 18, 2017.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.