



AGENDA  
Jefferson County Planning Commission  
Tuesday, June 13, 2017, 7:00 PM

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street in the City of Charles Town.

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**All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.**

1. Approval of Meeting minutes:
  - May 23, 2017.
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. **Public Hearing:** Request for a waiver by Grace Baptist Church from Section 21.401 of the Subdivision Regulations to allow existing parking to remain within the 50' access easement along the eastern boundary line of the property. (PCW#17-02). The property is located at 4272 Charles Town Road and is designated as Tax District: Middleway (07); Tax Map: 2; Parcel 2.6; Size: 3.91 acres; Zoned: Rural.

**There is no public comment for the remaining items.**

5. **Discussion and recommendation:** Planning Commission review and recommendation to the County Commission regarding whether the petition for a Zoning Map Amendment by property owner Harpers Ferry Holdings for a property located at 126 Alstadts Hill Road is consistent with the *Envision Jefferson 2035 Comprehensive Plan*. This property is currently zoned Residential Growth (RG), and the applicant is requesting Residential/Light Industrial/Commercial District (RLIC) zoning. The property is designated as Tax District: Harpers Ferry (04); Tax Map: 9; Parcel: 58.1; Size: 1 acre. The County Commission has scheduled a Public Hearing on this petition on June 29, 2017 at 7:00 PM in the Old Charles Town Library Meeting room.
6. Reports from Legal Counsel and legal advice to the Planning Commission.
  - a) Active Litigation:
    - Shiloh Citizens Association: Report on legal action in Supreme Court, Docket #15-1031 Possible Executive Session.
7. Planners Memo.
8. President's Report.
9. Actionable Correspondence.
10. Non-Actionable Correspondence.

All files are made available for public review Monday through Friday, 9:00 AM to 5:00 PM (excluding Holidays). The Planning Commission welcomes written comments at any time. Submitting a document no

later than the Thursday before a scheduled meeting will provide the Commission an advanced opportunity to review your comments prior to the meeting. Please note that documentation and exhibits submitted at a Planning Commission meeting are retained as part of the official record. Feel free to submit your comments to office of the Departments of Planning and Zoning.

Any party desiring a transcript of these proceedings will be responsible for providing a competent stenographer at their own expense. Minutes, video and/or audio recordings of past meetings, the Jefferson County Subdivision Regulations, Zoning Ordinance and Comprehensive Plan, as well as any working proposed amendments are located on the Departments page within the County's website at [www.jeffersoncountywv.org](http://www.jeffersoncountywv.org). Minutes and audio recordings of older meetings that are not on the County's website are available for review in the office.