

AGENDA
JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2017
THURSDAY, JUNE 29, 2017
7:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 15, 2017 - Regular Meeting

APPROVAL OF PURCHASE ORDERS

- June 29, 2017

APPROVAL OF ACCOUNTS PAYABLE

- June 22, 2017
- June 29, 2017

APPROVAL OF MANUAL CHECKS

- June 22, 2017
- June 29, 2017

APPROVAL OF PAYROLL

- June 15, 2017

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 7:15 p.m. Public Hearing
- Zoning Map Amendment for property designated as Tax District Harpers Ferry, Map 9, Parcel 58.1 - Harpers Ferry Holdings, LLC

2. 7:30 p.m. Angie Banks, Assessor
- Approval of a part-time employee - Discussion/Action
3. 7:40 p.m. Jacqueline Shadle/Gail Magaha, County Clerk's Office
- Approval of Depository Bonds for fiscal year 2017-2018 - Discussion/Action
4. 7:50 p.m. Interviews and appointments to the Jefferson County Parks and Recreation Commission - three 3 year terms ending June 30, 2017 - Discussion/Action
5. 8:10 p.m. Martin Burke, Chair, Jefferson County Historic Landmarks Commission and Michael Whalton, Executive Director, EWVCF
- Request for contribution of \$10,000 to an agency endowed fund, *Our History, Our Community Fund*, at Eastern WV Community Foundation - Discussion/Action
6. 8:25 p.m. Jennifer Myers, Jefferson County Parks and Recreation Commission
- Request to designate the month of July as Parks and Recreation Month - Discussion/Action
7. 8:30 p.m. Jeffrey Polczynski, Director of Communications
- Re-Appointment - Brandon Potts - Part Time Public Safety Dispatcher II - Discussion/Action
8. 8:35 p.m. Pete Dougherty, Sheriff
- Approval of new hire - Discussion/Action
- Adjust pay to meet new scale minimum - Discussion/Action
9. 8:45 p.m. Jefferson County Emergency Services Agency
- Discussion of funding for DOA's - Discussion/Action
10. 9:00 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of PSD Dissolution Appeal of the PSC decision, acquisition of PSD assets, and related issues - Possible Executive Session - Discussion/Action

UNFINISHED BUSINESS

11. Discuss qualifications of Public Service District Board appointees - Discussion/Action (JC)
12. Review of quotes received for PSD independent audit - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Request for refrigerator for Magistrates - Discussion/Action

COUNTY COMMISSION REPORTS

13. ADJOURN

CORRESPONDENCE/INFORMATION

Notice of Public Hearing on July 6, 2017 at 7:00 p.m. regarding the Dissolution of the Jefferson County Public Service District.

Reminder: Jefferson County Offices will be closed on Tuesday, July 4, 2017 in observance of Independence Day.

Jefferson County Commission Notice of Intent to Appoint to the Jefferson County Board of Health on July 6, 2017.

Jefferson County Commission Notice of Intent to Appoint to the Jefferson County Emergency Services Agency Board on July 6, 2017.

Jefferson County Commission Notice of Intent to Appoint to the Jefferson County Planning Commission on July 6, 2017.

Correspondence received from the State of West Virginia, Office of the State Auditor regarding the Jefferson County Notice of Auction of Delinquent and Nonentered Lands on July 12, 2017.

Jefferson County Public Service May 1, 2017 Regular Board Meeting Minutes.

WV Lottery Weekly Settlement for Charles Town - week ending June 10, 2017.

WV Lottery Weekly Settlement for Charles Town - week ending June 17, 2017.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.