



Jefferson County
Board of Zoning Appeals
Thursday, May 25, 2017, 2:00 p.m.

Members
Tyler Quynn, Chair
Jeffrey Bannon, Vice Chair
Matt Knott
Ted Schiltz
Jeff Bresee
Deirdre Catterton, Alternate

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance pm Samuel Street, in Charles Town, West Virginia. Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Approval of the minutes from the April 27, 2017 meeting.
2. Swearing in of members of the public intending to provide testimony.
3. Variance from Section 9.7 to reduce the side and rear setback from 6' to 1' for a 7' tall fence. Owner: Kathleen A. Holsinger. Location: 50 Garden Place, Charles Town. Tax District: Charles Town (02); Tax Map: 10B; Parcel: 73; Size: .21 ac; Zone: RG; File: ZV17-06.
4. Request for a conditional use permit by Alisha's Child Care to operate a child care facility within an existing home. The facility will provide services for up to 12-children, the existing driveway will be utilized for parking and a 2' x 4' free standing sign will advertise the location. Owner: James Shimp. Location: 130 Maple Ave, Harpers Ferry. Tax District: Harpers Ferry (04); Tax Map: 3A; Parcel: 12; Size: .5 ac; Zone: V; File: CUP17-03.
5. Request for a conditional use permit by Middleway Antique Shop and Information Center for a proposed antique shop and information center to be located in an existing building. The business would utilize an existing gravel parking lot located in the rear of the property and is proposing an 18 sq. ft. sign. Owner: Timothy Johnson. Property location: 7279 Queen St., Kearneysville. Tax District: Middleway (07); Tax Map: 22A; Parcel: 33; Size: .266 ac; Zone: V; File: CUP17-02.
6. Variance from Section 4.10A to waive the requirement of a site plan due to the need for a paved parking lot. Applicant is requesting to utilize the existing gravel parking lot as part of conditional use permit application CUP17-02. Owner: Timothy Johnson. Property location: 7279 Queen St., Kearneysville. Tax District: Middleway (07); Map: 22A; Parcel: 33; Size: .266 ac; Zone: V; File: ZV17-07.
7. Variance from Section 5.7(B)1 to reduce the side setback from 15' to 3' for a 20' x 32' accessory structure. Owner: Suzin & Laurence Wright. Property: 947 Hostler Road, Harpers Ferry. Tax District: Harpers Ferry (04); Tax Map: 15; Parcel: 19.1; Size: 1.18 ac; Zone: R; File: ZV17-09.
8. Zoning Administrator's Report
 - a. Monthly Zoning Certificate Activity Report
9. Legal Update
 - a. Possible executive session on the follow pending lawsuits: None.
 - b. Discussion with possible deliberative session and signing of draft findings/decisions.

Meeting April 27, 2017

 - i. Variance from Section 9.7. Owner: David Young. File: ZV17-04.
 - ii. Request for a CUP for a Popeye's. Owner: Sharp Best & Brown LLC. File: CUP17-01.