

**Jefferson County Homeland Security & Emergency Management
Public Awareness, Education & Training Committee
February 8, 2017
Minutes**

The Jefferson County Homeland Security and Emergency Management (JCHSEM) Public Awareness, Education, and Training Committee met at the Jefferson County Maintenance Department Meeting Room on Wednesday, February 8, 2017 at 0830 hours. Those present were Katherine Dunbar, Good Shepherd Caregivers; Barbara Miller, JCHSEM; Brandon Vallee, JCHSEM, and Annie Wheat, Ameriworks.

Ms. Dunbar, Chair, called the meeting to order at 0832 hours. Ms. Wheat moved to approve the minutes of the October 12, 2016 meeting. All Approved

I. Old Business

1. PPI-Program for Public Information
 - a. Ms. Miller reviewed the progress made on PPI since the October meeting. She stated that Mr. Vallee has checked the flood plain information links on the Jefferson County Website once a month. Ms. Miller mentioned that JCHSEM needs to continue sending out PPI campaign messages and flood information out on social media and in press releases. She reviewed all of the PPI campaign messages with the committee.
 - b. Ms. Miller stated that she has not officially heard from CRS about the final rating for Jefferson County, as the review process takes eight to nine months to complete.
2. Faith Based Organizations (FBO) meeting
 - a. On Wednesday, January 11, JCHSEM hosted a Faith Based Community Organizations meeting at the Jefferson County Maintenance Department meeting room. Ms. Miller stated that 15 individuals attended from various denominations and backgrounds. The purpose of this initial meeting was to determine if there is an interest from Faith Based Organizations to assist during an emergency. Ms. Miller identified various ways these organizations could assist, from distributing Nixle information to organizing shelters.
 - b. Ms. Miller stated that the committee would like to meet again on Wednesday, March 8 and would like to invite more members to the meeting including Community Ministries and Senator Unger. Ms. Dunbar recommended contacting Shepherd Interfaith Caregivers to see if they would be interested in participating.
 - c. Jenny Gannoway, WV VOAD, has agreed to attend the meeting to assist the Faith Based Community Organizations.
3. Quarterly Partnership Meeting
 - a. The Quarterly Partnership Meeting took place on Friday, January 23 at the Epic Buffet in the Hollywood Casino at Charles Town Races. The speaker was Tom Carr of the Baltimore/Washington High Intensity Drug Trafficking Area and spoke about the opioid addiction problem in the Eastern Panhandle and their new drug overdose monitoring app.

II. New Business

1. State of the State Address
 - a. At 1900 hours, Governor Justice will give his State of the State Address at Legislature. Ms. Miller stated that the address will be streamed on WV Broadcasting and various Charleston based news agencies.
 - b. Ms. Miller stated that the state has already begun addressing the budget shortfall by laying off employees, restructuring departments, and selling off vehicles. She noted that Jimmy Gianato will remain as the director of WVDHSEM.
 - c. Ms. Miller mentioned that Delegate Jill Upson was unable to attend the meeting and read her letter to the committee. The letter discussed her dedication to public safety.
2. Nurture Nature Center Focus Group
 - a. On Wednesday, March 15 at 1700 hours, the Nurture Nature Center will be holding a focus group to continue their research project with the National Oceanic and Atmospheric Administration, about the use of the National Weather Service's flood forecast and warning tools. The focus group will be held at the Jefferson County Maintenance Department. Ms. Miller stated that the researchers would like to talk to a different group of community members about the changes to the products.
3. Social Media Statistics
 - a. Mr. Vallee detailed the social media statistics for the committee. He stated that since October 12:
 - i. Facebook has grown by 54 to a total of 2,416 followers.
 - ii. Twitter has grown by 14 to a total of 190 followers.
 - iii. Nixle has grown by 98 to a total of 1,614 registered members
 - b. Mr. Vallee attributed the large growth of Nixle members to the newly developed Nixle brochure that has been distributed to all county employees and at special events. Ms. Wheat inquired if the Nixle brochure could be distributed to the schools. Ms. Miller stated that the school board would need to request it.
4. 2017 Training and Exercise Calendar
 - a. Ms. Miller requested committee members to provide additional training options for the calendar. She mentioned that the calendar will be utilized by counties of the Eastern Panhandle for training opportunities.
5. Skywarn Stormspotter Flood Class
 - a. On Wednesday, April 12 at 1830 hours, the National Weather Service will be teaching a Flood Stormspotter course at Independent Fire Company in Ranson, sponsored by JCHSEM. Ms. Miller noted that the Basic Skywarn Stormspotter Course is required to attend this one.
 - b. Registration can be completed on Eventbrite at:
<https://skywarnfloodjefferson.eventbrite.com/>
6. ICS-300 Course

- a. On February 4 and 5, Morgan County Homeland Security and Emergency Management held an ICS-300 course at the Berkeley Springs Fire Department. Ms. Miller mentioned that members of the Jefferson County Health Department, Dispatchers, and Firefighters from across the county attended this course.
7. ICS-400 Course
 - a. On February 11 and 12, Morgan County Homeland Security and Emergency Management will be hosting an ICS-400 course at the Berkeley Springs Fire Department. Registration can be completed by going to RESA 8.
8. Community Emergency Response Training (CERT)
 - a. Ms. Miller stated that Steve Allen, JCHSEM, is currently at the Emergency Management Institute to complete CERT Train the Trainer course. She mentioned, that due to the budget shortfalls at the state and a change in the administration at the federal level, she is unsure whether or not there will be a CERT course offering this year.
 - b. Ms. Miller reported that there has not been a nomination for FEMA director.
9. January's Independent Study Course
 - a. Ms. Miller recommended committee members to take the Independent Study Course: IS-505 Religious and Cultural Literacy and Competency in Disaster.
 - b. IS-505 link: <https://training.fema.gov/is/courseoverview.aspx?code=IS-505>
10. February's Independent Study Course
 - a. Ms. Miller recommended committee members to take the Independent Study Course: IS-158 Hazard Mitigation Flood Insurance in Disaster Operations.
 - b. IS-158 link: <https://training.fema.gov/is/courseoverview.aspx?code=IS-158>
11. 2017 Exercise Series
 - a. On Monday, March 27 at 0900 hours, WV Homeland Security Region 3 will be holding a table top exercise at the WV National Guard Armory, located at 157 Freedom Way, Moorefield, WV 26836.
 - b. Ms. Miller discussed how this exercise is being organized by the EPA under a contract, however future exercises may not be delivered by the EPA.
12. Pancake Day
 - a. Ms. Miller reported that on Tuesday, February 28, Citizens Fire Company will be holding their annual Pancake Day from 0700 hours to 1800 hours.

III. Member Sharing Time

1. Ms. Miller reported that she has been working on FY-18 budget and presentation materials for the county commission. The JCHSEM budget presentation will be on Tuesday, February 14.

Responders

IV. Adjournment

1. Ms. Dunbar adjourned the meeting at 0915 hours. The next meeting of the Jefferson County Public Awareness, Education, and Training Committee will be on Wednesday, April 12 at the Jefferson County EOC.

To register for or to get more information about training offered through WV Department of Military Affairs and Public Safety, Coursemill, go to www.onlinelearning.wv.gov/dmapscm6