



DRAFT
AGENDA

Jefferson County Planning Commission
Tuesday, July 10, 2018 7:00 PM

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street in the City of Charles Town.

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.

1. Approval of Meeting minutes:
 - June 10, 2018
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. **Public Hearing:** Request by applicant/property owners, Emil M. Kosko, Jr. & Christopher K. Kosko and Gary & Cathy Stanhope, for a Final Plat Amendment in accordance with Section 24.202A of the Subdivision Regulations. The request is to lift the single family restriction from the Harold E. & Suella M. Jewell Minor Subdivision, Lots 1 & 2-Residue (PC File #90-34) for the purpose of operating a farm winery. Location: 5071 Middleway Pike, Kearneysville, WV and 5013 Middleway Pike, Kearneysville, WV. Tax District: Middleway (07); Tax Map: 19; Parcels 27.1 and 27.2. Zoned: Rural. Size: 2.32 acres combined.
5. **Public Hearing:** Request by applicants Garnett & Harry Catrow (PC File #09-26, Lots 1, 2 & 3 Catrow Minor Subdivision) for an approval of a waiver from Section 20.202(C) of the 2008 Subdivision Regulations (adopted 10/9/08) that requires all lots to face on an access easement having a width of 50 feet and that the easement shall be part of the residue or remaining property. Applicant is requesting Lot 2 of the Catrow Minor Subdivision (PC File #09-26) be permitted to utilize a separate driveway onto Sandpiper Lane. Owner/Applicant: Garnett & Harry Catrow. The property is designated as Catrow Minor Subdivision, Lot 2; Tax District: Shepherdstown (09); Tax Map: 7; Parcel 32.13; Size: .82 ac; Zoned: Residential Growth. File: PCW18-08.
6. **Public Hearing:** Request by applicant/owner Universal Forest Products, Eastern Division, Inc. for approval of a waiver from Section 20.203A.2 of the 2008 Subdivision Regulations adopted Oct. 9, 2008, amended February 1, 2018 which requires the submittal and approval of a Concept Plan for an 8,750 square foot structure. Property Owner/applicant: Universal Forest Products, Eastern Division, Inc. Location: 249 16th Avenue, Ranson, WV. Tax District: Charles Town (02); Tax Map: 7; Parcel 11.16 and 11.18(A&B); Size: 29.8757 Zoned: Industrial-Commercial. File: PCW18-09.

There is no public comment for the following items.

7. Reports from Legal Counsel and legal advice to the Planning Commission.
8. Planner's Memo
9. President's Report.

10. Actionable Correspondence:

11. Non-Actionable Correspondence