

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2017**  
**THURSDAY, AUGUST 17, 2017**  
**9:30 A.M.**  
County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- August 3, 2017

**APPROVAL OF PURCHASE ORDERS**

- August 17, 2017

**APPROVAL OF ACCOUNTS PAYABLE**

- August 10, 2017
- August 17, 2017

**APPROVAL OF MANUAL CHECKS**

- August 10, 2017
- August 17, 2017

**APPROVAL OF PAYROLL**

- August 10, 2017

**ANNOUNCEMENTS**

- Report if there are changes in the agenda if applicable

**PUBLIC COMMENT**

**PRESENTATIONS**

1. 9:45 a.m. Angie Banks, Assessor  
- Exonerations - Discussion/Action

2. 10:00 a.m. Bill Polk, Maintenance Director
  - Review and approval of the Bids received for the windows for the Courthouse, Jail Annex and Hunter House - Discussion/Action
  - Update on status of the fire escape behind the Reininger Building - Discussion/Action
3. 10:15 a.m. Roger Goodwin, Chief County Engineer
  - Partial Construction Bond Release for Roderick Planes, LLC - Aspen Green Phase (File #1A, 07-15) - Discussion/Action
4. 10:30 a.m. **BREAK**
5. 11:00 a.m. Nathan Cochran, Assistant Prosecuting Attorney
  - Discussion of PSD Dissolution Appeal of the PSC decision, acquisition of PSD assets, and related issues - Possible Executive Session - Discussion/Action
  - Discuss opioid litigation aimed at pharmaceutical drug distributors that are accused of contributing to the heroin epidemic - Possible Executive Session - Discussion/Action
  - Discussion of school resource officer - Discussion/Action
6. 11:30 a.m. William F. Rohrbaugh, Esquire
  - Discussion of PSD Asset Acquisition - Discussion/Action

#### **NEW BUSINESS**

7. Inquiry/request for information on PSD sewer transmission project (JC)
8. Approval of Letter of Support for the Jefferson County Chamber of Commerce to hold the 42<sup>nd</sup> Annual Fall Mountain Heritage Arts and Crafts Festival on September 22-24, 2017 - Discussion/Action
9. Approval of 2017 Sheriff's Commission - Discussion/Action
10. Decision - Amendments to the Jefferson County Leash Law Ordinance - Discussion/Action

#### **COUNTY ADMINISTRATOR REPORTS**

- Ethics/Open Meetings Training - Discussion/Action
- Report on Wage/Benefits Review Board - Discussion/Action
- Update on Decommissioning of Waste Water Treatment Plant and Lagoon - Possible Executive Session - Discussion/Action
- Recognition of Annette Gavin - Recently nominated and selected for the honor of WV Wonder Woman 2017

## **COUNTY COMMISSION REPORTS**

### **11. ADJOURN**

#### **CORRESPONDENCE/INFORMATION**

Correspondence received from the State of West Virginia Department of Military Affairs and Public Safety regarding the EMPG Site Monitoring Visit - July 18, 2017.

Correspondence received from Jim Justice, Governor of West Virginia regarding approval of a Community Corrections program grant award.

Correspondence received from Jim Justice, Governor of West Virginia regarding approval of a Juvenile Justice and Delinquency Prevention Title II grant award.

Correspondence received from the U.S. Department of Homeland Security FEMA Region III regarding a watershed study for the Conococheaque-Opequon Watershed under the Risk Mapping, Assessment, and Planning (Risk MAP) program was conducted.

Correspondence from John B. McCuskey, West Virginia State Auditor regarding a copy of the audit report of the Jefferson County Board of Health for the fiscal year ended June 30, 2016 was received.

Notice from Comcast regarding updates to the Comcast Agreement for Residential Services and providing a copy of the updated agreement with the August bill.

Reminder that Jefferson County Commission offices will be closed on Monday, September 4, 2017 in observance of Labor Day.

FY 2017 Annual Report received from the Jefferson County Planning Commission.

Impact Fee Status Report for July, 2017.

WV Lottery Weekly Settlement for Charles Town - week ending July 29, 2017.

WV Lottery Weekly Settlement for Charles Town - week ending August 5, 2017.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*