



**Jefferson County**  
**Board of Zoning Appeals**  
**Thursday, July 27, 2017, 2:00 p.m.**

Members  
Tyler Quynn, Chair  
Jeffrey Bannon, Vice Chair  
Matt Knott  
Ted Schiltz  
Jeff Bresee  
Deirdre Catterton, Alternate

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance pm Samuel Street, in Charles Town, West Virginia.

Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Approval of the minutes from the June 22, 2017 meeting.
2. Swearing in of members of the public intending to provide testimony.
3. Variance request from Section 9.7 and Appendix A to reduce the front setback from 20' to 12' along both South King Street and the unimproved portion of Fairmont Avenue to allow for the construction of a new home. Property Owner: Bernard DeMartini and Terry Tucker. Location: Vacant lot on the corner of South King St. and unimproved Fairmont Ave. Shepherdstown, WV. Tax District: Shepherdstown (09); Tax Map: 8B; Parcel: 41; Size: .196 acres; Zone: Residential Growth. File: ZV17-13.
4. Zoning Administrator's Report
  - a. Monthly Zoning Certificate Activity Report
5. Legal Update
  - a. Possible executive session on the following pending lawsuits: None.
  - b. Discussion with possible deliberative session and signing of draft findings/decisions.

Meeting June 22, 2017

- i. Variance from Section 4.11A(1) & 4.11D and Appendix B. Owner/Applicant: Dr. Craig Bush, Pastor, Grace Baptist Church. File: ZV17-10.
- ii. Variance from Sec. 5.4(B) [of the Zoning and Land Development Review Ordinance, as amended 11/07/02] Owner: Collis Holdings, LLC and F Squared, LLC. File: ZV17-11.
- iii. Variance from Section 9.7. Owner: Patricia Dunn. File: ZV17-12.
- iv. Request by applicant, The Middleway Conservancy Association Inc., for a Seasonal Use Permit for "Reenactment of the Battle of Smithfield Crossing" to operate from September 8-10, 2017. File: SU17-01(A – I).