

**AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2017
THURSDAY, JULY 6, 2017
9:30 A.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 29, 2017 - Regular Meeting

APPROVAL OF PURCHASE ORDERS

- July 6, 2017 - Ratify from June 29, 2017 meeting

APPROVAL OF ACCOUNTS PAYABLE

- June 29, 2017
- July 6, 2017

APPROVAL OF MANUAL CHECKS

- June 29, 2017
- July 6, 2017

APPROVAL OF PAYROLL

- June 29, 2017

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Peter Dougherty, Sheriff
 - Approval of Promotions - Discussion/Action
 - Appointment to Bailiff/Special Deputy List - Discussion/Action
 - Approval of donation of a vehicle - Discussion/Action
2. 10:00 a.m. Paul Lowe, Summit Point Resident
 - Discussion of speeding, aggressive driving, and disregard of traffic laws - Discussion/Action
3. 10:15 a.m. Nikki Painter, Elections Clerk
 - Approval of Polling place location changes for Road Bond Referendum - Discussion/Action
4. 10:30 a.m. Appointment and Interviews to the Jefferson County Planning Commission - One unexpired term ending March 30, 2019 - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Appointment and Interviews to the Jefferson County Emergency Services Agency - One unexpired term ending June 30, 2018 - Discussion/Action
7. 11:30 a.m. Elizabeth Wheeler, Administrator - Jefferson County Farmland Protection Board
 - Approval of purchase of one Agricultural Conservation Easement - Discussion/Action
8. 11:45 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of PSD Dissolution Appeal of the PSC decision, acquisition of PSD assets, and related issues - Discussion/Action - Possible Executive Session
 - Review and/or amend Leash Law Ordinance - Discussion/Action - Possible Executive Session
9. 12:15 p.m. **BREAK FOR LUNCH**

UNFINISHED BUSINESS

- 10. Appointment of Jefferson County Municipal Representative to HEPMPO Council - Discussion/Action

NEW BUSINESS

- 11. Approval of employment - Administrative Assistant/Ambulance Fee Collector - Discussion/Action
- 12. Decision - Zoning Map Amendment for property designated as Tax District Harpers Ferry, Map 9, Parcel 58.1 - Harpers Ferry Holdings, LLC - Discussion/Action
- 13. Discuss replacement and options for Administrative Assistant/Ambulance Fee Collector position - Discussion/Action (JC)
- 14. Appointment to the Jefferson County Development Authority Board of Directors - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- Review of FY2017 Budget to Actual as of 5/31/2017

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

- 15. 1:30 p.m. Stephen Groh, Assistant Prosecuting Attorney
- Discuss reimbursement of legal fees for Planning Commissioner Steve Stolipher - Discussion/Action - Possible Executive Session
- 16. 1:45 p.m. Matt Harvey, Prosecuting Attorney
- Discuss opioid litigation aimed at pharmaceutical drug distributors that are accused of contributing to the community's heroin epidemic - Discussion/Action - Possible Executive Session

~~~~~ EVENING SESSION ~~~~~

- 17. 7:00 p.m. Public Hearing - Dissolution of the Jefferson County Public Service District
- 18. Discussion of PSD Dissolution Appeal of the PSC decision, acquisition of PSD assets, and related issues - Discussion/Action - Possible Executive Session

19. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Homeland Security and Emergency Management Quarterly Report

CORRESPONDENCE/INFORMATION

Jefferson County Commission Notice of Intent to Appoint to the Jefferson County Community Criminal Justice Board on July 20, 2017.

Letter from the WV PSC re: Disbursement of Wireless E911 Subscriber Fees.

Letter from Mayor Auxer of the Corporation of Shepherdstown re: request for an MOU on Shepherdstown's growth management boundary.

Letter from the Eastern Panhandle Deaf Alliances, Inc. re: the need for more resources for the deaf in the Eastern Pahandle.

WV Lottery Weekly Settlement for Charles Town - week ending June 24, 2017.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.