



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue
Ranson, WV 25438
E-mail – jcesa@jcesa.org
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Minutes
August 15, 2017

The July meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 7pm on Tuesday August 15, 2017 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438. Members present were Treasurer Andrew Arnold, Member Aaron Watson, Member Steve Sowers and Member Elliot Simon. Medical Director Dr. Marney Treese was present as well.

Prosecuting Attorney Nathan Cochran was present.

Roll Call Sign in Sheet

Call to Order

Director Pouget turned the meeting over to Prosecuting Attorney Nathan Cochran. The Board elected a Chairman "Pro Tem" to run the meeting. Our Chairman resigned and it is time for election of Officers for fiscal year 2018 term.

Chairman "Pro Tem" Andrew Arnold was elected. Aaron Watson nominated Andrew Arnold as Chairman "Pro Tem". The nomination was seconded by Member Steve Sowers. The motion passed 4-0.

The Board conducted the election for this year's JCESA Officers (Chair, Vice Chair, Treasurer and Secretary).

Election of JCESA Officers:

Chairman: Member Aaron Watson nominated Andrew Arnold to be the Chairman. The motion was seconded by Member Steve Sowers.

Vice Chair: Chairman Andrew Arnold nominated Jane Tabb as Vice Chair. The nomination was seconded by Aaron Watson.

Treasurer: Chairman Andrew Arnold nominated Member Aaron Watson as Treasurer. The motion was seconded by Member Elliot Simon.

It's About Saving Lives...

The JCESA is an equal opportunity emergency service provider, employer and community partner of Jefferson County WV.



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Secretary: Chairman Andrew Arnold nominated Member Elliot Simon as Secretary. The motion was seconded by Treasurer Aaron Watson.

Chairman Andrew Arnold made a motion to close nominations. The motion passed 4-0.

Treasurer Aaron Watson made a motion to accept all newly nominated officers. The motion was seconded by Member Steve Sowers. The motion passed 4-0.

Approval of the June Minutes

Treasurer Aaron Watson made a motion to approve the June minutes. The motion was seconded by Member Steve Sowers. The motion passed 4-0.

Treasurer's Report: Chairman Andrew Arnold asked Director Pouget to review all of the financials.

Director Pouget presented the Audit (Fiscal 2016 completed).

We discussed end of year financials. The JCESA was under budget by 30k and the Ambulance Fee was under budget by 55k. A discussion took place about the efficient management of labor hours and overtime.

Secretary Elliot Simon made a motion to accept the Treasurer's report for June and July. The motion was seconded by Treasurer Aaron Watson. The motion passed 4-0.

Chairman's Report

No report due to the fact that the Chairman's position was vacated.

President JCFA

No report

Director's Report:

1. Community Paramedicine / Community Engagement Program: **Firefighter /Paramedic John Considine**
2. Update on a class and compensation study for the JCESA employees.
3. DOA plan for transport 11
4. Update on Volunteer RRT Grant (Allen Keyser)
5. Director Pouget' fiscal year 2018 plan

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- a. Search for water supply infrastructure Grant to improve ISO ratings for Jefferson.
- b. SAFER Grant for career staffing.
- c. Grant to pursue assistance with a regional Fire / EMS and Law Enforcement training center for West Virginia.
- d. Explanation of an educational document the Director is preparing for the Commissioners reference level of service and the level of training needed to responsibly protect the citizens, visitors and workers of Jefferson County WV. Completion date: August / September of 2017.
- e. Director's fiscal year 2017 report. Estimated completion date November of 2017.
- f. Report on table top exercise for the Bus Drivers
- g. Deputy Director Ed Hannon and Dr. Marney Treese discussed the Pulsera program.

Board Member Requests

Committee Reports

- Administrative Committee Report
- Operations Committee Report
- Update on TAC channel progress:** Andrew Arnold and Aaron Watson: There is a meeting scheduled this week. A report will be brought back to the Board next month.
- Budget Committee Report

Unfinished Business

New Business

Public Comment (Limit 5 minutes per person)

Chief Ross Morgan believes the JCESA and the volunteer Fire Departments are working well together.

Board Member Comments

Chairman Andrew Arnold expressed his appreciation for giving him the opportunity to be Chairman.

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Adjournment

Chairman Andrew Arnold adjourned the meeting.

Members of the public were invited to attend the meeting. The JCESA Operations Center is handicapped accessible. Members of the public having any questions about the meeting may contact JCESA at 304-728-3287 during normal business hours.

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