

AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2018
THURSDAY, AUGUST 2, 2018
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- July 19, 2018

APPROVAL OF PURCHASE ORDERS

- August 2, 2018

APPROVAL OF ACCOUNTS PAYABLE

- July 19, 2018
- July 26, 2018
- August 2, 2018

APPROVAL OF MANUAL CHECKS

- July 20, 2018
- July 27, 2018
- August 3, 2018

APPROVAL OF PAYROLL

- July 26, 2018

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Angie Banks, Assessor
 - Exonerations - Discussion/Action
 - Ratify Split Ticket from July 19, 2018 meeting - Discussion/Action
2. 10:00 a.m. Pete Dougherty, Sheriff
 - Appointment to fill vacant deputy position - Discussion/Action
 - Request to transfer \$45,000 from Coal Severance Fund and place it into Sheriff's Capital Equipment budget - Discussion/Action
 - Review Home Confinement procedures - Discussion/Action
 - Discuss possible changes to Governor's Highway Safety Program funding - Discussion/Action
 - Appoint an Acting Chief Deputy - Discussion/Action
3. 10:15 a.m. Dr. David Didden, Jefferson County Health Department
 - Update on hiring Sanitarians and Local impact on spread of HEP A - Discussion/Action
4. 10:30 a.m. Mary Matlage, Eastern Panhandle Protectors, Sierra Club of the Eastern Panhandle
 - Discuss that they object to the pipeline the Mountaineer Gas Company plans to build - Discussion/Action
5. 10:45 a.m. BREAK
6. 11:00 a.m. Lynn Fields, Probate Office
 - Quarterly Review from July 2018 Term for Approval/Closure of Estates - Discussion/Action
7. 11:15 a.m. Nikki Painter, County Clerk's Office
 - Election cost update, approval of Precinct Change and Extended Emergency Absentee Policy - Discussion/Action
8. 11:30 a.m. Interviews and Appointments
 - Summit Point Library Committee - One 4- year term ending June 30, 2022 - Discussion/Action
 - Solid Waste Authority Board - One 4-year term ending June 30, 2022 - Discussion/Action
9. 11:45 a.m. Bill Polk, Maintenance Department
 - Presentation of Maintenance Department Quarterly Report - Discussion/Action
 - Approval of Revised Job Descriptions and Supervisory Roles -

Discussion/Action

10. 12:00 p.m. Roger Goodwin, Chief County Engineer
- Smith Mountain View Estates Subdivision (JCPC File No. 02-06) Award Contract - Site Work - Discussion/Action
- Complete Construction Bond Release for Leetown Baptist Church (File #S09-04) - Discussion/Action
- Approval of Employment - GIS/Addressing Office Administrative Assistant and Planning Clerk - Discussion/Action
11. 12:15 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues - Discussion/Action
- Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
- Update on US Bankruptcy Court Civil Action #3:16-00074 - Discussion/Action
- Discussion of Jefferson County Civil Action #2018-C-99 - Discussion/Action
- Discussion of US District Court Civil Action #2:18-CV-1077 - Discussion/Action
- Discussion of and potential litigation in Kane County, Utah v. United States case (numbers 17-739C and 17-1991-C-consolidated - Discussion/Action

UNFINISHED BUSINESS

12. Broadband Planning Grant - Discussion/Action

FINANCIAL DIRECTOR REPORTS

- New Financial System update - Discussion/Action
- FY18 Ambulance Fee Budget to Actual - Discussion/Action
- Review of FY2018 Budget to Actual as of 6/30/2018 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

~~~~~ EVENING SESSION ~~~~~

13. 6:00 p.m. Jefferson County Commission
- Comments/Discussion - Rockwool - Discussion/Action
14. ADJOURN

CORRESPONDENCE/INFORMATION

Notice of Public Hearing on Thursday, August 16, 2018 regarding a Petition to establish a statutory Road Maintenance Association, with regard to Keyes Ferry Acres Subdivision.

Correspondence received from Comcast regarding information on video services.

Correspondence received from th WV Department of Transportation regarding the Statewide Transportation Improvement Program (STIP).

Thank You letter from Hali Taylor regarding \$100,000 for the new Shepherdstown Library.

Minutes received from the Jefferson County Public Service District for the Special Board meeting on May, 16, 2018 and the Regular meeting on June 4, 2018.

Email correspondence received regarding the new Rockwool Plant.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.