

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2017
THURSDAY, NOVEMBER 30, 2017
7:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- November 16, 2017

APPROVAL OF PURCHASE ORDERS

- November 30, 2017

APPROVAL OF ACCOUNTS PAYABLE

- November 30, 2017

APPROVAL OF MANUAL CHECKS

- November 30, 2017

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

- 1. 7:15 p.m. Jennifer Myers, Jefferson County Parks and Recreation**
- The Jefferson County Parks and Recreation Commission received the Austin C. Palmer Outstanding Facility Award and the Eugene M Fuller Program Award at the 2017 West Virginia Recreation and Parks Association annual conference in October
- Request approval of the acceptance of the WV Culture and History Cultural Facilities grant for Jefferson County Parks and Recreation in the amount of \$68,762 - Discussion/Action
- Requesting a waiver from bonding and building permit fees for the construction of three 20x30 pavilions to be constructed at James Hite Park - Discussion/Action
- 2. 7:30 p.m. Jennifer Brockman, County Planner**
- Request to schedule a public hearing to receive input on the proposed amendments to the Jefferson County Subdivision and Land Development Regulations (File #STA16-01) which includes revisions to Section 20.202, Major Subdivisions; Section 20.203, Minor Site Development; and Appendix A, Section 1.4, Final Plat; and Section 1.5, Recordation of Final Plats for Minor and Major Subdivision - Discussion/Action
- 3. 7:45 p.m. Interviews and appointment to the Public Service District - One 6-year term ending December 1, 2023 - Discussion/Action**
- 4. 8:00 p.m. Interviews and appointments to the Summit Point Library Committee - Two unexpired terms ending June 30, 2019 and June 30, 2021 - Discussion/Action**
- 5. 8:15 p.m. Nathan Cochran, Assistant Prosecuting Attorney**
- Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues - Discussion/Action - Possible Executive Session
- Discussion of EEOC Claim #533-2017-00706 - Discussion/Action - Possible Executive Session
- Discussion of US Supreme Court case, No. 17-7 re: WV Supreme Court of Appeals Case #15-1155 - Discussion/Action - Possible Executive Session
- Discussion regarding request for Attorney General Opinion re: PSD Board Member's request for attorney fee reimbursement - Discussion/Action - Possible Executive Session
- Discussion of the City of Charles Town's notice of action related to the annexation proposal that was presented to the County Commission in March 2017 - Discussion/Action - Possible Executive Session

NEW BUSINESS

6. Set date, time, and location for the first Regular Meeting of 2018 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Discuss December 21, 2017 Commission meeting - Discussion/Action

COUNTY COMMISSION REPORTS

7. **ADJOURN**

CORRESPONDENCE/INFORMATION

Statewide Transportation Improvement Program (STIP) FFY 2016-2021 Program Amendment received.

JCPSD October 11, 2017 Regular Board Meeting Minutes

Bolivar-Harpers Ferry Public Library Audit Report for FY17.

South Jefferson Public Library Audit Report for FY17.

Shepherdstown Public Library Audit Report for FY17.

Correspondence received from Comcast regarding price changes.

WV Lottery Weekly Settlement for Charles Town - week ending November 11, 2017.

WV Lottery Weekly Settlement for Charles Town - week ending November 18, 2017.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.

