



**Jefferson County**  
**Board of Zoning Appeals**  
**Thursday, November 9, 2017 2:00 p.m.**

Members  
Tyler Quynn, Chair  
Jeffrey Bannon, Vice Chair  
Matt Knott  
Ted Schiltz  
Jeff Bresee  
Deirdre Catterton, Alternate

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance pm Samuel Street, in Charles Town, West Virginia. Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Approval of the minutes from the October 26, 2017 meeting.
2. Swearing in of members of the public intending to provide testimony.
3. Postponed from the October 26, 2017 meeting. Action on the request for a Conditional Use Permit to allow for a propane distribution facility to consist of two (2) 30,000 gallon propane storage tanks for distribution to residential, commercial, and industrial properties; a 2,500 square foot structure to house an office, a warehouse and retail sales area; vehicle tank storage area; and associated customer/employee parking. Blossman Gas intends to employ approximately 20 people. Owner: Jefferson County Development Authority. Applicant: Blossman Gas. Location: Burr Industrial Park, Lot 12, fronts along War Admiral Blvd., Kearneysville, WV 25430. District: Charles Town (02); Map: 1; Parcel: 65; Size: 2.31 acres; Zone: Industrial-Commercial. File: CUP17-05.
4. Variance from Appendix B to reduce the side and rear setback from 50' to 6' to replace an existing 8' x 16' accessory structure with a 12' x 20' accessory structure. Owner: Middleway United Methodist Church. Applicant: Robert Brown, Trustee. Location: 7435 Queen Street, Kearneysville, WV 25430. District: Middleway (07); Map: 22A; Parcel: 43 & 44; Size: ~.78 ac (combined); Zone: Village; File: ZV17-17.
5. Zoning Administrator's Report
  - a. Monthly Zoning Certificate Activity Report
  - b. Approval of the 2018 Board of Zoning Appeals Meeting Schedule.
6. Legal Update
  - a. Possible executive session on the following pending lawsuits: None.
  - b. Discussion with possible deliberative session and signing of draft findings/decisions.

Meeting October 26, 2017

    - i. Postponed from 09/28/17. Variance from Sec. 5.4(b). Owner: Beallair Homes, LLC. File: ZV17-14.
    - ii. Postponed from 09/28/17. Variance from Sec. 5.4(b). Owner: Beallair Homes, LLC. File: ZV17-15.
    - iii. Postponed from 09/28/17. Request for a CUP for Dollar General. Owner: SAGA Holdings, LLC. Applicant: Dolgencorp, LLC: File: CUP17-04.