

## Minutes

### Jefferson County Commission

Friday, December 15, 2017

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A meeting of the Jefferson County Commission was held on Friday, December 15, 2017 in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Josh Compton, Caleb Hudson, Patricia Noland, and Peter Onoszko and Jane Tabb. Legislative attendees included Senator Patricia Rucker, Delegate Jill Upson (65<sup>th</sup> District), Delegate Paul Espinosa (66<sup>th</sup> District), and Delegate Riley Moore (67<sup>th</sup> District). Also present were Stephanie Grove, County Administrator, Jessica Carroll, Executive Administrative Assistant and Jim Eddy, Bailiff. (An audio tape of the Thursday, December 15, 2017 meeting is available through the Jefferson County Commission Office.)

#### **PLEDGE OF ALLEGIANCE**

Commissioner Compton led the Pledge of Allegiance.

#### **APPROVAL OF MINUTES**

**Motion by Ms. Noland to approve the December 7, 2017 Regular Meeting Minutes as presented. Motion seconded and unanimously approved.**

#### **APPROVAL OF ACCOUNTS PAYABLE**

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
079383	425	BLUE RIDGE GARAGE DOORS		\$ -	\$ 247.50	\$ 247.50
079384	424	BOLAND SERVICES		\$ -	\$ 270.00	\$ 270.00
079384	425	BOLAND SERVICES		\$ -	\$ 166.00	\$ 166.00
079384	425	BOLAND SERVICES		\$ -	\$ 125.00	\$ 125.00
079384	425	BOLAND SERVICES		\$ -	\$ 136.00	\$ 136.00
079384	425	BOLAND SERVICES		\$ -	\$ 1,232.00	\$ 1,232.00
079384	425	BOLAND SERVICES		\$ -	\$ 1,003.00	\$ 1,003.00
079385	P/R DED	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85

079386	412	JADA BENNETT		\$ -	\$ 124.12	\$ 124.12
079387	P/R DED	ELIZABETH JUNE BOWERS		\$ -	\$ 2,250.00	\$ 2,250.00
079388	P/R DED	BUREAU F/CHILD SPPRT ENF		\$ -	\$ 212.31	\$ 212.31
079389	P/R DED	BUREAU OF CHILD SUPPORT		\$ -	\$ 461.54	\$ 461.54
079390	P/R DED	BUREAU OF CHILD SUPPORT		\$ -	\$ 119.54	\$ 119.54
079391	406	CASTO & HARRIS INC		\$ -	\$ 1,185.00	\$ 1,185.00
079392	P/R DED	PAMELA DUDASH		\$ -	\$ 1,807.43	\$ 1,807.43
079393	424	J.C.EHRLICH		\$ -	\$ 32.00	\$ 32.00
079393	425	J.C.EHRLICH		\$ -	\$ 639.00	\$ 639.00
079394	402	SALLY GRAN		\$ -	\$ 30.00	\$ 30.00
079395	717	GUTTMAN OIL CO		\$ -	\$ 2,251.70	\$ 2,251.70
079395	717	GUTTMAN OIL CO		\$ -	\$ 3,382.33	\$ 3,382.33
079395	717	GUTTMAN OIL CO		\$ -	\$ 3,191.69	\$ 3,191.69
079395	717	GUTTMAN OIL CO		\$ -	\$ 2,943.11	\$ 2,943.11
079396	425	G & TRIPLE T. LLC		\$ -	\$ 495.00	\$ 495.00
079397	405	MATTHEW HARVEY		\$ -	\$ 42.14	\$ 42.14
079398	P/R DED	JEFFERSON SECURITY BANK		\$ -	\$ 5,915.00	\$ 5,915.00
079399	405	GREG JONES		\$ -	\$ 37.44	\$ 37.44
079400	425	KONE INC.		\$ -	\$ 429.68	\$ 429.68
079400	425	KONE INC.		\$ -	\$ 4,589.81	\$ 4,589.81
079401	405	MATTHEW BENDER & CO		\$ -	\$ 155.03	\$ 155.03
079401	405	MATTHEW BENDER & CO		\$ -	\$ 410.14	\$ 410.14
079402	402	MR PRINT		\$ -	\$ 129.06	\$ 129.06
079403	P/R DED	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 543.86	\$ 543.86
079404	440	MOUNTAIN RESEARCH LLC		\$ -	\$ 270.00	\$ 270.00
079404	440	MOUNTAIN RESEARCH LLC		\$ -	\$ 415.00	\$ 415.00
079404	440	MOUNTAIN RESEARCH LLC		\$ -	\$ 138.00	\$ 138.00
079405	412	AMANDA MASTERS		\$ -	\$ 16.59	\$ 16.59
079406	P/R DED	NATIONWIDE RETIREMENT		\$ -	\$ 849.00	\$ 849.00
079407	424	NFPA		\$ -	\$ 175.00	\$ 175.00
079408	717	RICE TIRES CO		\$ -	\$ 159.24	\$ 159.24
079408	717	RICE TIRES CO		\$ -	\$ 613.88	\$ 613.88
079408	717	RICE TIRES CO		\$ -	\$ 439.20	\$ 439.20
079409	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 10,730.72	\$ 10,730.72
079409	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 45,882.82	\$ 45,882.82
079409	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 42,750.46	\$ 42,750.46
079410	P/R DED	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 6,200.68	\$ 6,200.68
079410	P/R DED	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 8,753.90	\$ 8,753.90
079411	712	SEN COMMUNICATIONS		\$ -	\$ 947.00	\$ 947.00
079412	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 2,355.00	\$ 2,355.00

079412	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 315.00	\$ 315.00
079413	P/R DED	TRAVIS STELY		\$ -	\$ 868.04	\$ 868.04
079414	424	TRENARY SERVICE CO		\$ -	\$ 360.00	\$ 360.00
079415	405	THOMSON REUTER - WEST		\$ -	\$ 1,255.00	\$ 1,255.00
079415	405	THOMSON REUTER - WEST		\$ -	\$ 423.00	\$ 423.00
079415	405	THOMSON REUTER - WEST		\$ -	\$ 1,255.50	\$ 1,255.50
079416	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 4,445.61	\$ 4,445.61
079416	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 2,424.87	\$ 2,424.87
079416	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 27,317.16	\$ 27,317.16
079416	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 11,175.28	\$ 11,175.28
079417	700	WV STATE POLICE		\$ -	\$ 6.00	\$ 6.00
079418	P/R DED	LISA WALTERS		\$ -	\$ 333.46	\$ 333.46
079419	440	XEROX CORPORATION		\$ -	\$ 532.50	\$ 532.50
079420	405	NEIL ZAHRADNIK		\$ -	\$ 304.95	\$ 304.95
<b>TOTAL</b>					<b>\$ 206,319.14</b>	<b>\$ 206,319.14</b>

**Motion by Mr. Compton to approve the Accounts Payable for December 14, 2017 in the amount of \$206,319.14. Motion seconded and unanimously approved.**

**MANUAL CHECKS**

<b>COAL SEVERANCE</b>			
<b>002</b>			
Date	Check #	VENDOR	Amount
12/15/2017	452	<b>EASTRIDGE HEALTH SYSTEM</b>	\$ 300.00
<b>HOME DETETION</b>			
<b>008</b>			
Date	Check #	VENDOR	Amount
12/15/17	587	<b>CDA</b>	\$ 495.00
<b>ASSESSOR VALUATION</b>			
<b>056</b>			
Date	Check #	VENDOR	Amount
12/15/17	659	<b>WV NETWORK</b>	\$ 4.00

12/15/17	660	<b>MONROE</b>	\$ 467.50
<b>SHERIFF C/O</b>			
<b>246</b>			
Date	Check #	VENDOR	Amount
12/15/2017	1656	<b>UNITED BANKCARD CENTER</b>	\$ 229.07
12/15/2017	1657	<b>C. GENE POPKINS</b>	\$ 1,500.00
<b>IMPACT FEES</b>			
<b>249</b>			
Date	Check #	VENDOR	Amount
12/15/2017	115	<b>JEFF CO BOARD OF EDUCATION</b>	\$ 2,837,728.00
<b>TOTAL</b>			<b>\$ 2,840,723.57</b>

**Motion by Ms. Tabb to approve the Manual Checks for December 15, 2017 in the amount of \$2,840,723.57. Motion seconded and unanimously approved.**

**PRESENTATIONS**

Mr. Onoszko stated the purpose of the Special Session was to gather with the state legislators and discuss the Commission’s legislative priorities for the upcoming year, which are listed below:

- Legislation regarding the transport and storage of unclaimed, deceased bodies.
- Tax reform
- West Virginia Statewide Interoperability Radio Network (SIRN)
- Department of Highways – Rt. 340 at Harpers Ferry
- Opposition to the Consolidation of Regional Development Authorities.

Due to another commitment and shortage of time, the legislators were unable to speak about their priorities for the upcoming session but assured the Commission they’d attempt to address their concerns once session began.

- Ratification of the decision to file a motion for a 90 day stay in the Jefferson County Public Service District dissolution case.

- **Motion by Mr. Onoszko to enter into Executive Session. Motion seconded and passes on a vote of 4-1 with Ms. Tabb opposing.**
- **Motion by ratify the decision to file a motion for a 90 day stay in the Jefferson County Public Service District dissolution case. Motion seconded and passes on a vote of 3-1 with Ms. Noland opposing (Ms. Tabb was not present for this vote due to a prior commitment)**

There being no further business, motion by Ms. Noland to adjourn at 12:17 pm. Motion was seconded and unanimously approved.

Respectfully Submitted  
Jessica D. Carroll  
Administrative Assistant

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PETER ONOSZKO, PRESIDENT