

Jefferson County Planning Commission  
December 19, 2017

The Jefferson County Planning Commission met on December 19, 2017 with the following Commission members present: Steve Stolipher, Vice President; Wade Louthan, Secretary; Peter Onoszko, County Commission Liaison; Jack Hefestay, J Ware, and Ray Bruning. Staff members present included Jennifer Brockman, County Planner; Jonathan Saunders, County Engineer; and Rhonda Greenholtz, Planning Clerk.

Mr. Donnie Fisher, was absent without prior notification.

Mr. Gene Taylor and Mr. Ron Thomas were absent with prior notification.

Mr. Steve Stolipher presided over the meeting in Mr. Fisher's absence and called the meeting to order at 7:02 PM.

As this was a special called meeting, the December 12, 2017 meeting minutes were postponed to the January 9, 2018 meeting agenda for approval.

1. Citizen Communications. None
2. Request for postponement. None
3. A Public Hearing was held by the Planning Commission for applicant KE Colonial Hills, LLC to approve the Preliminary Plat for Colonial Hills Phase 3A (File#17-06) in accordance with Sections 24.114 and 24.115 of the Subdivision Regulations.

Mr. Ryan Perks, Gordon, and Mr. Rick Fink, with Kinsley, representatives for KE Colonial Hills, the owner, were present.

Mr. Perks presented a brief overview of the project, stating that the project consists of 61 townhome lots. The site will have a single access off of the extension of Lowe Drive. The stormwater management facility will be shared with the proposed Shepherdstown Public Library. All the required permits are in place for this project.

Mr. Stolipher opened the floor up to Public comment.

No Public comment was made.

Mr. Stolipher closed the floor to Public comment.

Mr. Jack Hefestay made a motion to approve the Preliminary Plat application as presented.

Mr. Ray Bruning seconded the motion, which carried unanimously.

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4. Reports from Legal Counsel and legal advice to the Planning Commission.

a) Active Litigation:

- Shiloh Citizens Association: Report on legal action in Supreme Court, Docket #15-1031 Possible Executive Session.

No new updates on this item.

5. Planners Memo. None

6. President's Report. None

7. Actionable Correspondence. None

8. Non-Actionable Correspondence. None

Mr. Stolipher motioned to adjourn the meeting at 7:06 PM with no objections.