



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue
Ranson, WV 25438
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Meeting Minutes March 27, 2018

The March meeting of the Jefferson County Emergency Services Agency (JCESA) Board will be held at 7pm on Tuesday March 27, 2018 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

Roll Call Sign in Sheet

Call to Order

Chairman Arnold called the meeting to order at 1900 hours. Note: Josh Compton made full quorum through teleconference.

Approval of the February Minutes

The February Minutes were presented to the Board. A motion was made Aaron Watson to accept these minutes as presented. Steve Sowers seconded the motion. The motion passed 4-0.

Treasurer's Report:

Interim Director Keyser assisted Treasurer Aaron Watson with the treasurer's report. Chairman Andrew Arnold made a motion to accept the report. Steve Sowers seconded the motion. The motion passed 4-0.

Chairman's Report

Chairman Arnold reported on the potential sale of the building. Chairman Arnold also reported on developing a committee that will consist of Chairman Andrew Arnold, Treasurer Aaron Watson, and Board Member Josh Compton. This committee is to streamline more within the JCESA organization to place staffing at stations 1,6 and 7 on the weekends. Reported on developing a plan to house personnel in Company 5 fire station. JCVFRA President Fletcher advised a standards committee is already working on said plan. Chairman Arnold advised for President Fletcher to report at the next Board meeting. Chairman Arnold reported on being able to hire within internally for the Directors position. Motion was made by Chairman Arnold to start hiring process. Josh Compton seconded the motion. Motion passed 4-0.

It's About Saving Lives...

The JCESA is an equal opportunity emergency service provider, employer and community partner of Jefferson County WV.



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President JCFRA

President Ronald Fletcher reported on the standards committee. Training ground committee will concentrate on bringing the training grounds back to operations. President Fletcher reported that the training ground has 14 to 16 acres that is owned by the JCVFRA. Reported that there was a discussion made at the association meeting about having each station pay \$7,000 each from county funding to provide part-time staffing for stations 1,6, and 7. This will need to be a 7-0 vote to proceed. President Fletcher also reported that stations 2 and 5 will be paying for JCESA members to attend the Aerial Operators class. Station 5 has begun their Aerial Operations class.

Director's Report:

Interim Director Allen Keyser reported on the following:

1. Public Education Plan/ Training update
2. Update on the Heart Safe Community program/ Assistance to Firefighters Grant
3. Update on Volunteer Recruitment and Retention Grant
4. CPR/AED awareness training for county employee's
April 5th and 10th CPR/AED awareness training
5. Community outreach/ "stop the bleed"

Board Member Requests

No Board Member request

Unfinished Business

Deputy Director Hannon updated about the P cards and its contract being completed. Stated that the cards would be complete within 30 days. Attorney Nathan Cochran reported on the FLSA fact finding about labor issues and will follow up for next Board meeting.

New Business

No new business

Public Comment (Limit 5 minutes per person)

EMS Chief 3 spoke on the issue of lack of involvement from legal reference FLSA for the volunteer companies. Chief Mood agreed about FLSA involvement issues. Citizen Daniel Ruleman referenced opening the director position open externally.

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Board Member Comments

Board member Josh Compton stated that there needs to be a more in-depth discussion about the sale of the building. Chairman Arnold spoke about the re-organization process has been a positive move and sought more detail about the FLSA issues.

Executive Session

Adjournment

Motion to adjourn the meeting by Andrew Arnold. Seconded by Aaron Watson. Motion passed 4-0.

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