



# JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

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## JCESA Board Meeting Minutes June 19, 2018

### Roll Call

Sign in sheet

### Call to Order

In Chairman Arnold's absence, Vice Chairman Simon called the meeting to order at 7:00 p.m.

### Approval of April Minutes.

Motion by Compton, second by Sowers to approve the minutes as submitted. Motion carries unanimously on voice vote. There were no minutes for May because the May meeting did not take place due to lack of quorum.

### Treasurer's report

Presented by Director Keyser. Treasurer Watson not present. Vice-chair advised no vote was necessary.

### Chairman's report

None

### JCFRA President's report

Reported that SB625 regarding oversight of volunteer fire departments by county government is one year from implementation. Stakeholder's meeting will be scheduled soon.

### Director's report

Director Keyser reported on several administrative and operational developments, including the receipt of a grant received for an SCBA fit-test machine.

Director Keyser read a letter from Deputy Director Ed Hannon requesting payment for medical leave and flex time.

Motion by Compton, second by Sowers to table the request and call a special meeting, prior to June 30. Motion carries unanimously on voice vote.

Deputy Director Hannon requested to pay the current invoice to the Agency's Employee Assistance Program (EAP) provider and end the contract with them.

Motion by Compton, second by Sowers to pay the current invoice to Mazzati & Sullivan and end the contract. Motion carries unanimously on voice vote.

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Page 2

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Elizabeth Granzow reported that recruitment continues, and the second video advertisement will be in production soon.

## **Board Member Requests**

None

## **Old Business**

Hiring of permanent Recruitment and Retention Grant Coordinator. Vice Chair stated this matter would be taken up in Executive Session after Public Comment.

## **New Business**

None

## **Public Comments**

Doug Pittinger spoke regarding leave payout

Motion by Simon, second by Compton to enter Executive Session to discuss hiring of permanent Recruitment and Retention Grant Coordinator. Motion carries unanimously on voice vote.

Motion by Simon, second by Compton to come out of Executive Session. Motion carries unanimously on voice vote.

Motion by Sowers, second by Compton, to select Elizabeth Granzow as permanent Recruitment and Retention Grant Coordinator. Motion carries unanimously on voice vote.

Motion by Simon, second by sowers to adjourn. Motion carries unanimously on voice vote and meeting adjourned at 1948hrs.

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