

AGENDA
JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2018
THURSDAY, JUNE 21, 2018
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 7, 2018 - Regular Meeting
- June 14, 2018 - Road Summit

APPROVAL OF PURCHASE ORDERS

- June 21, 2018

APPROVAL OF ACCOUNTS PAYABLE

- June 14, 2018
- June 21, 2018

APPROVAL OF MANUAL CHECKS

- June 15, 2018
- June 22, 2018

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 6:15 p.m. Jacqueline Shadle/Gail Magaha, County Clerk's Office
- Approval of Depository Bonds for Fiscal Year 2018-2019 -
Discussion/Action

2. 6:30 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues - Discussion/Action
 - Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
 - Discussion of EEOC Claim #533-2017-0076 - Discussion/Action
 - Discussion of insurance coverage for volunteers and community service participants - Discussion/Action
 - Discussion of Jefferson County Civil Action #18-C-25 - Discussion/Action
 - Discussion of Jefferson County Civil Action #17-C-63 - Discussion/Action

UNFINISHED BUSINESS

3. Existing leases for county owned buildings and land - Discussion/Action (JC)

NEW BUSINESS

4. Discuss County Commission Regular Meeting July 5, 2018 - Discussion/Action
5. Renew Mutual Aid Agreement between the City of Martinsburg and Jefferson County - Discussion/Action
6. Appointment to the MARC Train Working Group - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Request Grade/Status change to Temporary Full-Time Public Safety Dispatcher - Discussion/Action
- Approval to hire Deputy Director/Planner/Program Manager - Homeland Security and Emergency Management - Discussion/Action
- Annual Performance & Review Policy - Discussion/Action
- Compensation Policy - Discussion/Action
- Update CVB Property

COUNTY COMMISSION REPORTS

7. **ADJOURN**

CORRESPONDENCE/INFORMATION

Jefferson County Offices closed Wednesday, July 4, 2018 in observance of Independence Day.

Notices of Appointment to various county boards, commissions, committees, etc.

Correspondence received from the Public Service Commission of WV regarding disbursement of

Wireless E-911 Subscriber Fees.

Jefferson County Maintenance Department Monthly Report for May, 2018.

Jefferson County Public Service District Regular Board Meeting minutes for May 7, 2018 received.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.