



DRAFT AGENDA

Jefferson County Planning Commission
Tuesday, February 13, 2018 7:00 PM

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street in the City of Charles Town.

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.

1. Approval of Meeting minutes:
 - January 9, 2018
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. **Public Workshop:** Request by applicant Larry & Donna Boyd for a Concept Plan approval for a proposed 8 Lot Major Subdivision cluster development to be known as Ancient Oaks Estates (PC File# 17-20) to be located on the North side of Middleway Pike west of Willingham Road. The property is designated as Tax District: Middleway (07); Tax Map: 20; Parcel 8. Zoned: Rural. Size: 43.96 acres.
5. **Public Hearing:** Request by applicant Robert Adkins (PCW#18-01) for a waiver from Section 20.201A (2) that requires all subdivision lots created through the Minor Subdivision Process to have motor vehicle access to a road right-of-way via a 50' access easement which extends from the subdivided lots to the existing road right-of-way. The property is designated as Tax District: Harpers Ferry (04); Tax Map: 10; Parcel 11. Zoned: Residential/Light Industrial/Commercial. Size: 124.39 acres
6. **Public Hearing:** Request by applicant TeMa USA (PC File#PCW18-02) for a waiver from Section 20.402D which requires no permanent encroachments, structures, fences, or landscaping within an easement area. The applicant is proposing asphalt paving over an existing sanitary sewer easement. The property is designated as Tax District: Charles Town (02); Tax Map: 9; Parcel 120,121 & P/O 122. Zoned: Industrial- Commercial. Size: 3.83 acres

There is no public comment for the following items.

7. **Review and Recommendation:** Planning Commission to review and recommend to the County Commission whether or not the petition for a Zoning Map Amendment request by property owner Summit Point Ventures, LLC (File # Z18-01) located at 500 Motorsports Park Circle in Summit Point is consistent with the *Envision Jefferson 2035 Comprehensive Plan*. This 3.35 acre property is currently zoned Rural (R) and the applicant is requesting General Commercial (GC) zoning. The property is designated as Tax District: Kabletown (06); Tax Map: 17; Parcel 2.3.
8. **Review and Possible Action:** Staff's proposed draft amendment to Article 10 of the Zoning Ordinance to allow electronic signs in the County. Request to schedule a work session (optional) or Public Hearing (required) on the propose amendment.

9. Reports from Legal Counsel and legal advice to the Planning Commission.

a) Active Litigation:

- Shiloh Citizens Association: Report on legal action in Supreme Court, Docket #15-1031.

10. Planners Memo

11. President's Report.

12. Actionable Correspondence.

13. Non-Actionable Correspondence;