

AGENDA
JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2018
THURSDAY, JUNE 7, 2018
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF PURCHASE ORDERS

- June 7, 2018

APPROVAL OF MINUTES

- May 31, 2018

APPROVAL OF ACCOUNTS PAYABLE

- June 7, 2018

APPROVAL OF MANUAL CHECKS

- June 8, 2018

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
2. 10:00 a.m. Michelle Gordon, Finance Director
- Budget Revisions - Discussion/Action
- Ambulance Fee Analysis - Continued - Discussion/Action

3. 10:30 a.m. Roger Goodwin, Chief County Engineer
 - Letter of Credits securing construction bonds - Discussion/Action
 - Appointment of Zoning Administrator - Discussion/Action
 - Complete release of the \$10,000 site stability bond/tolling of Bond Agreement for Dan Ryan Builders West Virginia, LLC for the Quail Ridge Subdivisions, Section II, Phase III, Lots 129-159 - Discussion/Action
 - Approval to Advertise for Bids - Smith Mountain View Estates Site Work - Discussion/Action
4. 10:45 a.m. **BREAK**
5. 11:00 a.m. Matt Harvey, Prosecuting Attorney
 - Approval of Employment - Two Assistant Prosecutors - Discussion/Action
6. 11:15 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues - Discussion/Action
 - Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
 - Discussion of insurance coverage for volunteers and community service participants - Discussion/Action
 - Discussion of collection of overdue ambulance fees - Discussion/Action

NEW BUSINESS

7. Discussion of Fireworks Ordinance - Discussion/Action (PN)
8. Existing leases for county owned buildings and land to new business - Discussion/Action (JC)

COUNTY ADMINISTRATOR REPORTS

- Discuss a policy regarding fairs and festival sponsored or endorsed by the governing body of the county wherein the fair or festival is to be conducted - Discussion/Action
- Discuss PSD Audit - Discussion/Action
- Discuss CVB Land - Discussion/Action

COUNTY COMMISSION REPORTS

9. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice of Special Session - June 14, 2018 - 9:30 a.m.

Correspondence received from the Charles Town Utility Board regarding Jefferson County Emergency Communications Center after hour calls.

Correspondence received from the West Virginia Culture and History regarding National Register of Historic Places.

Minutes received from the Jefferson County Public Service District.

Impact Fee Status Report for May, 2018 received.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.