

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**FIRST QUARTERLY SESSION - JANUARY-MARCH 2017**  
**THURSDAY, MARCH 30, 2017**  
**7:00 P.M.**

County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

---

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- March 16, 2017 - Regular Meeting
- March 16, 2017 - FY18 Budget Public Hearing

**APPROVAL OF PURCHASE ORDERS**

- March 30, 2017

**APPROVAL OF ACCOUNTS PAYABLE**

- March 23, 2017
- March 30, 2017

**APPROVAL OF MANUAL CHECKS**

- March 23, 2017
- March 30, 2017

**APPROVAL OF PAYROLL**

- March 23, 2017

**ANNOUNCEMENTS**

- Report if there are changes in the agenda if applicable

**PUBLIC COMMENT**

## **PRESENTATIONS**

1. 7:30 p.m. **Public Hearing**
  - The purpose of the public hearing is to receive public input on the proposed Policy on Vested Property Rights including the following language:
    - The validity of any subdivision plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1, 2010 shall be extended from July 1, 2017 until July 1, 2020. Any other plan or permit associated with the subdivision or land development plan or plat shall also be extended for the same period
    - The requirements for the vesting of property rights contained in an ordinance enacted pursuant to WV Code §8A-4-2 that required the performance of any action within a certain time period for any subdivision for land development plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1, 2010 shall be extended from July 1, 2017 until July 1, 2020. This provision would apply to all special and conditional use permits or any other agreement or zoning action
      - Any plat affected by this extension shall conform to the Stormwater Requirements of the most current regulations in effect at the time when the plat or plan is submitted for approval

## **COUNTY ADMINISTRATOR REPORTS**

- Approval of revised Meeting Session Policy and accompanying Resolution - Discussion/Action
- Approval of Agenda Policy - Discussion/Action

## **COUNTY COMMISSION REPORTS**

## **NEW BUSINESS**

2. Legislative Issues
3. Solutions to the unclaimed dead body issues - Discussion/Action (JT)
4. Discuss City of Charles Town plan regarding Annexation of Properties in the Charles Town Urban Growth Boundary by Boundary Adjustment - Discussion/Action
5. Discussion of recent Public Service Commission decision regarding the JCPSD certificate of convenience and necessity and potential decision of the JCC to pursue possible

consolidation or dissolution of the Public Service District - Possible Executive Session - Discussion/Action

**6. ADJOURN**

**CORRESPONDENCE/INFORMATION**

Notice of Intent to Appoint to the Jefferson County Planning Commission.

Notice of Intent to Appoint to the Jefferson County Historic Landmarks Commission.

Notice of Intent to Appoint to the Jefferson County Development Authority Board.

Meeting Minutes - Jefferson County Public Service District February 6, 2017 Regular Board Meeting.

WV Lottery Weekly Settlement for Charles Town - week ending March 18, 2017.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*



**Minutes**  
**Jefferson County Commission**  
**Thursday, March 16, 2017**

---

A meeting of the Jefferson County Commission was held on Thursday, March 16, 2017 in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Josh Compton, Caleb Hudson, Patricia Noland, Peter Onoszko and Jane Tabb. Also present were Stephanie Grove, County Administrator, Jessica Carroll, Executive Administrative Assistant and Jim Eddy, Bailiff. (An audio tape of the Thursday, March 16, 2017 meeting is available through the Jefferson County Commission Office.)

**PLEDGE OF ALLEGIANCE**

Commissioner Hudson led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**Motion by Mr. Onoszko to approve the February 22, 2017 Budget Work Session minutes as presented. Motion seconded and unanimously approved.**

**Motion by Ms. Noland to approve the February 23, 2017 Budget Work Session Minutes as presented. Motion seconded and unanimously approved.**

**Motion by Ms. Tabb to approve the February 24, 2017 Budget Work Session Minutes as presented. Motion seconded and unanimously approved.**

**Motion by Mr. Compton to approve the February 28, 2017 Budget Work Session Minutes as presented. Motion seconded and unanimously approved.**

**Motion by Ms. Noland to approve the March 2, 2017 Regular Meeting Minutes as presented. Motion seconded and unanimously approved.**

**APPROVAL OF ACCOUNTS PAYABLE**

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
077983	712	AT&T/GA		\$ -	\$ 8.85	\$ 8.85
077984	428	ADVANTAGE TECHNOLOGY LLC		\$ -	\$ 1,197.00	\$ 1,197.00
077984	428	ADVANTAGE TECHNOLOGY LLC		\$ -	\$ 1,197.00	\$ 1,197.00
077984	428	ADVANTAGE TECHNOLOGY LLC		\$ -	\$ 4,200.00	\$ 4,200.00
077985	406	BERKELEY PRINTING&DESIGN		\$ -	\$ 908.80	\$ 908.80
077986	PAYROLL	BOOTH AND MCCARTHY		\$ -	\$ 231.00	\$ 231.00
077987	PAYROLL	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85
077988	PAYROLL	BUREAU F/CHILD SPVRT ENF		\$ -	\$ 212.31	\$ 212.31
077989	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 461.54	\$ 461.54
077990	PAYROLL	BUREAU OF CHILD SUPPORT		\$ -	\$ 119.54	\$ 119.54
077991	717	GUTTMAN OIL CO		\$ -	\$ 2,724.51	\$ 2,724.51
077991	717	GUTTMAN OIL CO		\$ -	\$ 2,635.06	\$ 2,635.06
077991	717	GUTTMAN OIL CO		\$ -	\$ 2,342.70	\$ 2,342.70
077991	717	GUTTMAN OIL CO		\$ -	\$ 3,357.14	\$ 3,357.14
077992	401	RICOH USA, INC		\$ -	\$ 164.67	\$ 164.67
077992	403	RICOH USA, INC		\$ -	\$ 58.14	\$ 58.14
077992	404	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
077992	405	RICOH USA, INC		\$ -	\$ 152.85	\$ 152.85
077992	406	RICOH USA, INC		\$ -	\$ 29.07	\$ 29.07
077992	425	RICOH USA, INC		\$ -	\$ 33.81	\$ 33.81
077992	440	RICOH USA, INC		\$ -	\$ 68.39	\$ 68.39
077992	440	RICOH USA, INC		\$ -	\$ 44.19	\$ 44.19
077992	700	RICOH USA, INC		\$ -	\$ 58.14	\$ 58.14
077992	712	RICOH USA, INC		\$ -	\$ 186.45	\$ 186.45

077993	401	THE SPIRIT OF JEFFERSON		\$ -	\$ 37.02	\$ 37.02
077993	401	THE SPIRIT OF JEFFERSON		\$ -	\$ 59.98	\$ 59.98
077993	401	THE SPIRIT OF JEFFERSON		\$ -	\$ 122.30	\$ 122.30
077993	401	THE SPIRIT OF JEFFERSON		\$ -	\$ 33.74	\$ 33.74
077993	402	THE SPIRIT OF JEFFERSON		\$ -	\$ 109.18	\$ 109.18
077994	PAYROLL	JEFFERSON SECURITY BANK		\$ -	\$ 5,660.00	\$ 5,660.00
077995	ALLOC	*JEFFERSON CO EMERGENCY		\$ -	\$ 175,000.00	\$ 175,000.00
077996	PAYROLL	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 415.00	\$ 415.00
077997	700	ROBIN MAHONY		\$ -	\$ 9.39	\$ 9.39
077998	PAYROLL	NATIONWIDE RETIREMENT		\$ -	\$ 749.00	\$ 749.00
077999	PAYROLL	RETIREE HLTH BENEFIT TRS		\$ -	\$ 6,126.00	\$ 6,126.00
078000	717	RICE TIRES CO		\$ -	\$ 292.50	\$ 292.50
078001	402	SOFTWARE SYSTEMS, INC		\$ -	\$ 27.00	\$ 27.00
078001	404	SOFTWARE SYSTEMS, INC		\$ -	\$ 791.00	\$ 791.00
078001	406	SOFTWARE SYSTEMS, INC		\$ -	\$ 52.00	\$ 52.00
078001	428	SOFTWARE SYSTEMS, INC		\$ -	\$ 133.00	\$ 133.00
078002	408	STATE TAX DEPARTMENT		\$ -	\$ 10,765.16	\$ 10,765.16
078003	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 10,552.14	\$ 10,552.14
078003	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 45,119.74	\$ 45,119.74
078003	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 42,646.94	\$ 42,646.94
078004	GRANT	MARY SELL		\$ -	\$ 4,500.00	\$ 4,500.00
078005	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 215.00	\$ 215.00
078005	PAYROLL	SHERIFF OF JEFFERSON CO		\$ -	\$ 2,900.00	\$ 2,900.00
078006	405	THOMSON REUTER - WEST		\$ -	\$ 2,430.00	\$ 2,430.00
078006	405	THOMSON REUTER - WEST		\$ -	\$ 424.50	\$ 424.50
078007	712	WV ST POLICE TRAINING AC		\$ -	\$ 300.00	\$ 300.00
078008	402	W.B. MASON CO. INC		\$ -	\$ 44.95	\$ 44.95
078008	403	W.B. MASON CO. INC		\$ -	\$ 148.06	\$ 148.06

078008	404	W.B. MASON CO. INC		\$ -	\$ 8.05	\$ 8.05
078008	404	W.B. MASON CO. INC		\$ -	\$ 66.24	\$ 66.24
078009	402	XEROX CORPORATION		\$ -	\$ 373.39	\$ 373.39
078009	402	XEROX CORPORATION		\$ -	\$ 367.76	\$ 367.76
078009	402	XEROX CORPORATION		\$ -	\$ 476.61	\$ 476.61
078009	440	XEROX CORPORATION		\$ -	\$ 515.42	\$ 515.42
<b>TOTAL</b>					<b>\$ 331,941.15</b>	<b>\$ 331,941.15</b>

**Motion by Ms. Tabb to approve the Accounts Payable for March 9, 2017 in the amount of \$331,941.15. Motion seconded and unanimously approved.**

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
077895	428	ACCURATE SYSTEMS INC		\$ -	\$ 4,200.00	\$ 4,200.00
077896	402	APPLE VALLEY OFF.PRODUCT		\$ -	\$ 184.06	\$ 184.06
077897	406	BERKELEY PRINTING&DESIGN		\$ -	\$ 1,086.00	\$ 1,086.00
077898	PAYROLL	SHAWN BREEDEN		\$ -	\$ 2,250.00	\$ 2,250.00
077899	405	FEDEX		\$ -	\$ 111.98	\$ 111.98
077900	415	GENERAL COUNTY FUND-J FE		\$ -	\$ 13,704.60	\$ 13,704.60
077901	403	JEFFERSON CENTER		\$ -	\$ 100.00	\$ 100.00
077902	712	NORFOLK SOUTHERN CORP		\$ -	\$ 12.00	\$ 12.00
077903	428	OFFICEMAX		\$ -	\$ 576.96	\$ 576.96
077903	428	OFFICEMAX		\$ -	\$ 791.56	\$ 791.56
077904	PAYROLL	WILLIAM POLK		\$ -	\$ 206.07	\$ 206.07
077905	424	POTOMAC EDISON/OH		\$ -	\$ 2,293.25	\$ 2,293.25
077905	425	POTOMAC EDISON/OH		\$ -	\$ 350.95	\$ 350.95
077905	425	POTOMAC EDISON/OH		\$ -	\$ 1,726.99	\$ 1,726.99
077905	425	POTOMAC EDISON/OH		\$ -	\$ 3,890.12	\$ 3,890.12
077905	425	POTOMAC EDISON/OH		\$ -	\$ 20,838.72	\$ 20,838.72
077905	425	POTOMAC EDISON/OH		\$ -	\$ 187.99	\$ 187.99
077905	425	POTOMAC EDISON/OH		\$ -	\$ 107.42	\$ 107.42
077906	402	RECORD MANAGEMENT SOLUTN		\$ -	\$ 35.00	\$ 35.00
077906	403	RECORD MANAGEMENT SOLUTN		\$ -	\$ 30.00	\$ 30.00
077907	401	RICOH USA, INC./GA		\$ -	\$ 252.73	\$ 252.73
077907	403	RICOH USA, INC./GA		\$ -	\$ 287.58	\$ 287.58
077907	404	RICOH USA, INC./GA		\$ -	\$ 123.90	\$ 123.90

077907	405	RICOH USA, INC./GA	\$ -	\$ 423.90	\$ 423.90
077907	406	RICOH USA, INC./GA	\$ -	\$ 123.90	\$ 123.90
077907	425	RICOH USA, INC./GA	\$ -	\$ 48.10	\$ 48.10
077907	440	RICOH USA, INC./GA	\$ -	\$ 197.41	\$ 197.41
077907	440	RICOH USA, INC./GA	\$ -	\$ 197.41	\$ 197.41
077907	700	RICOH USA, INC./GA	\$ -	\$ 295.90	\$ 295.90
077907	712	RICOH USA, INC./GA	\$ -	\$ 267.08	\$ 267.08
077908	717	RICE TIRES CO	\$ -	\$ 479.92	\$ 479.92
077909	402	SOFTWARE SYSTEMS, INC	\$ -	\$ 88.00	\$ 88.00
077909	404	SOFTWARE SYSTEMS, INC	\$ -	\$ 791.00	\$ 791.00
077909	406	SOFTWARE SYSTEMS, INC	\$ -	\$ 52.00	\$ 52.00
077909	428	SOFTWARE SYSTEMS, INC	\$ -	\$ 133.00	\$ 133.00
077910	402	JACQUELINE SHADLE	\$ -	\$ 80.00	\$ 80.00
077913	401	SPRINT	\$ -	\$ 65.86	\$ 65.86
077913	402	NEEDFUL THINGS	\$ -	\$ 100.00	\$ 100.00
077913	402	STAPLES	\$ -	\$ 12.28	\$ 12.28
077913	403	CRACKER BARREL	\$ -	\$ 11.74	\$ 11.74
077913	403	DELL	\$ -	\$ 488.97	\$ 488.97
077913	403	HOLIDAY INN	\$ -	\$ 99.00	\$ 99.00
077913	403	MAACM	\$ -	\$ 40.00	\$ 40.00
077913	403	SHOPLET	\$ -	\$ 40.05	\$ 40.05
077913	403	SPRINT	\$ -	\$ 65.86	\$ 65.86
077913	403	WAL-MART	\$ -	\$ 36.82	\$ 36.82
077913	405	EMBASSY SUITES	\$ -	\$ 201.74	\$ 201.74
077913	405	NAMEBADGE COM	\$ -	\$ 14.19	\$ 14.19
077913	405	WVSVAA-WV ST VICTIM ASST	\$ -	\$ 200.00	\$ 200.00
077913	412	COMCAST	\$ -	\$ 105.75	\$ 105.75
077913	412	WORD PROCESSING SERVICE	\$ -	\$ 1,150.58	\$ 1,150.58
077913	415	FRONTIER	\$ -	\$ 84.36	\$ 84.36
077913	415	SPRINT	\$ -	\$ 108.66	\$ 108.66
077913	424	CHARLES TOWN UTILITIES	\$ -	\$ 61.11	\$ 61.11
077913	424	COMCAST	\$ -	\$ 1,064.26	\$ 1,064.26
077913	424	FRONTIER	\$ -	\$ 10,462.35	\$ 10,462.35
077913	424	MICROMAIN CORP	\$ -	\$ 795.00	\$ 795.00
077913	424	SPRINT	\$ -	\$ 65.86	\$ 65.86
077913	424	WWW.LOGMEIN.COM	\$ -	\$ 199.99	\$ 199.99
077913	425	AMAZON	\$ -	\$ 449.00	\$ 449.00
077913	425	AMAZON	\$ -	\$ 431.49	\$ 431.49
077913	425	CHARLES TOWN UTILITIES	\$ -	\$ 1,182.08	\$ 1,182.08
077913	425	GRAINGER	\$ -	\$ 40.72	\$ 40.72

077913	425	JEFFERSON COUNTY P.S.D		\$ -	\$ 213.70	\$ 213.70
077913	425	JEFFERSON UTILITIES, INC		\$ -	\$ 559.76	\$ 559.76
077913	425	KIDWELLS PLUMBING & HEAT		\$ -	\$ 650.00	\$ 650.00
077913	425	SHEETZ		\$ -	\$ 30.00	\$ 30.00
077913	425	SHENANDOAH SPRING WATER		\$ -	\$ 625.70	\$ 625.70
077913	425	SNAP ON TOOLS		\$ -	\$ 61.00	\$ 61.00
077913	425	THE HOME DEPOT		\$ -	\$ 89.97	\$ 89.97
077913	425	THE HOME DEPOT		\$ -	\$ 17.15	\$ 17.15
077913	425	V E MAUCK PLUMBING SUPPL		\$ -	\$ 105.48	\$ 105.48
077913	425	WAL-MART		\$ -	\$ 11.48	\$ 11.48
077913	425	WEISS BROS OF HAGERSTOWN		\$ -	\$ 1,970.76	\$ 1,970.76
077913	425	WM WASTE MGNT		\$ -	\$ 1,660.53	\$ 1,660.53
077913	428	AMAZON		\$ -	\$ 478.51	\$ 478.51
077913	428	AMAZON		\$ -	\$ 127.74	\$ 127.74
077913	428	DELL		\$ -	\$ 29.99	\$ 29.99
077913	428	DELL		\$ -	\$ 4,724.56	\$ 4,724.56
077913	428	NAME CHEAP.COM		\$ -	\$ 267.00	\$ 267.00
077913	428	PURELAND SUPPLY		\$ -	\$ 204.50	\$ 204.50
077913	428	SPRINT		\$ -	\$ 319.00	\$ 319.00
077913	428	SPRINT		\$ -	\$ 143.11	\$ 143.11
077913	428	STAPLES		\$ -	\$ 428.22	\$ 428.22
077913	428	WWW.NEWEGG.COM		\$ -	\$ 21.99	\$ 21.99
077913	440	ASFPM		\$ -	\$ 140.00	\$ 140.00
077913	440	ASFPM		\$ -	\$ 150.00	\$ 150.00
077913	440	LYLE SIGNS		\$ -	\$ 177.70	\$ 177.70
077913	440	SPIRIT OF JEFFERSON		\$ -	\$ 153.14	\$ 153.14
077913	440	SPRINT		\$ -	\$ 175.58	\$ 175.58
077913	440	VISTA PRINT		\$ -	\$ 326.65	\$ 326.65
077913	440	VISTA PRINT		\$ -	\$ 31.99	\$ 31.99
077913	440	VITAL SIGNS PLUS		\$ -	\$ 265.00	\$ 265.00
077913	700	AMAZON		\$ -	\$ 197.19	\$ 197.19
077913	700	BAY TECH LABEL		\$ -	\$ 43.26	\$ 43.26
077913	700	GOWERS FEED INC		\$ -	\$ 95.98	\$ 95.98
077913	700	HAMPSHIRE REVIEW		\$ -	\$ 19.95	\$ 19.95
077913	700	HOLIDAY INN		\$ -	\$ 99.00	\$ 99.00
077913	700	MARRIOTT		\$ -	\$ 439.99	\$ 439.99
077913	700	PROMOTIONS NOW		\$ -	\$ 265.22	\$ 265.22
077913	700	RIVER CITY FARM & PET SU		\$ -	\$ 136.30	\$ 136.30
077913	700	SLEEP INN		\$ -	\$ 85.00	\$ 85.00
077913	700	SPRINT		\$ -	\$ 1,678.12	\$ 1,678.12

077913	700	TRACTOR SUPPLY CO		\$ -	\$ 177.96	\$ 177.96
077913	711	ALL SAFE INDUSTRIES		\$ -	\$ 1,760.01	\$ 1,760.01
077913	711	AMAZON		\$ -	\$ 278.56	\$ 278.56
077913	711	AMAZON		\$ -	\$ 15.43	\$ 15.43
077913	711	KEEPER SECURITY		\$ -	\$ 29.99	\$ 29.99
077913	711	NATIONAL EMERGENCY TRAIN		\$ -	\$ 139.50	\$ 139.50
077913	711	SPRINT		\$ -	\$ 208.97	\$ 208.97
077913	711	STAPLES		\$ -	\$ 39.58	\$ 39.58
077913	711	STAPLES		\$ -	\$ 50.58	\$ 50.58
077913	711	TAYLOR & FRANCIS BOOKS		\$ -	\$ 231.85	\$ 231.85
077913	711	THE HOME DEPOT		\$ -	\$ 126.52	\$ 126.52
077913	712	EXPEDIA		\$ -	\$ 1,459.84	\$ 1,459.84
077913	712	FRONTIER		\$ -	\$ 5,099.85	\$ 5,099.85
077913	712	HOLIDAY INN		\$ -	\$ 214.00	\$ 214.00
077913	712	NATIONAL ACADEMY OF EMD		\$ -	\$ 50.00	\$ 50.00
077913	712	SPRINT		\$ -	\$ 156.19	\$ 156.19
077913	712	STAPLES		\$ -	\$ 217.34	\$ 217.34
077913	716	AMAZON		\$ -	\$ 151.44	\$ 151.44
077913	716	DAYS END FARM HORSE RESC		\$ -	\$ 40.00	\$ 40.00
077913	716	GREENLAWN MEMORIAL PARK		\$ -	\$ 352.00	\$ 352.00
077913	716	HILLSIDE VETERINARY HOSPITAL		\$ -	\$ 1,050.83	\$ 1,050.83
077913	716	SSC-SOUTHERN STATES		\$ -	\$ 51.96	\$ 51.96
077913	716	THE HOME DEPOT		\$ -	\$ 73.76	\$ 73.76
077913	716	TRI STATE PET CARE		\$ -	\$ 110.00	\$ 110.00
077913	716	USPS US POSTAL SERVICE		\$ -	\$ 22.95	\$ 22.95
077913	716	VALLEY EQUINE ASSOC.		\$ -	\$ 174.50	\$ 174.50
077913	716	WV TREASURY		\$ -	\$ 250.00	\$ 250.00
077913	716	WV TREASURY		\$ -	\$ 250.00	\$ 250.00
077913	716	ZOETIS		\$ -	\$ 249.00	\$ 249.00
077913	717	FISHER AUTO PARTS		\$ -	\$ 362.10	\$ 362.10
077913	717	GLEN BURNIE TRANSMISSION		\$ -	\$ 1,785.65	\$ 1,785.65
077913	717	HAGERSTOWN FORD		\$ -	\$ 18.85	\$ 18.85
077913	717	PILOT		\$ -	\$ 64.00	\$ 64.00
077913	717	SHEETZ		\$ -	\$ 19.50	\$ 19.50
077913	717	SNAP ON TOOLS		\$ -	\$ 63.90	\$ 63.90
077913	717	5 STAR AUTO GLASS		\$ -	\$ 180.00	\$ 180.00
077913	717	7 ELEVEN		\$ -	\$ 44.52	\$ 44.52
<b>TOTAL</b>					<b>\$ 106,894.57</b>	<b>\$ 106,894.57</b>

Motion by Mr. Compton to approve the Accounts Payable for March 16, 2017 in the amount of \$611,660.28. Motion seconded and unanimously approved.

**MANUAL CHECKS**

<b>HOME DETETION</b>			
<b>008</b>			
Date	Check #	VENDOR	Amount
03/10/17	560	<b>3M ELECTRONIC MONITORING</b>	\$ 3,050.00
03/10/17	559	<b>CDA</b>	\$ 1,435.50
03/10/17	561	<b>UNITED BANK</b>	\$ 65.86
<b>FARMLAND PROTECTION BOARD</b>			
<b>057</b>			
Date	Check #	VENDOR	Amount
3/10/2017	286	<b>JEFFERSON CO FARMLAND PROT.</b>	\$ 30,838.19
<b>BARDANE</b>			
<b>244</b>			
Date	Check #	VENDOR	Amount
3/10/2017	612	<b>UNITED BANK</b>	\$ 1,077.84
<b>SHERIFF CAPITOL O/L</b>			
<b>246</b>			
Date	Check #	VENDOR	Amount
3/10/2017	1565	<b>LTBP DRYWALL</b>	\$ 1,505.00
03/10/17	1566	<b>UNITED BANK</b>	\$ 15,497.72

03/10/17	1567	HOPEWELL SHEET METAL MFG	\$ 2,638.00
03/10/17	1568	ZMM ARCHITECTS AND ENGINEERS	\$ 900.00
03/10/17	1569	G & TRIPLE T LLC	\$ 900.00
<b>IMPACT FEES</b>			
<b>249</b>			
Date	Check #	VENDOR	Amount
03/10/17	1080	SHERIFF JEFFERSON CO -SCHOOL	\$ 91,228.44
03/10/17	1081	SHERIFF JEFFERSON CO - LAW	\$ 1,771.63
03/10/17	1082	SHERIFF JEFFERSON CO - PARKS	\$ 7,010.21
03/10/17	1083	SHERIFF JEFFERSON CO - FIRE/EMS	\$ 769.32
<b>TOTAL</b>			<b>\$ 158,687.71</b>

**Motion by Ms. Noland to approve the Manual Checks for March 9, 2017 in the amount of \$158,687.71. Motion seconded and unanimously approved.**

<b>COAL SEVERANCE</b>			
<b>002</b>			
Date	Check #	VENDOR	Amount
2/17/2017	438	EASTRIDGE HEALTH SYSTEM	\$ 500.00
<b>FARMLAND PROTECTION BOARD</b>			
<b>057</b>			
Date	Check #	VENDOR	Amount
2/17/2017	285	JEFFERSON CO FARMLAND PROT.	\$ 40,941.90

<b>BARDANE</b>			
<b>244</b>			
Date	Check #	VENDOR	Amount
02/17/17	611	POTOMAC EDISON	\$ 4,985.59
<b>TOTAL</b>			<b>\$ 46,427.49</b>

**Motion by Ms. Tabb to approve the Manual Checks for March 17, 2017 in the amount of \$221,025.30. Motion seconded and unanimously approved.**

**APPROVAL OF PAYROLL**

**Motion by Ms. Noland to approve the Payroll for March 9, 2017 in the amount of \$243,419.68 Motion seconded and unanimously approved.**

**PUBLIC COMMENT:**

No public comments were given during this meeting.

**PRESENTATIONS**

1. Jacki Shadle, County Clerk – requested the approval to fill a vacancy in the County Clerk’s office.
  - **Motion by Ms. Tabb to approve the hiring of Kelly R. Dardis in the County Clerk’s front office at a starting salary of \$29,690.42, Grade II, Step E. Motion seconded and passes on a vote of 4-1 with Commissioner Hudson opposing.**
2. Matthew Harvey, Prosecuting Attorney – requested approve to hire two assistant prosecuting attorneys, reclassify the assistant prosecuting attorney in the Civil Division, and approve the corresponding budget revision for the reclassification.

- **Motion by to approve the hire of Gregory K. Jones and Bill Powell as assistant prosecuting attorneys. Motion seconded and unanimously approved.**
  - **Motion by Ms. Tabb to approve the reclassification of Nathan Cochran, Assistant Prosecuting Attorney for the Civil Division. Motion seconded and unanimously approved.**
  - **Motion by Ms. Tabb to corresponding State Budget Revision #5 in the amount of \$20,000 from the Fund Balance line item. Motion seconded and unanimously approved.**
3. Debra Young, Jefferson County Victim Assistance Program – requested the approval and signature of the 2017 VOCA Grant Application.
    - **Motion by Ms. Noland to approve the 2017 VOCA Grant Application and authorize the President of the Commission to sign the corresponding documents. Motion seconded and unanimously approved.**
  4. Bruce Matthews, resident – requested the elimination of the Ambulance Fee for veterans.
    - The Commission stated they'd consider Mr. Matthews' request when restructuring the ambulance fee for the next fiscal year.
  5. The Commission recessed for break at 10:45 am.  
The Commission reconvened at 11:00 am.
  6. Lynn Fields, Probate Office – appointment of Ralph Lorenzetti as Fiduciary Commissioner.
    - The Commission requested the Probate Office advertise the position for fiduciary commissioners.
  7. John Reisenweber, Director, Jefferson County Development Authority – Requested approval of the Resolution of Participation and Cooperation for the Local Economic Development Grant and requested approval to reclassify the JCDA administrative assistant position from 35 hours per week to 40 hours per week.
    - **Motion by Ms. Tabb to approve the Resolution supporting JCDA's application for the \$30,000 Local Economic Development grant from the West Virginia Development Office. Motion seconded and unanimously approved.**

- **Motion by Ms. Tabb to approve the reclassification of the JCDA Administrative Assistant position from 35 hours to 40 hours weekly. Motion seconded and unanimously approved.**
8. Barbara Miller, Director, Jefferson County Homeland Security and Emergency Management – requested the approval of contract with J.H. Consulting to update certain annexes of the Jefferson County Emergency Operations Plan.
- **Motion by Ms. Tabb to approve the contract with J.H. Consulting, LLC in the amount of \$3,741 for certain annexes to be updates in the Jefferson County EOP. Motion seconded and unanimously approved.**
9. Jennifer Brockman, County Planner, Office of Planning and Zoning – requested approval of the final draft of proposed Zoning Ordinance text amendment (ZTA16-01).
- **Under the provisions of WV Code 8A-7-8(a), having found the proposed text amendment ZTA16-01 consistent with the Envision Jefferson 2035 Comprehensive Plan, motion by Ms. Tabb to hereby adopt Zoning Ordinance Text Amendment ZTA16-01, effective March 16, 2017. The Jefferson County Zoning and Land Development Ordinance, as amended 03-02-17 shall replace the current Zoning and Land Development Ordinance in its entirety. Motion seconded and unanimously approved.**
10. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of issues related to consolidation and infrastructure of the PSD and interaction with Charles Town and Ranson
    - o This item was discussed during the work session with the Jefferson County Public Service District Board.
  - Discussion of Mandate on Case No. 15-1155
  - Issue regarding appeal of Jefferson County Circuit Court Case No. 16-AA-2
  - Issue regarding Kanawha County Circuit Court Case No. 09-AA-40
  - Discuss possible litigation regarding liens instrument #201700005542
  - **Motion by Ms. Noland to enter into Executive Session. Motion seconded and unanimously approved.**
  - **Motion by Mr. Hudson to come out of Executive Session. Motion seconded and unanimously approved.**
  - **Motion by Mr. Onoszko to instruct counsel to take appropriate action with regard the removing the liens and deputize the Vice President to sign the associated documents. Motion seconded and unanimously approved.**

11. The Commission recessed for lunch at 12:30 pm.  
The Commission reconvened at 1:30 pm.

### **NEW BUSINESS**

12. Legislative Updates.

- The Commissioners briefly discussed certain House and Senate Bills that could potentially impact the county.

13. Discuss renaming the Gray Building and dedicating it to Walt Pellish

- It was the consensus of the Commission that if they should decide to rename the Gray building, they would bring the matter before the public since the building was purchased with taxpayer money.

14. Request total refund of the zoning variance fee for Anna Binkley

- **Motion by Ms. Tabb to recommend a refund of the \$100.00 zoning variance fee for Anna Binkley. Motion seconded and unanimously approved.**

15. Request to use the JCC Meeting room November 17<sup>th</sup> and 18<sup>th</sup>, 2017 for the Dolley Madison Garden Club holiday market.

- **Motion by Ms. Tabb to approve the use of the County Commission meeting room for the Dolley Madison Garden Club Christmas market on November 17-18<sup>th</sup>, 2017. Motion seconded and unanimously approved.**

16. Request letter of support for the expansion of transportation services provided by Good Shepherd Interfaith Caregivers Volunteers

- It was the consensus of the Commission to delay action on this item until they received more information regarding the nature of the request.

### **FINANCE DIRECTOR REPORTS**

- Review of Budget to Actual as of 01/31/2017

### **COUNTY ADMINISTRATOR REPORTS**

- Approval of Revised Meeting Session Policy and accompanying Resolution

- Letter to Supreme Court regarding Family Court rent and maintaining of sound system after installed
  - **Motion by Ms. Noland to continue to forego charging rent to Family Court for the next ten years if the Supreme Court will provide the installation and maintenance of the sound system for the judicial center. Motion seconded and unanimously approved.**
- Selection of times for adoption of FY18 Budget and Lay the Levy
  - It was the consensus of the Commission to meet at 9:30 am for both the adoption of the FY18 Budget scheduled for Thursday, March 23, 2017 and to Lay the Levy on Tuesday, April 18, 2017
- Update on issue of unclaimed bodies
  - **Motion by Ms. Tabb to enter into Executive Session. Motion seconded and unanimously approved.**
  - **Motion by Mr. Hudson to come out of Executive Session. Motion seconded and unanimously approved.**
  - **Motion by Mr. Onoszko to direct legal counsel to examine pursuing a relationship with WVU Health System with regard to storing and processing unclaimed bodies and explore the courses of action as proposed by the Director of the Jefferson County Emergency Services Agency in the disposition of unclaimed bodies. Motion seconded and unanimously approved.**
    - The Commission then thanked Earl Cogle, Chief of the Blue Ridge Mountain Fire Department, for his years of assistance with the issue of unclaimed bodies.

### AFTERNOON SESSION

17. Work Session – Jefferson County Commission and the Jefferson County Public Service District – Discussion of Consolidation
- **Motion by Ms. Noland to enter into Executive Session to receive legal advice. Motion seconded and unanimously approved.**
  - **Motion by Mr. Compton to come out of Executive Session. Motion seconded and unanimously approved.**

- **Motion by Mr. Onoszko to authorize Mr. Rohrbaugh, counsel for the Jefferson County Commission, to meet with the counsel for the Cities of Charles Town and Ranson, the Jefferson County PSD, and the Charles Town Utility Board to formulate the ground rules to form a larger working group and develop options and recommendations for sewer consolidation/meger/and/or asset purchase in an effort to make sewer service in Jefferson County more efficient and cost effective. Motion seconded and unanimously approved.**
18. There being no further business, motion by Mr. Compton to recess at 4:33 pm and reconvene at 7:00 pm for the Public Hearing on the FY18 Budget. Motion was seconded and unanimously approved.

---

PETER ONOSZKO, PRESIDENT

Respectfully submitted  
Jessica D. Carroll  
Administrative Assistant



## **SPECIAL SESSION**

State of West Virginia, County of Jefferson, to-wit:

At a Special Session of the County Commission of said County and State continued and held in the County Commission meeting room of the Old Charles Town Library, 200 E. Washington Street, Charles Town, West Virginia on Thursday, March 23, 2017, beginning at 7:00 o'clock p.m.

**PRESENT:** Peter Onoszko, President  
Jane Tabb, Vice President  
Josh Compton, Commissioner  
Caleb Hudson, Commissioner  
Patricia Noland, Commissioner  
Stephanie Grove, County Administrator  
Michelle Gordon, Finance Director  
Jessica Carroll, Administrative Assistant

### **In re: Public Hearing – FY18 Budget**

The meeting was called to order at 7:02 p.m. by Commissioner Onoszko.

Commissioner Tabb led the Pledge of Allegiance.

Michelle Gordon, Finance Director, provided the Commission and the audience with a brief update on the budget highlights for FY18, summarized the budget process, and mentioned that all budget documents are available to the public on the county website.

President Onoszko then opened the floor for public comment. Comments were made by the following:

John Sherwood, resident – spoke in support of the ambulance fee and stated that less support for the fee would result in longer emergency response times. Mr. Sherwood also stated that it was not sustainable to fund the ambulance fee from the general fund due to declining revenue.

David Tabb, resident – spoke against the ambulance fee and questioned why the Commission spends tax dollars on departments/agencies such as libraries, parks and recreation, and the prosecuting attorney's office since "they don't save lives."

Denise Pouget, Director, Jefferson County Emergency Services Agency – stated that the ESA would appreciate any support from the County Commission. Ms. Pouget also stated the county has seen an 8% increase in call volume in the last two years, particularly during peak hours when volunteers are not available.

Aaron Watson, resident and Chief of Independent Fire Company – stated the need to retain or possibly increase the ambulance fee was so important that volunteer and career firefighters were willing to present a united front to ask for assistance. Mr. Watson also warned the Commission that it was dangerous to consider cutting the ambulance fee with no concrete plan to increase revenue.

Chris Conroy, resident and Chair, JCESA Board of Directors – requested the Commission retain or increase the ambulance service fee as West Virginia as a whole is not providing adequate support for fire and rescue and, as a result, is #1 in opioid deaths among other mortality statistics.

Ryan Napier, resident and JCESA employee – stated he and his fellow employees and county residents are not safe due to lack of staffing within JCESA and the volunteer fire companies.

Ed Hannon, resident and Deputy Director, JCESA – echoed others' comments on safety, stating often times JCESA employees are responding to calls by themselves due to lack of staffing. Mr. Hannon also stated the county needs to have better staffing and resources for the sake of retaining current and future employees.

Billy McDonald, resident and JCESA employee – stated that he feels unsafe in his employment due to lack of staffing and resources. Mr. McDonald also stated the county would be held responsible should a disaster occur at one of the local federal facilities or universities without adequate response.

Monte Conner, JCESA employee – stated that although his job is very rewarding, it's also extremely frustrating due to the lack of adequate funding and its impact on response times. Mr. Conner also questioned why the Commission has allowed the ambulance fee to become a political issue.

Ross Morgan, resident, Chief of Shepherdstown Volunteer Fire Company – stated the ambulance fee should not be funded from the General Revenue because call volume and the cost of doing business will only continue to increase while revenue will continue to decrease. Mr. Morgan urged the Commission to think beyond the campaign promises made to a minority of the residents in the county and consider the wellbeing of the community as a whole.

Bob Burner, resident and Operational Captain for the JCESA – stated that while he's not necessarily a fan of taxes or fees, he's a fan of the services those fees can provide, including the safety of his friends, family, and co-workers.

Andrew Arnold, resident and member of SVFD – stated that inadequate funding of fire and rescue operations results in bad morale among employees and volunteers. Mr. Arnold also stated that the ambulance fee monies should not be taken from general revenue because it would then be in competition with other county departments and agencies.

Name Unknown - resident – stated that it would be unconscionable if the Commission were to consider reducing the ambulance fee in light of the comments made this evening.

Kurt Compton, resident – stated the Commission should prioritize its budget and fund the ambulance fee from general revenue.

There being no further business, President Onoszko thanked everyone for attending and stated written comments regarding the FY18 budget could be provided via US mail or email prior to the adoption of the budget scheduled for Thursday, March 23, 2017. President Onoszko also stated that in months with a fifth Thursday, the County Commission meeting would be scheduled for 7:00 pm to be more accessible and transparent to the public.

The public hearing was closed at 8:07 pm.

---

PETER ONOSZKO, PRESIDENT

Respectively Submitted:  
Jessica D. Carroll  
Administrative Assistant

**PURCHASE ORDERS TO BE APPROVED**

**March 30, 2017**

DEPARTMENT	P.O. NUMBER	AMOUNT	VENDOR	DESCRIPTION
SHERIFF	48573	\$ 40,302.00	Guy's Buick GMC	2017 GMC Savana G25 Transport Van
<b>GRAND TOTAL</b>		<b>\$ 40,302.00</b>		



# THE COUNTY COMMISSION OF JEFFERSON COUNTY

Charles Town, West Virginia 25414

## REQUISITION

No. 48573

VENDOR:

DELIVER TO:

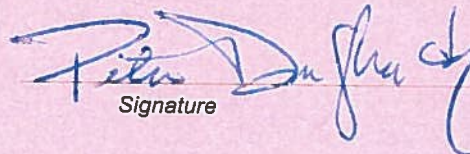
Guys Buick GMC Truck  
1316 N Mildred St  
Ranson WV 25438

JCSO

QUANTITY	DESCRIPTION - BUDGET LINE - ITEM NUMBER	PRICE	UNIT	AMOUNT
1	2017 GMC Savana G25 (transport Van)			40,302.00
	700-04-459 Capital Outlay Equipment		Total	40,302.00

1. ENTER NAME AND MAILING ADDRESS OF VENDOR IN SPACE PROVIDED
2. PROVIDE MAILING AND/OR SHIPPING ADDRESS. ITEMS THAT ARE SHIPPED MUST HAVE STREET ADDRESS.
3. PROVIDE A DESCRIPTION OF ITEMS(S) BEING REQUESTED.
4. INCLUDE BUDGET LINE-ITEM NUMBER TO BE CHARGED FOR EACH ITEM.
5. SIGN AND FORWARD TO COUNTY COMMISSION. UPON APPROVAL, A COUNTER-SIGNED COPY WILL BE RETURNED FOR YOUR RECORDS.

THE ITEMS REQUESTED ABOVE ARE NECESSARY AND FOR THE EXCLUSIVE USE OF THIS DEPARTMENT.

  
Signature

3-24-17  
Date

PURCHASE OF THE ABOVE REQUESTED ITEMS APPROVED. FUNDS HAVE BEEN ENCUMBERED.

Signature

Date

DESCRIPTION	Fund 001 CO.	Fund 003 Dog	Total
Gross Wages	\$ 370,091.42	\$ 30.30	\$ 370,121.72
6.2% Tax Payable OASDI	22,114.06	\$ 1.86	\$ 22,115.92
1.45% Tax Payable HI	5,171.78	\$ 0.44	\$ 5,172.22
Fed Withholding	41,635.68	\$ 2.61	\$ 41,638.29
WV State Withholding	16,097.00	\$ 1.38	\$ 16,098.38
PERS Retirement Deduct 4.5%	11,493.25	\$ 1.36	\$ 11,494.61
PERS Retirement Deduct 6%	1,640.20		\$ 1,640.20
Hosp. Pre-Tax	10,930.50		\$ 10,930.50
Cancer/ICU Pre-Taxed	1,018.35		\$ 1,018.35
Cancer/ICU Not Pre-Taxed	809.81		\$ 809.81
Optional Life Not Pre-Taxed	2,058.08		\$ 2,058.08
Christmas Club	5,660.00		\$ 5,660.00
Wage Attach #1	1,276.93		\$ 1,276.93
Wage Attach #3	212.31		\$ 212.31
DSRS Retirement Deduct 8.5%	5,879.84		\$ 5,879.84
457 - Nationwide	749.00		\$ 749.00
457I - Empower	3,035.00		\$ 3,035.00
457R - Roth	315.00		\$ 315.00
MD State Tax	207.36		\$ 207.36
D/VF	1,463.76		\$ 1,463.76
VA. State Tax	103.13		\$ 103.13
COLONIAL(PLUS)	102.55		\$ 102.55
<b>Total Deductions</b>	<b>\$ 131,973.59</b>	<b>\$ 7.65</b>	<b>\$ 131,981.24</b>
<b>Net Wages Total</b>	<b>\$ 238,117.83</b>	<b>\$ 22.65</b>	<b>\$ 238,140.48</b>
Payroll Date	23-Mar-2017		



## NOTICE OF PUBLIC HEARING

The County Commission of Jefferson County will hold a Public Hearing on Thursday, **March 30, 2017, at 7:30 p.m.** in the County Commission meeting room located at the Old Charles Town Library, 200 East Washington Street, Charles Town, WV 25414.

The purpose of the hearing is to receive public input on the proposed Policy on Vested Property Rights including the following language:

- The validity of any subdivision plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1, 2010 shall be extended from July 1, 2017 until July 1, 2020. Any other plan or permit associated with the subdivision or land development plan or plat shall also be extended for the same period.

- The requirements for the vesting of property rights contained in an ordinance enacted pursuant to WV Code §8A-4-2 that required the performance of any action within a certain time period for any subdivision for land development plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1, 2010 shall be extended from July 1, 2017 until July 1, 2020. This provision would apply to all special and conditional use permits or any other agreement or zoning action.

- Any plat affected by this extension shall conform to the Stormwater Requirements of the most current regulations in effect at the time when the plat or plan is submitted for approval.

Anyone wishing to provide written or oral comment may do so at this meeting or send comments to [info@jeffersoncountywv.org](mailto:info@jeffersoncountywv.org).

No decisions will be made at this meeting.

By Order of The County  
Commission of Jefferson County  
Peter Onoszko, President

**AGENDA REQUEST FORM**

[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Jennifer Brockman

Department or Organization: Planning and Zoning

Estimation of amount of time needed for appointment: 15 minutes

Date Requested – 1<sup>st</sup> Choice: February 2, 2017

*If a specific date is needed, please provide reason for specific date:*

Date Requested – 2<sup>nd</sup> Choice: February 16, 2017

Subject (*Wording to be placed on agenda*): "SB 595" Vested Development Time Extensions Proposal

Please provide the County Commission with a description of your request or presentation, including any background information:

In January, 2017, the Planning Commission initiated another discussion regarding the vested development rights of developments that have not yet been completed. The attached letter from the Planning Commission provides some history on changes the State Legislature made in 2010 to the "Vested Rights" provisions of state law to automatically extend development projects that met certain criteria to July 1, 2012 and which further enabled local governments to extend these rights further (referred to as SB 595 from 2010).

Most of the projects impacted by this change have multiple steps to accomplish prior to the July 1, 2017 deadline and would need to start making progress immediately in order to meet this required deadline. The Planning Commission expressed concern about developers meeting this deadline and at their January 10, 2017 meeting approved the attached letter requesting that the County Commission consider further extending this time frame to July 1, 2020 via a public hearing process.

This agenda request is to request that the County Commission schedule the proposed Public Hearing on this topic.

Is this a funding request? Y/N NO

If so, how much? \$N/A

Provide exact financial impact/request: N/A.

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

I move to schedule a Public Hearing on (\_\_\_\_\_, 2017) at \_\_\_\_\_ pm regarding the proposed Policy on Vested Property Rights including the following language:

1. The validity of any subdivision plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1,

2010 shall be extended from July 1, 2017 until July 1, 2020. Any other plan or permit associated with the subdivision or land development plan or plat shall also be extended for the same time period.

2. The requirements for the vesting of property rights contained in an ordinance enacted pursuant to WV Code §8A-4-2 that require the performance of any action within a certain time period for any subdivision or land development plan or plat that was valid and outstanding as of January 1, 2010 and had received preliminary approval by the Planning Commission prior to March 1, 2010 shall be extended from July 1, 2017 until July 1, 2020. This provision would apply to all special and conditional use permits or any other agreement or zoning action.
3. Any plat or plan affected by this extension shall conform to the Stormwater Requirements of the most current regulations in effect at the time when the plat or plan is submitted for approval.

Attach supporting documents for request, or request may be denied.

If not attached, explain: N/A.

Is equipment needed?    Projector    Y/N No    Internet/Wi Fi    Y/N No    Telephone for conference call    Y/N No

Contact information:

Email address: [planning@jeffersoncountywv.org](mailto:planning@jeffersoncountywv.org) Phone Number: 304-728-3228

Attachments:

- Signed letter from PC to CC re: Vested Property rights dated January 26, 2017





**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)

Name: **Stephanie Grove, County Administrator**

Department or Organization: **County Commission**

Estimation of amount of time needed for appointment:

Date Requested – 1<sup>st</sup> Choice: **March 30, 2017**

*If a specific date is needed, please provide reason for specific date:* [Click here to enter text.](#)

Date Requested – 2<sup>nd</sup> Choice: [Click here to enter text.](#)

Subject (*Wording to be placed on agenda*):

- Approval of revised Meeting Session Policy and accompanying Resolution – Discussion/Action
- Approval of Agenda Policy – Discussion/Action

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N [Click here to enter text.](#)

If so, how much? \$[Click here to enter text.](#)

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain: [Click here to enter text.](#)

Is equipment needed? Projector Y/N [Click here to enter text.](#) Internet/Wi Fi Y/N [Click here to enter text.](#)

Telephone for conference call Y/N [Click here to enter text.](#)

Contact information:

Email address: [Click here to enter text.](#) Phone Number: [Click here to enter text.](#)

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/COMMENTS**

[Click here to enter text.](#)





**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)

Name:

Department or Organization: **County Commission**

Estimation of amount of time needed for appointment:

Date Requested – 1<sup>st</sup> Choice: **March 30, 2017**

*If a specific date is needed, please provide reason for specific date:* [Click here to enter text.](#)

Date Requested – 2<sup>nd</sup> Choice: [Click here to enter text.](#)

Subject (*Wording to be placed on agenda*): **Legislative Updates**

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request? Y/N [Click here to enter text.](#)

If so, how much? \$[Click here to enter text.](#)

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain: [Click here to enter text.](#)

Is equipment needed? Projector Y/N [Click here to enter text.](#) Internet/Wi Fi Y/N [Click here to enter text.](#)

Telephone for conference call Y/N [Click here to enter text.](#)

Contact information:

Email address: [Click here to enter text.](#) Phone Number: [Click here to enter text.](#)

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/COMMENTS**

[Click here to enter text.](#)



**AGENDA REQUEST FORM**

[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: Jane Tabb

Department or Organization: County Commission

Estimation of amount of time needed for appointment: \_\_\_\_\_

Date Requested – 1<sup>st</sup> Choice: March 30, 2017

Date Requested – 2<sup>nd</sup> Choice: \_\_\_\_\_

If a specific date is needed, please provide reason for specific date:

Subject (Wording to be placed on agenda):

**Unclaimed dead bodies**

Please provide the County Commission with a description of your request or presentation, including any background information: **Unclaimed dead bodies have become an issue in recent years. Proposed solutions will be presented for discussion, which may involve funding.**

Recommended motion (Please type out the wording of the motion that you would like the Commission to approve):

Are documents attachments? Yes            No

If not, explain: **Documents will be forwarded as soon as available; ESA staff are researching solutions and costs.**

Is a projector needed? Yes                    No

Contact information:

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_





## JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue  
Ranson, WV 25438  
E-mail – [jcesa@jcesa.org](mailto:jcesa@jcesa.org)  
Telephone – 304-728-3287  
Fax – 304-728-6221

To: The Jefferson County Commissioners  
From: Director Denise S. Pouget *DSP*  
Subject: Transport of DOA's in Jefferson County West Virginia  
Date: March 27, 2017

In 2016 there were just fewer than 200 DOA's in Jefferson County. Of these 75 were Medical Examiner (ME) cases and the remainder initially were unclassified. This means there was no immediate plan for dealing with the deceased person. Funeral homes will not take the bodies unless someone accepts responsibility for the cost. The exception to this rule in Jefferson County has been Eckles, Spencer and Norton funeral home. This funeral home will deal with the State reference unclaimed bodies. The only issue we have is getting them to that facility. Occasionally we have to transport to Rosedale Cemetery as a backup facility (further distance). The State of West Virginia has not clearly defined who is responsible, or what needs to take place when a person dies and the death does not qualify as an ME case. Over the last year Blue Ridge Fire Department (BRMVF) has stepped up and transported both the ME cases and Non ME cases to local funeral homes. When the deceased meets the qualifications for an ME case BRMVF receives \$75.00 for transporting the body to a local funeral home. There are a lot of expenses incurred when transporting a DOA. These expenses include everything from a van to transport the DOA, to protective equipment worn when dealing with these DOA's. JCESA has a lot of these items and the list below outlines the additional items needed to complete this task. We are requesting \$35,720 to address the unclaimed DOA issue in Jefferson County for 2017.

1-Van (All wheel drive)	\$19,000.00
100 Body Bags (\$20.00 each)	\$ 2,000.00
15 Boxes Gloves Various sizes (\$15.00 each)	\$ 225.00
25 Tyvek Suits Various Sizes (\$6.00 each)	\$ 150.00
25 N95 masks (\$2.00 each)	\$ 25.00
4 cans of Deodorizer spray (\$10.00 each)	\$ 40.00
If BMVFD were to transport 100 bodies	\$7,500.00
Total for gas and maintenance	\$6,780.00
Total	\$ 35,720

*It's About Saving Lives...*



## JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue  
Ranson, WV 25438  
E-mail – [jcesa@jcesa.org](mailto:jcesa@jcesa.org)  
Telephone – 304-728-3287  
Fax – 304-728-6221

In addition to the above items the following will also be needed:

- Insurance Policy to cover the transportation of the DOA's (unaware of the cost)

JCESA will be providing the following items:

- Power Cot with spare battery
- Mobile Radio
- Portable Radio with Charger
- Reeves Stretcher
- Power Cot mounting bracket
- Sheets

In the future, we will work the finance Director for Jefferson County to include these expenditures appropriately in future Jefferson County budgets. If the County Commission decides to fund this proposal and ultimately give this responsibility to JCESA, JCESA will author an MOU with BMVFD clearly assigning the various responsibilities associated with this task.

BMVFD has agreed to resume all transport of the DOA's with the support from the county. JCESA will provide back up support if needed. BMVFD simply could not cover the cost of this on their own any longer. We are very grateful to BMVFD for stepping up to this address this issue that nobody else in the county or state would properly address. Another instrumental partner in all of this has been Alan Norton of Eckles, Spencer, and Norton Funeral Home. The funeral home has taken on the responsibility of working with the state of West Virginia to transport bodies to the state when they are unclaimed.

*It's About Saving Lives...*

**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: **County Commissioners**

Department or Organization: **County Commission**

Estimation of amount of time needed for appointment:

Date Requested – 1<sup>st</sup> Choice: **March 30, 2017**

*If a specific date is needed, please provide reason for specific date:* [Click here to enter text.](#)

Subject (*Wording to be placed on agenda*): **Discuss City of Charles Town plan regarding Annexation of Properties in the Charles Town Urban Growth Boundary by Boundary Adjustment - Discussion/Action**

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request?  Y/N [Click here to enter text.](#)

If so, how much? \$ [Click here to enter text.](#)

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain: [Click here to enter text.](#)

Is equipment needed?  Projector  Y/N [Click here to enter text.](#)  Internet/Wi Fi  Y/N [Click here to enter text.](#)  Telephone for conference call  Y/N [Click here to enter text.](#)

Contact information:

Email address: [Click here to enter text.](#) Phone Number: [Click here to enter text.](#)

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/COMMENTS**

[Click here to enter text.](#)



**AGENDA REQUEST FORM**  
[www.jeffersoncountywv.org](http://www.jeffersoncountywv.org)



Name: **Peter Onoszko, Commissioner**

Department or Organization: **County Commission**

Estimation of amount of time needed for appointment:

Date Requested – 1<sup>st</sup> Choice: **March 30, 2017**

*If a specific date is needed, please provide reason for specific date:* [Click here to enter text.](#)

Subject (*Wording to be placed on agenda*): Discussion of recent Public Service Decision regarding the JCPSD certificate of convenience and necessity and potential decision of the JCC to pursue possible consolidation or dissolution of the Public Service District - Possible Executive Session - Discussion/Action

Please provide the County Commission with a description of your request or presentation, including any background information:

Is this a funding request?  Y/N [Click here to enter text.](#)

If so, how much? \$[Click here to enter text.](#)

Recommended motion (*Please type out the wording of the motion that you would like the Commission to approve*):

Attach supporting documents for request, or request may be denied.

If not attached, explain: [Click here to enter text.](#)

Is equipment needed?  Projector  Y/N [Click here to enter text.](#)  Internet/Wi Fi  Y/N [Click here to enter text.](#)  Telephone for conference call  Y/N [Click here to enter text.](#)

Contact information:

Email address: [Click here to enter text.](#) Phone Number: [Click here to enter text.](#)

**FOR COMMISSION STAFF USE ONLY – FINANCIAL IMPACT/COMMENTS**

[Click here to enter text.](#)



The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, April 6, 2017, or as soon thereafter as the Commission may decide:

**Planning Commission - three (3) three-year terms ending March 31, 2020**

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414, by 12:00 pm on the Monday prior to the proposed date of appointment.

Additional information regarding these appointments may be obtained by calling the Commission Office at (304) 728-3284.

**SPIRIT OF JEFFERSON:**

**PLEASE ADVERTISE ON:**

**March 22 and March 29**

**THANKS - JEFFERSON COUNTY COMMISSION**

The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, April 6, 2017, or as soon thereafter as the Commission may decide:

**Historic Landmarks Committee - one (1) three - year term ending March 6, 2020**

*The Historic Landmarks Committee is specifically seeking individuals who demonstrate special interest, experience or education in history, architecture, planning, real estate or law.*

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414 no later than 12:00 p.m. the Monday prior to the proposed date of appointment.

Additional information regarding these appointments may be obtained by calling the Commission Office at (304) 728-3284.

**SPIRIT OF JEFFERSON:**

**PLEASE ADVERTISE ON:**

**March 22 and March 29**

**THANKS - JEFFERSON COUNTY COMMISSION**

The Jefferson County Commission proposes to name persons to serve on the following Authorities, Boards, Commissions, or Committees on Thursday, April 20, 2017, or as soon thereafter as the Commission may decide:

**Jefferson County Development Authority Board - five (5) three-year terms ending April 5, 2020.**

Persons who may be interested in the above listed agency should submit a letter of interest and a resume or statement of qualifications to the Jefferson County Commission, P.O. Box 250, Charles Town, WV 25414 no later than 12:00 p.m. the Monday before the proposed date of appointment.

Additional information regarding these appointments may be obtained by calling the Commission Office at (304) 728-3284.

**SPIRIT OF JEFFERSON:**

**PLEASE ADVERTISE ON:**

**April 5<sup>th</sup> and April 12<sup>th</sup>**

**THANKS - JEFFERSON COUNTY COMMISSION**

# Jefferson County Public Service District

Received

MAR 13 2017

## Jefferson County Public Service District Jefferson County Commission Regular Board Meeting February 6, 2017

The monthly meeting of the Jefferson County Public Service District was held at 7:00PM on Monday, February 6, 2017 in the meeting room at the Districts office in Kearneysville. Those in attendance included: Chairman, Peter Appignani; Treasurer, Bill Strider; General Manager, Susanne Lawton; Finance Manager, April Williams; Billing Clerk, Amanda Roberson; Operations Manager, Joseph Freeze; and liaison for the County Commission, Commissioner Josh Compton. Secretary, Dick Weese was absent from the meeting.

### CALL TO ORDER

Chairman Peter Appignani called the meeting to order at 7:00PM.

### Approval of agenda

By unanimous consent, the Board approved the agenda as presented.

### OLD BUSINESS

#### Review Minutes of January 9 regular board meeting

The minutes of the January 9, 2017 regular board meeting were approved as presented.

**Action:** Motion made by Mr. Strider and seconded by Mr. Appignani to accept the January 9, 2017 regular board meeting minutes as presented. Approved 2-0.

#### Discuss sewer collection and transmission project

- Consider for approval the resolution #9 to pay Crawford Law Group for easement services relating to the sewer collection and transmission project from the Series 2015 Sewer Bond proceeds

Since Mr. Appignani recuses himself for this discussion and Mr. Weese was absent from the meeting, the Board tabled the approval of resolution #9 until next month's meeting.

**Action:** No action taken by the Board.

#### Consider for approval the request from Jefferson Utilities, Inc. regarding the Districts Westridge Hills well

PSD staff clarified the vote taken by the County Commission at their December 15, 2016 meeting was a 4-1 vote against the District accepting the offer from Jefferson Utilities to purchase the well. Mr. Appignani and Mr. Strider are both against the offer from Jefferson Utilities, but Mr. Strider suggested possibly being open to discuss a long term lease for the well. He would like to discuss further at next month's meeting. Commissioner Compton questioned why the Board would consider the request at all since the County Commission and the Westridge Hills are both against it.

**Action:** No action taken by the Board.

#### Discuss billing options

This item was tabled until the April meeting.

**Action:** No action taken by the Board.

#### Discuss the District's financial status (status of paying bills)

The District will need to collect an estimated \$14,200 in payments to cover the disbursements for water. Mr. Appignani suggested staff look into alternatives for transducers used at the water systems.

**Action:** No action required by the Board.

### **NEW BUSINESS**

Consider request from Priestfield Pastoral Center for provision of sewer service from Berkeley County Public Service Sewer District

**Action:** Motion made by Mr. Appignani and seconded by Mr. Strider to approve the request from Priestfield Pastoral Center to have Berkeley County Public Service Sewer District provide sewer service. Approve 2-0.

Consider renewal of generator maintenance contract with Apparatus Repair & Engineering, Inc.

The past few years the District has entered into an agreement with Apparatus Repair & Engineering, Inc. (AR&E) for an annual preventative maintenance program for the District's generators. This year the number of generators has increased by one as we now have the generator at Cavaland that needed to be included.

**Action:** Motion made Mr. Strider and seconded by Mr. Appignani to approve the renewal of the generator maintenance contract with Apparatus Repair & Engineering, Inc. Approved 2-0.

Update on Status of Current Public Service Commission Cases

2015 sewer rate case, 15-1338-PSD-42R-PC – There have been no new updates.

2016 sewer rate case, 16-0411-PSD-30B – There have been no new updates.

Certificate of Convenience and Necessity case, 16-0616-PSD-PC-CN – The hearing was held on February 2<sup>nd</sup> and 3<sup>rd</sup> in Charleston. The final order is due by March 23<sup>rd</sup>.

Water Rate Increase case, 16-0701-PWD-19A – The final order became final last month.

**Action:** No action required by the Board.

Discussion of any Expenses over Budget

There were no items over budget.

**Action:** No action required by the Board.

Disbursements

**Action:** Motion made by Mr. Strider and seconded by Mr. Appignani to approve disbursements for Public Service District water expenses in the amount of \$9,920.64. Approved 2-0.

**Action:** Motion made by Mr. Strider and seconded by Mr. Appignani to approve disbursements for the Public Service District sewer expenses in the amount of \$204,967.10. Approved 2-0.

Approve transfer of \$930.00 from the Renewal & Replacement account to the Sewer Operating account for repairs at pump station 1-12

Approve transfer of \$2,765.58 from the Renewal & Replacement account to the Sewer Operating account pump repairs at pump station 2-13

Approve transfer of \$2,012.60 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds

**Action:** Motion made by Mr. Strider and seconded by Mr. Appignani to approve transfer of \$930.00 from the Renewal & Replacement account to the Sewer Operating account for repairs at pump station 1-12, approve transfer of \$2,765.58 from the Renewal & Replacement account to the Sewer Operating account pump repairs at pump station 2-13, approve transfer of \$2,012.60 from the New Sewer Security Deposit account to the Sewer Operating account for security deposit refunds. Approved 2-0.

General Manager's Report

Pump Station 5-2 – Ms. Lawton reported to the Board that a car hit the fence around the pump station which needs to be replaced now.

**Action:** No action required by the Board.

Other staff reports

None discussed.

**Action:** No action required by the Board.

Correspondence

None discussed.

**Action:** No action required by the Board.

Public Comment

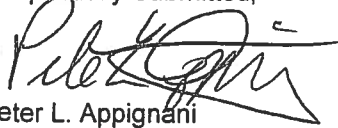
None.

**Action:** Motion made by Mr. Strider and seconded by Mr. Appignani to adjourn. Approved 2-0.

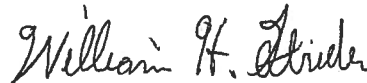
There being no further business at this time, the meeting was adjourned at 7:20PM.

The next regular meeting is scheduled for Monday, March 6, 2017 at 7:00pm at 340 Edmond Road, Suite A at the Districts office in Kearneysville.

Respectfully Submitted,



Peter L. Appignani  
Chairman



William H. Strider  
Treasurer

**WEST VIRGINIA LOTTERY  
WEEKLY SETTLEMENT FOR CHARLES TOWN**

<b>Week Ending Date</b>	<b>FY17 March 18, 2017</b>
<b>To be Deposited on:</b>	March 24, 2017
<b>Amount Played</b>	<b>\$ 55,641,948.47</b>
<b>Amount Won</b>	<b>50,164,385.85</b>
<b>Amount Promo</b>	<b>389,626.00</b>
<b>MWAP Contribution</b>	<b>_____ -</b>
<b>Adjusted Gross Terminal Revenue</b>	<b><u>5,087,936.62</u></b>
<b>Administrative Costs @ 4%</b>	<b>-</b>
<b>Excess Lottery Fund @ 4%</b>	<b><u>203,517.46</u></b>
<b>Net Terminal Revenue</b>	<b><u>4,884,419.16</u></b>
<b>Surcharge @ 10%</b>	<b>488,441.91</b>
<b>State Share Excess @ 58% &amp; 10% of 42%</b>	<b>303,810.87</b>
<b>Track Share of Capital Reinvestment @ 90% of 42%</b>	<b><u>184,631.04</u></b>
<i>Track Share of Capital Reinvestment @ 96%</i>	<i>177,245.80</i>
<i>Track Share of Capital Reinvestment @ 4%</i>	<i>7,385.24</i>
<b>Adjusted Net Terminal Revenue</b>	<b><u>4,395,977.25</u></b>
<b>Racetrack @ 46.50% / 42%</b>	<b>1,846,310.45</b>
<b>Lottery Fund @ 30% / 0%</b>	<b>-</b>
<b>Excess Lottery Fund @ 0% / 41%</b>	<b>1,802,350.63</b>
<b>Excess Lottery Fund @ 12.85% / 9.55%</b>	<b>419,815.84</b>
<b>Race Track Purses @ 90% of 7% / 4%</b>	<b>158,255.18</b>
<b>Employee Pension Fund @ 1% / .5%</b>	<b>21,979.89</b>
<b>Greyhound Development @ 90% of .75%</b>	<b>29,672.85</b>
<b>Thoroughbred Development @ 90% of .75%</b>	<b>29,672.85</b>
<b>County/Municipality @ 2%</b>	<b><u>87,919.56</u></b>
	<b><u>\$ 4,395,977.25</u></b>

**WEST VIRGINIA LOTTERY**  
**First Benchmark**  
**Charles Town**  
**County / City Split**  
**Fiscal Year 2017**

1999 Net Terminal Revenue     \$    45,603,174  
 Benchmark Goal @ 2%         \$    912,063.48

DATE	2% OF ADJ. NET REVENUE	TO JEFFERSON COUNTY	TO FIVE CITIES	BOLIVAR 7.93%	CHARLES TOWN 39.90%	HARPERS FERRY 2.17%	RANSON 33.68%	SHEPHERDS TOWN 16.32%
2 days ending 07/02/16	\$ 51,477.36	\$ 51,477.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Week ending								
07/09/16	125,605.24	125,605.24	-	-	-	-	-	-
07/16/16	107,876.48	107,876.48	-	-	-	-	-	-
07/23/16	107,196.20	107,196.20	-	-	-	-	-	-
07/30/16	111,534.28	111,534.28	-	-	-	-	-	-
08/06/16	110,378.32	110,378.32	-	-	-	-	-	-
08/13/16	101,561.56	101,561.56	-	-	-	-	-	-
08/20/16	115,270.28	115,270.28	-	-	-	-	-	-
08/27/16	111,097.28	96,130.52	14,966.76	1,186.86	5,971.74	324.78	5,040.80	2,442.58
09/03/16	120,896.24	60,448.12	60,448.12	4,793.54	24,118.80	1,311.72	20,358.93	9,865.13
09/10/16	123,196.08	61,598.04	61,598.04	4,884.72	24,577.62	1,336.68	20,746.22	10,052.80
09/17/16	101,219.28	50,609.64	50,609.64	4,013.34	20,193.25	1,098.23	17,045.33	8,259.49
09/24/16	102,399.36	51,199.68	51,199.68	4,060.14	20,428.67	1,111.03	17,244.05	8,355.79
10/01/16	108,692.68	54,346.34	54,346.34	4,309.66	21,684.19	1,179.32	18,303.85	8,869.32
10/08/16	101,792.36	50,896.18	50,896.18	4,036.07	20,307.57	1,104.45	17,141.83	8,306.26
10/15/16	103,115.76	51,557.88	51,557.88	4,088.54	20,571.59	1,118.81	17,364.69	8,414.25
10/22/16	107,651.80	53,825.90	53,825.90	4,268.39	21,476.53	1,168.02	18,128.56	8,784.40
10/29/16	101,706.44	50,853.22	50,853.22	4,032.66	20,290.43	1,103.51	17,127.37	8,299.25
11/05/16	111,917.68	55,958.84	55,958.84	4,437.53	22,327.58	1,214.31	18,846.94	9,132.48
11/12/16	106,692.36	53,346.18	53,346.18	4,230.35	21,285.13	1,157.61	17,966.99	8,706.10
11/19/16	94,349.80	47,174.90	47,174.90	3,740.97	18,822.78	1,023.70	15,888.51	7,698.94
11/26/16	113,653.88	56,826.94	56,826.94	4,506.38	22,673.95	1,233.14	19,139.31	9,274.16
12/03/16	96,815.72	48,407.86	48,407.86	3,838.74	19,314.74	1,050.45	16,303.77	7,900.16
12/10/16	87,486.28	43,743.14	43,743.14	3,468.83	17,453.51	949.23	14,732.69	7,138.88
12/17/16	67,205.08	33,602.54	33,602.54	2,664.68	13,407.41	729.18	11,317.34	5,483.93
12/24/16	80,444.92	40,222.46	40,222.46	3,189.64	16,048.76	872.83	13,546.92	6,564.31
12/31/16	121,307.80	60,653.90	60,653.90	4,809.85	24,200.91	1,316.19	20,428.23	9,898.72
01/07/17	85,269.00	42,634.50	42,634.50	3,380.92	17,011.16	925.17	14,359.30	6,957.95
01/14/17	75,502.36	37,751.18	37,751.18	2,993.67	15,062.72	819.20	12,714.60	6,160.99
01/21/17	93,741.16	46,870.58	46,870.58	3,716.84	18,701.36	1,017.09	15,786.01	7,649.28
01/28/17	81,385.92	40,692.96	40,692.96	3,226.95	16,236.49	883.04	13,705.39	6,641.09
02/04/17	88,554.20	44,277.10	44,277.10	3,511.18	17,666.56	960.81	14,912.53	7,226.02
02/11/17	85,028.56	42,514.28	42,514.28	3,371.38	16,963.20	922.56	14,318.81	6,938.33
02/18/17	96,173.60	48,086.80	48,086.80	3,813.28	19,186.63	1,043.49	16,195.63	7,847.77
02/25/17	110,730.04	55,365.02	55,365.02	4,390.45	22,090.64	1,201.42	18,646.94	9,035.57
03/04/17	95,762.48	47,881.24	47,881.24	3,796.98	19,104.62	1,039.02	16,126.40	7,814.22
03/11/17	92,549.16	46,274.58	46,274.58	3,669.57	18,463.56	1,004.16	15,585.28	7,552.01
03/18/17	87,919.56	43,959.78	43,959.78	3,486.01	17,539.95	953.93	14,805.65	7,174.24
Subtotal	\$ 3,785,156.56	\$ 2,348,610.02	\$ 1,436,546.54	\$ 113,918.12	\$ 573,182.05	\$ 31,173.08	\$ 483,828.87	\$ 234,444.42

Benchmark Goal @ 2%     \$    912,063.48

Remainder until 1% / 1% Split     \$    -

**VIDEO LOTTERY REPORT**

FY 2013		FY 2014		FY 2015		FY 2016		FY 2017	
Date	Amount	Date	Amount	Date	Amount	Date	Amount	Date	Amount
7/7/2012	161,637.92	7/6/2013	123,196.88	7/5/2014	106,819.12	7/4/2015	89,446.56	7/1-2/2016	51,477.36
7/14/2012	129,458.04	7/13/2013	128,060.40	7/12/2014	111,792.16	7/11/2015	119,132.68	7/9/2016	125,605.24
7/21/2012	130,037.00	7/20/2013	115,128.84	7/19/2014	116,320.32	7/18/2015	112,706.24	7/16/2016	107,876.48
7/28/2012	137,164.44	7/27/2013	123,049.56	7/26/2014	112,502.48	7/25/2015	109,356.88	7/23/2016	107,196.20
8/4/2012	132,931.16	8/3/2013	116,180.80	8/2/2014	117,145.12	8/1/2015	119,089.60	7/30/2016	111,534.28
8/11/2012	134,212.88	8/10/2013	120,078.64	8/9/2014	114,374.60	8/8/2015	115,689.52	8/6/2016	110,378.32
8/18/2012	110,241.90	8/17/2013	124,888.56	8/16/2014	114,105.32	8/15/2015	108,726.48	8/13/2016	101,561.56
8/25/2012	66,209.90	8/24/2013	89,882.12	8/23/2014	116,097.04	8/22/2015	108,922.12	8/20/2016	115,270.28
9/1/2012	67,133.42	8/31/2013	58,913.18	8/30/2014	60,280.02	8/29/2015	73,285.10	8/27/2016	96,130.52
9/8/2012	74,029.40	9/7/2013	67,758.74	9/6/2014	61,420.28	9/5/2015	55,890.76	9/3/2016	60,448.12
9/15/2012	61,838.04	9/14/2013	53,374.22	9/13/2014	51,364.96	9/12/2015	63,273.30	9/10/2016	61,598.04
9/22/2012	56,996.90	9/21/2013	54,277.94	9/20/2014	50,664.54	9/19/2015	54,233.06	9/17/2016	50,609.64
9/29/2012	61,611.40	9/28/2013	54,881.50	9/27/2014	50,127.22	9/26/2015	52,439.60	9/24/2016	51,199.68
10/6/2012	62,715.20	10/5/2013	55,950.74	10/4/2014	53,531.28	10/3/2015	53,104.94	10/1/2016	54,346.34
10/13/2012	60,710.18	10/12/2013	55,837.92	10/11/2014	51,127.00	10/10/2015	50,291.26	10/8/2016	50,896.18
10/20/2012	62,333.08	10/19/2013	61,327.20	10/18/2014	56,414.64	10/17/2015	53,048.80	10/15/2016	51,557.88
10/27/2012	58,073.54	10/26/2013	52,854.06	10/25/2014	49,890.20	10/24/2015	55,418.72	10/22/2016	53,825.90
11/3/2012	56,545.30	11/2/2013	57,543.54	11/1/2014	52,242.34	10/31/2015	57,023.64	10/29/2016	50,853.22
11/10/2012	56,110.96	11/9/2013	54,666.76	11/8/2014	52,819.26	11/7/2015	55,832.08	11/5/2016	55,958.84
11/17/2012	57,432.36	11/16/2013	56,495.96	11/15/2014	51,810.32	11/14/2015	56,012.86	11/12/2016	53,346.18
11/24/2012	65,888.86	11/23/2013	48,628.62	11/22/2014	46,228.62	11/21/2015	50,193.76	11/19/2016	47,174.90
12/1/2012	50,243.34	11/30/2013	59,645.66	11/29/2014	55,593.44	11/28/2015	60,010.98	11/26/2016	56,826.94
12/8/2012	50,770.96	12/7/2013	47,306.24	12/6/2014	46,792.50	12/5/2015	47,767.86	12/3/2016	48,407.86
12/15/2012	47,022.38	12/14/2013	29,229.02	12/13/2014	40,904.98	12/12/2015	42,938.56	12/10/2016	43,743.14
12/22/2012	46,838.96	12/21/2013	44,581.02	12/20/2014	41,600.84	12/19/2015	43,087.16	12/17/2016	33,602.54
12/29/2012	59,697.22	12/28/2013	62,117.14	12/27/2014	58,114.68	12/26/2015	52,835.48	12/24/2016	40,222.46
1/5/2013	71,673.52	1/4/2014	62,963.88	1/3/2015	68,277.28	1/2/2016	74,963.14	12/31/2016	60,653.90
1/12/2013	50,416.30	1/11/2014	37,935.94	1/10/2015	37,099.34	1/9/2016	41,474.24	1/7/2017	42,634.50
1/19/2013	51,211.88	1/18/2014	49,418.64	1/17/2015	43,217.36	1/16/2016	43,455.58	1/14/2017	37,751.18
1/26/2013	46,966.26	1/25/2014	42,720.80	1/24/2015	41,212.80	1/23/2016	25,025.40	1/21/2017	46,870.58
2/2/2013	52,067.92	2/1/2014	47,681.60	1/31/2015	42,783.32	1/30/2016	36,805.26	1/28/2017	40,692.96
2/9/2013	52,222.20	2/8/2014	45,434.52	2/7/2015	47,859.18	2/4/2016	51,695.74	2/4/2017	44,277.10
2/16/2013	64,243.52	2/15/2014	41,076.08	2/14/2015	48,131.08	2/13/2016	44,941.78	2/11/2017	42,514.28
2/23/2013	64,115.70	2/22/2014	61,523.98	2/21/2015	37,610.66	2/20/2016	50,505.40	2/18/2017	48,086.80
3/2/2013	62,602.74	3/1/2014	57,744.78	2/28/2015	56,982.14	2/27/2016	52,426.86	2/25/2017	55,365.02
3/9/2013	59,213.26	3/8/2014	50,439.94	3/7/2015	43,750.42	3/5/2016	53,474.66	3/4/2017	47,881.24
3/16/2013	62,366.36	3/15/2014	54,414.66	3/14/2015	55,096.66	3/12/2016	51,447.02	3/11/2017	46,274.58
3/23/2013	59,841.02	3/22/2014	50,734.62	3/21/2015	53,081.08	3/19/2016	50,356.80	3/18/2017	43,959.78
3/30/2013	57,567.98	3/29/2014	51,174.60	3/28/2015	50,548.88	3/26/2016	52,217.46		
4/6/2013	63,108.84	4/5/2014	55,229.90	4/4/2015	51,713.78	4/2/2016	54,185.88		
4/13/2013	56,849.30	4/12/2014	48,653.18	4/11/2015	51,024.54	4/9/2016	49,690.04		
4/20/2013	55,432.12	4/19/2014	54,469.22	4/18/2015	49,338.10	4/16/2016	49,071.82		
4/27/2013	58,612.74	4/26/2014	51,637.18	4/25/2015	49,656.62	4/23/2016	49,485.78		

5/4/2013	61,102.92	5/3/2014	54,757.72	5/2/2015	54,079.66	4/30/2016	50,872.46
5/11/2013	57,428.70	5/10/2014	51,011.76	5/9/2015	50,062.82	5/7/2016	52,135.22
5/18/2013	61,172.80	5/17/2014	51,148.34	5/16/2015	48,308.08	5/14/2016	51,441.84
5/25/2013	57,131.24	5/24/2014	53,082.60	5/23/2015	47,705.92	5/21/2016	48,392.48
6/1/2013	65,920.66	5/31/2014	62,642.98	5/30/2015	58,258.10	5/28/2016	49,380.84
6/8/2013	55,233.74	6/7/2014	49,517.18	6/6/2015	53,927.82	6/4/2016	58,228.50
6/15/2013	54,067.52	6/14/2014	50,266.50	6/13/2015	50,110.84	6/11/2016	45,053.42
6/22/2013	54,690.28	6/21/2014	48,768.14	6/20/2015	47,109.22	6/18/2016	46,179.18
6/29/2013	55,991.38	6/28/2014	49,250.32	6/27/2015	55,325.14	6/25/2016	47,230.00
6/30/2013	11,509.54	6/30/2014	12,010.70	6/30/2015	16,018.68	6/30/2016	27,584.00

---

**3,580,645.18**

---

**3,261,565.02**

---

**3,148,372.80**

---

**3,167,478.80**

---

**2,348,610.02**



*West Virginia State  
Treasurer's Office*

John D. Perdue  
State Treasurer

<u>Political Subdivision</u>	<u>Amount</u>
Huntington	888.99
Hurricane	888.99
Huttonsville	888.99
laeger	888.99
Jackson County	3,538.51
Jane Lew	888.99
Jefferson County	51,478.72
Jefferson County School Board	154,436.16
Junior	888.99
Kanawha County	24,126.11
Kenova	888.99
Kermit	888.99
Keyser	888.99
Keystone	888.99
Kimball	888.99
Kingwood	888.99
Leon	888.99
Lester	888.99
Lewis County	3,538.51

## Table Game Revenue

Date	Amount	Date	Amount	Date	Amount	Date	Amount
July/August, 2010	154,185.68	July, 2011	141,718.01	July, 2012	138,663.64	July, 2013	99,274.36
September, 2010	94,247.84	August, 2011	137,473.92	August, 2012	133,245.83	August, 2013	111,427.75
October, 2010	105,903.60	September, 2011	110,375.25	September, 2012	127,532.40	September, 2013	80,857.74
November, 2010	108,717.67	October, 2011	124,273.94	October, 2012	126,482.02	October, 2013	81,066.09
December, 2010	118,721.11	November, 2011	121,118.87	November, 2012	134,443.93	November, 2013	79,853.94
January, 2011	106,189.21	December, 2011	140,509.93	December, 2012	146,677.92	December, 2013	79,617.31
February, 2011	105,776.45	January, 2012	137,812.68	January, 2013	132,650.35	January, 2014	75,093.81
March, 2011	120,927.10	February, 2012	142,770.01	February, 2013	121,636.62	February, 2014	75,170.90
April, 2011	130,654.61	March, 2012	151,845.46	March, 2013	149,033.62	March, 2014	78,201.51
May, 2011	130,492.02	April, 2012	127,862.26	April, 2013	105,545.23	April, 2014	72,380.72
June, 2011	121,576.41	May, 2012	137,905.13	May, 2013	109,747.38	May, 2014	93,191.89
		June, 2012	129,235.38	June, 2013	104,803.37	June, 2014	72,350.70
<b>Total 2010-2011</b>	<b>1,297,391.70</b>	<b>Total 2011-2012</b>	<b>1,602,900.84</b>	<b>Total 2012-2013</b>	<b>1,530,462.31</b>	<b>Total 2013-2014</b>	<b>998,486.72</b>

Date	Amount	Date	Amount	Date	Amount
July, 2014	78,639.07	July, 2015	75,674.79	July, 2016	77,234.20
August, 2014	84,726.51	August, 2015	70,064.73	August, 2016	63,158.62
September, 2014	71,967.51	September, 2015	64,845.44	September, 2016	67,701.42
October, 2014	66,257.02	October, 2015	68,440.97	October, 2016	63,392.97
November, 2014	71,046.66	November, 2015	67,488.54	November, 2016	61,087.94
December, 2014	76,797.24	December, 2015	73,055.05	December, 2016	59,508.00
January, 2015	73,346.66	January, 2016	67,545.11	January, 2017	63,836.29
February, 2015	66,262.78	February, 2016	65,518.59	February, 2017	51,478.72
March, 2015	73,747.70	March, 2016	72,986.23		
April, 2015	76,343.68	April, 2016	68,149.38		
May, 2015	78,424.23	May, 2016	76,415.84		
June, 2015	81,569.83	June, 2016	62,572.11		
<b>Total 2014-2015</b>	<b>899,128.89</b>	<b>Total 2015-2016</b>	<b>832,756.78</b>	<b>Total 2016-2017</b>	<b>507,398.16</b>

**Table Game Revenue Distribution - Jefferson County School Board**

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
July, 2011	425,154.03	July, 2012	415,990.92	July, 2013	297,823.08	July, 2014	235,917.21
August, 2011	412,421.76	August, 2012	399,737.49	August, 2013	334,283.25	August, 2014	254,179.53
September, 2011	331,125.75	September, 2012	382,597.20	September, 2013	242,573.22	September, 2014	215,902.53
October, 2011	372,821.82	October, 2012	379,446.06	October, 2013	243,198.27	October, 2014	198,771.06
November, 2011	363,356.61	November, 2012	403,331.79	November, 2013	239,561.82	November, 2014	213,139.98
December, 2011	421,529.79	December, 2012	440,033.75	December, 2013	238,851.93	December, 2014	230,391.72
January, 2012	413,438.04	January, 2013	397,951.05	January, 2014	225,281.43	January, 2015	220,039.98
February, 2012	428,310.03	February, 2013	381,857.07	February, 2014	225,512.70	February, 2015	198,788.34
March, 2012	455,536.38	March, 2013	447,100.86	March, 2014	234,604.53	March, 2015	221,243.10
April, 2012	383,586.78	April, 2013	316,635.69	April, 2014	217,142.18	April, 2015	229,031.04
May, 2012	413,715.39	May, 2013	329,242.14	May, 2014	279,575.67	May, 2015	235,272.69
June, 2012	387,706.12	June, 2013	314,410.11	June, 2014	217,052.10	June, 2015	244,709.49
<b>Total 2011-2012</b>	<b>4,808,702.50</b>	<b>Total 2012-2013</b>	<b>4,608,334.13</b>	<b>Total 2013-2014</b>	<b>2,995,460.18</b>	<b>Total 2014-2015</b>	<b>2,697,386.67</b>

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
July, 2015	227,024.37	July, 2016	231,702.60
August, 2015	210,194.19	August, 2016	189,475.86
September, 2015	194,536.32	September, 2016	203,104.26
October, 2015	205,322.91	October, 2016	190,178.91
November, 2015	202,465.62	November, 2016	183,263.82
December, 2015	219,165.15	December, 2016	178,524.00
January, 2016	202,635.33	January, 2017	191,508.87
February, 2016	196,555.77	February, 2017	154,436.16
March, 2016	218,958.69		
April, 2016	204,448.14		
May, 2016	229,247.52		
June, 2016	187,716.33		
<b>Total 2015-2016</b>	<b>2,498,270.34</b>	<b>Total 2016-2017</b>	<b>1,522,194.48</b>