

## **Minutes**

### **Jefferson County Commission**

**Thursday, August 2, 2018**

---

A meeting of the Jefferson County Commission was held on Thursday, August 2, 2018 during the second quarterly session in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Josh Compton, Caleb Hudson, Patsy Noland, Peter Onosko, and Jane Tabb. Also present were Jacqueline Shadle, County Clerk; Stephanie Grove, County Administrator; Jessica Carroll, Executive Administrative Assistant; and Jim Eddy, Bailiff. (An audio tape of the Thursday, August 2, 2018 meeting is available through the Jefferson County Commission Office.)

#### **PLEDGE OF ALLEGIANCE**

Commissioner Hudson led the Pledge of Allegiance.

#### **APPROVAL OF PURCHASE ORDERS**

**Motion by Ms. Tabb to approve the Purchase Orders for August 2, 2018 to include purchase order nos. 48584 and 52671 in the amount of \$27,514.32. Motion seconded and unanimously approved.**

#### **APPROVAL OF MINUTES**

**Motion by Ms. Noland to approve the July 19, 2018 Regular Meeting Minutes with noted correction. Motion seconded and unanimously approved.**

#### **APPROVAL OF PAYROLL**

**Motion by Mr. Onoszko to approve the July 26, 2018 payroll in the amount of \$256,862.08 as presented. Motion seconded and unanimously approved.**

**APPROVAL OF ACCOUNTS PAYABLE**

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
080390	717	AUTOZONE		\$ -	\$ 27.37	\$ 27.37
080391	406	BERKELEY PRINTING&DESIGN		\$ -	\$ 245.00	\$ 245.00
080392	ALLOC	BLUE RIDGE FIRE CO.		\$ -	\$ 20,000.00	\$ 20,000.00
080393	424	BOLAND TRANE SERVICES IN		\$ -	\$ 270.00	\$ 270.00
080393	425	BOLAND TRANE SERVICES IN		\$ -	\$ 166.00	\$ 166.00
080393	425	BOLAND TRANE SERVICES IN		\$ -	\$ 125.00	\$ 125.00
080393	425	BOLAND TRANE SERVICES IN		\$ -	\$ 136.00	\$ 136.00
080393	425	BOLAND TRANE SERVICES IN		\$ -	\$ 1,034.00	\$ 1,034.00
080393	425	BOLAND TRANE SERVICES IN		\$ -	\$ 1,300.06	\$ 1,300.06
080394	P/R DED	EDITH COOPER		\$ -	\$ 640.72	\$ 640.72
080395	405	CIOX HEALTH		\$ -	\$ 6.50	\$ 6.50
080396	700	WILLIAM CLARKE		\$ -	\$ 140.00	\$ 140.00
080397	413	ESS ELECTION SYSTEMS & SOFTW	52494	\$ 113.16	\$ -	\$ 113.16
080397	413	ESS ELECTION SYSTEMS & SOFTW	52494	\$ 1,333.66	\$ -	\$ 1,333.66
080397	413	ESS ELECTION SYSTEMS & SOFTW	52494	\$ 6,946.95	\$ -	\$ 6,946.95
080397	413	ESS ELECTION SYSTEMS & SOFTW	52494	\$ 2,933.50	\$ -	\$ 2,933.50
080397	413	ESS ELECTION SYSTEMS & SOFTW	52494	\$ 1,150.72	\$ -	\$ 1,150.72
080398	424	J.C.EHRLICH		\$ -	\$ 33.00	\$ 33.00
080398	425	J.C.EHRLICH		\$ -	\$ 647.00	\$ 647.00
080399	700	FEDEX		\$ -	\$ 89.74	\$ 89.74
080400	717	FISHER AUTO PARTS		\$ -	\$ 1,606.46	\$ 1,606.46
080401	415	GENERAL COUNTY FUND-J FE		\$ -	\$ 1,577.60	\$ 1,577.60
080402	406	GLOBAL SCIENCE & TECH		\$ -	\$ 895.00	\$ 895.00
080402	406	GLOBAL SCIENCE & TECH		\$ -	\$ 730.00	\$ 730.00
080403	440	GEOCONCEPTS ENGINEERING		\$ -	\$ 131.25	\$ 131.25
080404	405	TRACY P.HERRON-RICE		\$ -	\$ 288.75	\$ 288.75
080405	P/R DED	TAMMY MOBLEY		\$ -	\$ 2,731.47	\$ 2,731.47
080406	715	JEFFERSON CENTER		\$ -	\$ 415.00	\$ 415.00
080407	P/R DED	JASON MICKEY		\$ -	\$ 487.65	\$ 487.65
080408	405	KATHERINE MOORE		\$ -	\$ 352.07	\$ 352.07
080409	429	EASTERN PANHANDLE REGION		\$ -	\$ 19,794.26	\$ 19,794.26
080410	402	RECORD MANAGEMENT SOLUTN		\$ -	\$ 35.00	\$ 35.00
080411	P/R DED	RETIREE HLTH BENEFIT TRS		\$ -	\$ 6,126.00	\$ 6,126.00
080412	P/R DED	EVELYN STEPHENSON		\$ -	\$ 69.12	\$ 69.12
080413	716	SDS SPECIALTY DISPOSAL		\$ -	\$ 196.50	\$ 196.50
080414	425	TML- A XEROX CO.		\$ -	\$ 543.69	\$ 543.69
080415	700	LARRY THOMPSON		\$ -	\$ 29.98	\$ 29.98

080419	401	HOLIDAY INN		\$ -	\$ 542.45	\$ 542.45
080419	401	NEOPOST		\$ -	\$ 230.00	\$ 230.00
080419	401	PANERA BREAD		\$ -	\$ 135.11	\$ 135.11
080419	401	PANERA BREAD		\$ -	\$ 482.74	\$ 482.74
080419	401	SPRINT		\$ -	\$ 55.88	\$ 55.88
080419	401	USPS US POSTAL SERVICE		\$ -	\$ 214.00	\$ 214.00
080419	401	WAL-MART		\$ -	\$ 5.58	\$ 5.58
080419	401	WV STATE AUDITOR		\$ -	\$ 100.00	\$ 100.00
080419	402	AJ ALLEGHENY SYSTEMS		\$ -	\$ 500.00	\$ 500.00
080419	402	AMAZON		\$ -	\$ 60.72	\$ 60.72
080419	402	SHOPLET		\$ -	\$ 346.23	\$ 346.23
080419	402	SPECIALTY BUSINESS SUPPL		\$ -	\$ 43.00	\$ 43.00
080419	402	SPIRIT OF JEFFERSON		\$ -	\$ 342.08	\$ 342.08
080419	402	THE RESORT AT GLADESPRIN		\$ -	\$ 980.10	\$ 980.10
080419	402	USPS US POSTAL SERVICE		\$ -	\$ 60.00	\$ 60.00
080419	403	KEURIG		\$ -	\$ 146.41	\$ 146.41
080419	403	TWIN FALL RESORT STATE P		\$ -	\$ 209.74	\$ 209.74
080419	404	SPIRIT OF JEFFERSON		\$ -	\$ 4,070.22	\$ 4,070.22
080419	405	EMBASSY SUITES		\$ -	\$ 368.00	\$ 368.00
080419	405	NETWORK SOLUTIONS		\$ -	\$ 47.94	\$ 47.94
080419	405	SOUTH WEST		\$ -	\$ 617.96	\$ 617.96
080419	405	SPRINT		\$ -	\$ 111.76	\$ 111.76
080419	405	STONEWALL RESORT		\$ -	\$ 624.00	\$ 624.00
080419	405	THE JOURNAL PUBLISH		\$ -	\$ 121.45	\$ 121.45
080419	406	THE OBSERVER		\$ -	\$ 375.00	\$ 375.00
080419	406	TWIN FALL RESORT STATE P		\$ -	\$ 372.00	\$ 372.00
080419	406	WV NET		\$ -	\$ 4.00	\$ 4.00
080419	412	COMCAST		\$ -	\$ 105.75	\$ 105.75
080419	412	STAPLES		\$ -	\$ 180.26	\$ 180.26
080419	412	WVU EXTENSION SERIVCE		\$ -	\$ 1,021.68	\$ 1,021.68
080419	413	CASTO HARRIS		\$ -	\$ 20,634.00	\$ 20,634.00
080419	413	ELECTION SOURCE		\$ -	\$ 917.20	\$ 917.20
080419	413	INTAB LLC		\$ -	\$ 118.06	\$ 118.06
080419	413	THE HOME DEPOT		\$ -	\$ 1,371.97	\$ 1,371.97
080419	415	FRONTIER		\$ -	\$ 85.86	\$ 85.86
080419	415	SPRINT		\$ -	\$ 111.63	\$ 111.63
080419	424	CHARLES TOWN UTILITIES		\$ -	\$ 81.53	\$ 81.53
080419	424	FRONTIER		\$ -	\$ 9,979.50	\$ 9,979.50
080419	424	POTOMAC EDISON		\$ -	\$ 1,633.13	\$ 1,633.13
080419	424	SPRINT		\$ -	\$ 55.88	\$ 55.88
080419	425	AMAZON		\$ -	\$ 337.07	\$ 337.07

080419	425	AMAZON		\$ -	\$ 190.51	\$ 190.51
080419	425	CHARLES TOWN UTILITIES		\$ -	\$ 1,120.82	\$ 1,120.82
080419	425	COMCAST		\$ -	\$ 1,090.19	\$ 1,090.19
080419	425	CRYSTAL SPRINGS		\$ -	\$ 1,783.62	\$ 1,783.62
080419	425	GRAINGER		\$ -	\$ 913.65	\$ 913.65
080419	425	JEFFERSON COUNTY P.S.D		\$ -	\$ 381.72	\$ 381.72
080419	425	JEFFERSON UTILITIES, INC		\$ -	\$ 860.77	\$ 860.77
080419	425	MILLERS OFFICE PRODUCTS		\$ -	\$ 1,960.96	\$ 1,960.96
080419	425	POTOMAC EDISON		\$ -	\$ 24,770.89	\$ 24,770.89
080419	425	RCS/ALARM FUNDING ASSOC		\$ -	\$ 121.00	\$ 121.00
080419	425	RCS/ALARM FUNDING ASSOC		\$ -	\$ 222.00	\$ 222.00
080419	425	RCS/ALARM FUNDING ASSOC		\$ -	\$ 85.00	\$ 85.00
080419	425	STAPLES		\$ -	\$ 531.98	\$ 531.98
080419	425	THE HOME DEPOT		\$ -	\$ 183.16	\$ 183.16
080419	425	THE HOME DEPOT		\$ -	\$ 13.37	\$ 13.37
080419	425	THE HOME DEPOT		\$ -	\$ 21.34	\$ 21.34
080419	425	THE HOME DEPOT		\$ -	\$ 619.28	\$ 619.28
080419	425	THOMPSON GAS		\$ -	\$ 739.91	\$ 739.91
080419	425	THOS SOMERVILLE		\$ -	\$ 120.59	\$ 120.59
080419	425	WAL-MART		\$ -	\$ 73.97	\$ 73.97
080419	425	84 LUMBER		\$ -	\$ 19.79	\$ 19.79
080419	428	ADVANTAGE TECH		\$ -	\$ 4,200.00	\$ 4,200.00
080419	428	AMAZON		\$ -	\$ 16.27	\$ 16.27
080419	428	AMAZON		\$ -	\$ 33.50	\$ 33.50
080419	428	AMAZON		\$ -	\$ 23.72	\$ 23.72
080419	428	BATTERY MART		\$ -	\$ 139.66	\$ 139.66
080419	428	BEST BUY		\$ -	\$ 2,398.00	\$ 2,398.00
080419	428	BEST BUY		\$ -	\$ 1,199.00	\$ 1,199.00
080419	428	DELL		\$ -	\$ 2,098.56	\$ 2,098.56
080419	428	DOUBLE RADIUS INC		\$ -	\$ 2,052.77	\$ 2,052.77
080419	428	DOUBLE RADIUS INC		\$ -	\$ 2,236.97	\$ 2,236.97
080419	428	DUNCAN PARNELL CORP		\$ -	\$ 885.00	\$ 885.00
080419	428	MEMORY 4 LESS		\$ -	\$ 3,662.90	\$ 3,662.90
080419	428	OFFICE DEPOT		\$ -	\$ 234.35	\$ 234.35
080419	428	OFFICE DEPOT		\$ -	\$ 119.55	\$ 119.55
080419	428	OFFICE DEPOT		\$ -	\$ 89.54	\$ 89.54
080419	428	PRINTER SUPPLIES		\$ -	\$ (71.00)	\$ (71.00)
080419	428	RED HAT ENT.		\$ -	\$ 799.00	\$ 799.00
080419	428	SPRINT		\$ -	\$ 157.56	\$ 157.56
080419	428	TEXTEDLY COM		\$ -	\$ 20.00	\$ 20.00
080419	428	WV NET		\$ -	\$ 100.00	\$ 100.00

080419	440	BLACKWATER FALLS STATE P		\$ -	\$ 169.60	\$ 169.60
080419	440	BLACKWATER FALLS STATE P		\$ -	\$ 169.60	\$ 169.60
080419	440	BLUEBEAM UNIVERSITY		\$ -	\$ 99.00	\$ 99.00
080419	440	BLUEBEAM UNIVERSITY		\$ -	\$ 297.00	\$ 297.00
080419	440	BLUEBEAM UNIVERSITY		\$ -	\$ 99.00	\$ 99.00
080419	440	BLUEBEAM UNIVERSITY		\$ -	\$ 99.00	\$ 99.00
080419	440	BLUEBEAM UNIVERSITY		\$ -	\$ 99.00	\$ 99.00
080419	440	HOLIDAY INN		\$ -	\$ 330.00	\$ 330.00
080419	440	INTL CODE COUNCIL INC		\$ -	\$ 425.00	\$ 425.00
080419	440	SPIRIT OF JEFFERSON		\$ -	\$ 81.10	\$ 81.10
080419	440	SPIRIT OF JEFFERSON		\$ -	\$ 36.94	\$ 36.94
080419	440	SPIRIT OF JEFFERSON		\$ -	\$ 125.10	\$ 125.10
080419	440	SPRINT		\$ -	\$ 167.64	\$ 167.64
080419	440	STAPLES		\$ -	\$ 58.36	\$ 58.36
080419	440	THE JOURNAL PUBLISH		\$ -	\$ 575.24	\$ 575.24
080419	440	VISTA PRINT		\$ -	\$ 53.83	\$ 53.83
080419	440	WAL-MART		\$ -	\$ 611.85	\$ 611.85
080419	440	WAL-MART		\$ -	\$ 24.25	\$ 24.25
080419	700	APPALACHIAN DEAD HEAD DE		\$ -	\$ 45.00	\$ 45.00
080419	700	ARBYS		\$ -	\$ 23.82	\$ 23.82
080419	700	BURGER KING		\$ -	\$ 6.77	\$ 6.77
080419	700	CHICK-FIL-A		\$ -	\$ 14.57	\$ 14.57
080419	700	FAT PATTYS		\$ -	\$ 49.30	\$ 49.30
080419	700	GALLS		\$ -	\$ 782.16	\$ 782.16
080419	700	GOWERS FEED INC		\$ -	\$ 87.28	\$ 87.28
080419	700	HOLIDAY INN		\$ -	\$ 558.00	\$ 558.00
080419	700	JEFFERSON URGENT CARE		\$ -	\$ 300.00	\$ 300.00
080419	700	KUSTOM SIGNALS		\$ -	\$ 389.40	\$ 389.40
080419	700	MES FIRE		\$ -	\$ 169.79	\$ 169.79
080419	700	PIZZA HUT		\$ -	\$ 28.79	\$ 28.79
080419	700	RIVER CITY FARM & PET SU		\$ -	\$ 122.43	\$ 122.43
080419	700	SHEETZ		\$ -	\$ 9.62	\$ 9.62
080419	700	SHEETZ		\$ -	\$ 3.28	\$ 3.28
080419	700	SLEEP INN		\$ -	\$ 89.00	\$ 89.00
080419	700	SMART SIGN		\$ -	\$ 26.36	\$ 26.36
080419	700	SPRINT		\$ -	\$ 1,569.64	\$ 1,569.64
080419	700	TRACTOR SUPPLY CO		\$ -	\$ 95.98	\$ 95.98
080419	700	TRAPUZZANOS UNIFORMS		\$ -	\$ 3,827.08	\$ 3,827.08
080419	700	USPS US POSTAL SERVICE		\$ -	\$ 7.50	\$ 7.50
080419	700	USPS US POSTAL SERVICE		\$ -	\$ 120.00	\$ 120.00
080419	700	WWW.NEWEGG.COM		\$ -	\$ 89.90	\$ 89.90

080419	711	BEST BUY		\$ -	\$ 445.19	\$ 445.19
080419	711	GUERNSEY OFFICE PRODUCTS		\$ -	\$ 1,376.00	\$ 1,376.00
080419	711	HARBOR FREIGHT TOOL		\$ -	\$ 114.44	\$ 114.44
080419	711	SPRINT		\$ -	\$ 190.54	\$ 190.54
080419	712	AMAZON		\$ -	\$ 940.39	\$ 940.39
080419	712	APCO INTERNATIONAL INC.		\$ -	\$ 380.92	\$ 380.92
080419	712	BEST BUY		\$ -	\$ 1,259.97	\$ 1,259.97
080419	712	FLEXISPOT/LOCTEK		\$ -	\$ 299.99	\$ 299.99
080419	712	FLEXISPOT/LOCTEK		\$ -	\$ 79.99	\$ 79.99
080419	712	FRONTIER		\$ -	\$ 4,917.85	\$ 4,917.85
080419	712	NATIONAL ACADEMY OF EMD		\$ -	\$ 50.00	\$ 50.00
080419	712	SEN COMMUNICATIONS		\$ -	\$ 375.00	\$ 375.00
080419	712	SPRINT		\$ -	\$ 890.36	\$ 890.36
080419	712	STAPLES		\$ -	\$ 201.55	\$ 201.55
080419	712	WAL-MART		\$ -	\$ 62.03	\$ 62.03
080419	716	GALLS		\$ -	\$ 264.00	\$ 264.00
080419	716	HILLSIDE VETERNARY HOSPT		\$ -	\$ 336.26	\$ 336.26
080419	716	SPRINT		\$ -	\$ 55.88	\$ 55.88
080419	716	THE HOME DEPOT		\$ -	\$ 184.65	\$ 184.65
080419	716	USPS US POSTAL SERVICE		\$ -	\$ 24.70	\$ 24.70
080419	716	WAL-MART		\$ -	\$ 85.46	\$ 85.46
080419	717	EXXON		\$ -	\$ 45.29	\$ 45.29
080419	717	FISHER AUTO PARTS		\$ -	\$ 963.86	\$ 963.86
080419	717	KENT PARSONS FORD		\$ -	\$ 96.00	\$ 96.00
080419	717	NAPA AUTO PARTS		\$ -	\$ 397.09	\$ 397.09
080420	717	NAPA AUTO PARTS		\$ -	\$ 101.39	\$ 101.39
080420	717	NAPA AUTO PARTS		\$ -	\$ 2,899.00	\$ 2,899.00
080420	717	NAPA AUTO PARTS		\$ -	\$ 29.28	\$ 29.28
080420	717	NAPA AUTO PARTS		\$ -	\$ 70.10	\$ 70.10
080420	717	NAPA AUTO PARTS		\$ -	\$ 90.96	\$ 90.96
080420	717	NAPA AUTO PARTS		\$ -	\$ 43.92	\$ 43.92
080420	717	NAPA AUTO PARTS		\$ -	\$ 70.11	\$ 70.11
080420	717	NAPA AUTO PARTS		\$ -	\$ 187.46	\$ 187.46
080421	415	WV STATE AUDITOR**		\$ -	\$ 22,070.00	\$ 22,070.00
<b>TOTAL</b>						<b>\$ 228,904.75</b>
<b>TOTAL</b>				<b>\$ 12,477.99</b>	<b>\$ 216,426.76</b>	<b>\$ 228,904.75</b>

**Motion by Mr. Hudson to approve the Accounts Payable for July 19, 2018 in the amount of \$228,904.75. Motion seconded and unanimously approved.**

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
080424	P/R DED	AMERICAN FAMILY LIFE ICU		\$ -	\$ 3,901.90	\$ 3,901.90
080425	P/R DED	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85
080426	P/R DED	BUREAU OF CHILD SUPPORT		\$ -	\$ 119.54	\$ 119.54
080427	405	MARCIA LYNN CHANDLER		\$ -	\$ 32.00	\$ 32.00
080428	P/R DED	COLONIAL LIFE		\$ -	\$ 169.84	\$ 169.84
080429	P/R DED	CITY HOSPITAL INC		\$ -	\$ 191.20	\$ 191.20
080430	412	DOING BETTER BUSINESS,IN		\$ -	\$ 595.70	\$ 595.70
080431	P/R DED	PAMELA DUDASH		\$ -	\$ 442.57	\$ 442.57
080432	P/R DED	CRYSTAL GUMBEL-SHADE		\$ -	\$ 2,037.24	\$ 2,037.24
080432	P/R DED	CRYSTAL GUMBEL-SHADE		\$ -	\$ 200.11	\$ 200.11
080433	403	JEFFERSON CENTER		\$ -	\$ 100.00	\$ 100.00
080434	GRANT	JEFFERSON DAY REPORT CNT		\$ -	\$ 1,273.60	\$ 1,273.60
080435	712	DR. ROBERT E. JONES III		\$ -	\$ 1,000.00	\$ 1,000.00
080436	P/R DED	JEFFERSON SECURITY BANK		\$ -	\$ 5,120.00	\$ 5,120.00
080437	712	LANGUAGE LINE SERVICES		\$ -	\$ 185.61	\$ 185.61
080438	P/R DED	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 543.86	\$ 543.86
080439	P/R DED	DONNA MASON		\$ -	\$ 2,250.00	\$ 2,250.00
080440	405	KATHERINE MOORE		\$ -	\$ 483.46	\$ 483.46
080440	405	KATHERINE MOORE		\$ -	\$ 250.00	\$ 250.00
080441	P/R DED	NATIONWIDE RETIREMENT		\$ -	\$ 849.00	\$ 849.00
080442	P/R DED	LECTOR DENISE RIDEOUTT		\$ -	\$ 2,250.00	\$ 2,250.00
080443	704	WV REGIONAL JAIL &		\$ -	\$ 111,940.00	\$ 111,940.00
080444	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 45,907.36	\$ 45,907.36
080444	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 10,736.58	\$ 10,736.58
080444	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 34,611.86	\$ 34,611.86
080445	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 33,704.83	\$ 33,704.83
080445	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 1,162.44	\$ 1,162.44
080446	P/R DED	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 6,036.98	\$ 6,036.98
080446	P/R DED	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 8,522.85	\$ 8,522.85
080447	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 2,470.00	\$ 2,470.00
080447	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 415.00	\$ 415.00
080448	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 10,645.01	\$ 10,645.01
080448	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 23,655.47	\$ 23,655.47
080448	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 3,213.62	\$ 3,213.62
080448	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 5,356.11	\$ 5,356.11
080449	405	WV STATE BAR		\$ -	\$ 2,150.00	\$ 2,150.00
080450	401	WENDI L. WATSON		\$ -	\$ 450.95	\$ 450.95
080451	700	MARGARET R.SMITH-WALKER		\$ -	\$ 3,000.00	\$ 3,000.00
080452	425	ZMM ARCHITECTS & ENGINEE		\$ -	\$ 750.00	\$ 750.00

<b>TOTAL</b>					<b>\$ 326,774.54</b>	<b>\$ 326,774.54</b>

**Motion by Ms. Tabb to approve the Accounts Payable for July 26, 2018 in the amount of \$326,774.54. Motion seconded and unanimously approved.**

**Motion by Ms. Noland to approve the Accounts Payable for August 2, 2018 in the amount of \$356,447.19. Motion seconded and unanimously approved.**

**MANUAL CHECKS**

<b>COAL SEVERANCE</b>			
<b>002</b>			
Date	Check #	VENDOR	Amount
7/20/2018	464	<b>ASHPAUGH &amp; SCULCO, CPA</b>	\$ 4,650.00
<b>HOME DETETION</b>			
<b>008</b>			
Date	Check #	VENDOR	Amount
7/20/2018	610	<b>UNITED BANK</b>	\$ 55.88
<b>ASSESSOR VALUATION</b>			
<b>056</b>			
Date	Check #	VENDOR	Amount
7/20/2018	690	<b>MONROE SYSTEM FOR BUSINESS</b>	\$ 170.26
7/20/2018	691	<b>GLOBAL SCIENCE TECH</b>	\$ 1,710.00
<b>SHERIFF C/O</b>			
<b>246</b>			
Date	Check #	VENDOR	Amount
7/20/2018	1682	<b>UNITED BANK</b>	\$ 240.98
<b>TOTAL</b>			<b>\$ 6,827.12</b>

**Motion by Ms. Tabb to approve the Manual Checks for July 20, 2018 in the amount of \$6,827.12. Motion seconded and unanimously approved.**

**PUBLIC COMMENT**

Charles Westbrook, resident – spoke in opposition to Rockwool Ranson.  
Donna Westbrook, resident – spoke in opposition to Rockwool Ranson.  
Kirsten Lee, resident – spoke in opposition to Rockwool Ranson.  
Chris Craig, resident – spoke in opposition to Rockwool Ranson.  
Catherine Jozwick, resident – spoke in opposition to Rockwool Ranson.  
Laura Bayer, Berkeley County resident – spoke in opposition to Rockwool Ranson.  
Jesse Capps, resident – spoke in opposition to Rockwool Ranson.  
David Tabb, resident – spoke in opposition to Rockwool Ranson.  
Shaun Amos, resident – spoke in opposition to Rockwool Ranson.  
Diane Blust, resident – spoke in opposition to Rockwool Ranson.  
Sebastian Munevar, resident - spoke in opposition to Rockwool Ranson.  
Robbie Gillette, resident – spoke in opposition to Rockwool Ranson.  
Duncan (last name not provided), resident - spoke in opposition to Rockwool Ranson.  
Nicola Bastian, resident – spoke in opposition to Rockwool Ranson  
Gina Biller, resident – spoke in opposition to Rockwool Ranson  
Marjorie McCauley, resident - spoke in opposition to Rockwool Ranson  
Beth Brent, resident – spoke in opposition to Rockwool Ranson  
Kelly Westbrook, resident – spoke in opposition to Rockwool Ranson  
Chris Roderick, resident – spoke in opposition to Rockwool Ranson

**PRESENTATIONS**

1. Angela Banks, Assessor – requested approval of the following Exonerations:

<b>NAME</b>	<b>TYPE</b>	<b>DISTRICT</b>	<b>TICKET NO.</b>	<b>AMOUNT</b>
Amber Kirby	PP	HF	308115	\$39.94

- **Motion by Ms. Noland to approve the exoneration for ticket no. 308115 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Arlene & Thomas Garrison	RE	HF	11676	\$1,292.28

- **Motion by Ms. Tabb to approve the exoneration for ticket no. 11676 as presented. Motions seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Justin Stone	PP	Kabletown	311319	\$211.46

- **Motion by Ms. Noland to approve the exoneration for ticket no. 311319 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Richard & Eva Alexander	PP	HF	306961	\$25.85

- **Motion by Ms. Tabb to approve the exoneration for ticket no. 306961 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
James Clabaugh	PP	Ranson Corp	314004	\$205.17

- **Motion by Ms. Noland to approve the exoneration for ticket no. 314004 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Melanie & Michael Condon	PP	Charles Town	301257	\$56.39

- **Motion by Ms. Tabb to approve the exoneration for ticket no. 301257 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Helen Hottle	PP	Charles Town	302366	\$61.09

- **Motion by Ms. Noland to approve the exoneration for ticket no. 302366 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Avanhar Properties, LLC.	PP	Charles Town	300550	\$615.60

- **Motion by Ms. Tabb to approve the exoneration for ticket no. 300550 as presented. Motion seconded and unanimously approved.**

NAME	TYPE	DISTRICT	TICKET NO.	AMOUNT
Andrew Scott	PP	Charles Town	304152	\$378.30

- **Motion by Ms. Noland to approve the exoneration for ticket no. 304152 as presented. Motion seconded and unanimously approved.**

b. Ratification of split ticket approved on August 2, 2018.

- **Motion by Mr. Compton to ratify the approval of the split ticket as presented by the Assessor on Thursday, August 2, 2018. Motion seconded and unanimously approved.**

2. Peter Dougherty, Sheriff

a. Appointment to fill vacant deputy position.

- **Motion by Mr. Onoszko to approve Charles Ellis as deputy for the Jefferson County Sheriff's Office effective August 5, 2018 with a starting salary of \$42,300. Motion seconded and unanimously approved.**

b. Request to transfer \$45,000 from Coal Severance Fund and place it into the Sheriff's Capital Equipment budget.

- **Motion by Ms. Noland to approve the transfer of \$45,000 from Coal Severance and place it into the Sheriff's Capital Asset funding to be used for vehicle purchases and vehicle equipment. Motion seconded and unanimously approved.**
  - **Motion by Mr. Compton to approve Budget Revision #1 for the Coal Severance Fund to transfer \$45,000 to the General Fund, and Budget Revision #1 for the General County Fund to transfer that \$45,000 to the Sheriff's Animal Control line, as presented. Motion seconded and unanimously approved.**
- c. Review of Home Confinement procedures
- d. Discussion of possible changes to the Governor's Highway Safety Program funding.
- e. Appointment of Acting Chief Deputy
- **Motion by Ms. Tabb to appoint Ronald Fletcher as acting Chief Deputy for the Jefferson County Sheriff's Office with a \$500 monthly increase in compensation. Motion seconded and unanimously approved.**
3. Dr. David Didden, Jefferson County Health Department – provided the Commission and the audience with an update on the hiring of sanitarians and the local impact on the spread of Hepatitis A.
  4. Mary Mattlage, Eastern Panhandle Protectors, Sierra Club of the Eastern Panhandle – requested the Commission ensure that the Mountaineer Gas Company pay fair market value to the property owners of the county and that property owners also be compensated for the loss of use of their farmland and request that Mountaineer Gas Company not use any chemical herbicides on the right-of-way areas. Additional comments were made by Patricia Keesecker, Brent Wall, and Donna Westbrook. No official action was taken by the Commission regarding this matter, but it was the consensus of the Commission to contact the West Virginia Public Service Commission to consider conducting the public hearing on Mountaineer Gas Pipeline in Jefferson County instead of Charleston.
  5. The Commission recessed for break at 10:45 am.  
The Commission reconvened at 11:00 am.
  6. Lynn Fields, Probate Office – requested approval of the Quarterly Review from July 2018 for Approval/Closure of Estates
    - **Motion by Ms. Tabb to convene as a Fiduciary Review Board. Motion seconded and unanimously approved.**

- **Motion by Mr. Compton to approve the Quarterly Review from July 2018 for Approval/Closure of Estates. Motion seconded and unanimously approved.**
- **Motion by Mr. Compton to adjourn as a Fiduciary Review Board. Motion seconded and unanimously approved.**

7. Nikki Painter, Elections, County Clerk's Office

- Provided an election cost update
- Requested an approval of Precinct Change
  - **Motion by Mr. Compton approve the temporary precinct change for 35A&B from Shepherdstown Fire Hall to Asbury United Methodist Church. Motion seconded and unanimously approved.**
- Approval of the Extended Medical Emergency Absentee Voting Policy.
  - **Motion by Ms. Tabb to approve the Extended Medical Emergency Absentee Voting Policy as presented. Motion seconded and unanimously approved.**

8. Interviews and Appointments

- Summit Point Library Committee
  - **Motion by Ms. Tabb to appoint Linia Overly to the Summit Point Library Committee for one four year term ending June 30, 2022. Motion seconded and unanimously approved.**
- Solid Waste Authority Board
  - **Motion by Mr. Compton to appoint Peter Vila to the Solid Waste Authority Board for one four year term ending June 30, 2022. Motion seconded and unanimously approved.**

9. Roger Goodwin, Chief County Engineer

- Smith Mountain View Estates Subdivision (JCPC File No. 02-06) Award Contract – Site Work
  - **Motion by Mr. Compton to award the contract to C. Allen Lane Construction, LLC in the amount of \$44,995.00 for the Smith Mountain**

**View Estates Site Work Project (JCPC File No. 02-06); and to approve the County Commission President executing the necessary contract documents. Motion seconded and unanimously approved.**

b. Complete Construction Bond Release for Leetown Baptist Church (File #S09-04)

- **Motion by Ms. Tabb to authorize a complete release of \$90,452.00 from the construction bond amount for Leetown Baptist Church – Leetown Baptist Church Addition (File #09-04). Motion seconded and unanimously approved.**

c. Approval of Employment – GIS/Addressing Office Administrative Assistant and Planning Clerk

- **Motion by Mr. Compton to approve the transfer of Rhonda Greenholtz to the full-time, Class III position of Administrative Assistant in the GIS/Addressing Office at her existing salary of \$37,687.06; and to approve the new hire of Rachel Burke to the full-time, Class III position of Planning Clerk in the Planning Office at a salary of \$35,000 a year. Motion seconded and unanimously approved.**

10. Nathan Cochran, Assistant Prosecuting Attorney

- Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues
- Discussion of Jefferson County Civil Action #17-C-282
- Update on US Bankruptcy Court Civil Action #3:16-00074
- Discussion of Jefferson County Civil Action #2018-C-99
- Discussion of US District Court Civil Action #2:18-CV-1077
- Discussion of and potential litigation in Kane County, Utah v. United States case (numbers 17-739-C and 17-1991-C-consolidated)
  - **Motion by Mr. Compton to enter into Executive Session to receive legal advice and discuss pending litigation. Motion seconded and unanimously approved.**
  - **Motion by Mr. Onoszko to come out of Executive Session. Motion seconded and unanimously approved.**

- **Motion by Mr. Compton to allow legal counsel to file a joint brief with the Jefferson County Public Service District and the City of Charles Town not to exceed \$5,000 in response to the WV Supreme Court case concerning the PSD dissolution and related issues. Motion seconded and passes on a vote of 4-1 with Ms. Noland opposing.**
- **Motion by Mr. Compton to allow legal counsel to file a response to Civil Action #2018-C-99. Motion seconded and unanimously approved.**
- **Motion by Ms. Noland to direct counsel to join the class action lawsuit involving Kane County, Utah v. United States (17-739-C and 17-1991-C) regarding the Payment in Lieu of Taxes lawsuit. Motion seconded and unanimously approved.**

## **UNFINISHED BUSINESS**

### 11. Broadband Planning Grant

- **Motion by Ms. Noland to approve the BroadBand Planning Grant and authorize the President of the Commission to sign the appropriate documents. Motion seconded and unanimously approved.**

## **FINANCIAL DIRECTOR REPORTS**

- New Financial System update
- FY18 Ambulance Fee Budget to Actual
- Review of FY2018 Budget to Actual as of 6/30/2018

### 12. Jefferson County Commission – Comments/Discussion re: Rockwool Ranson

Commissioner Compton opened the meeting at 6:00pm and stated the purpose was to receive comments from the public regarding the Rockwool facility to be built in Ranson.

Ms. Grove, County Administrator, read a statement to the public regarding the Commission's role in Rockwool's location to Jefferson County, explaining that the Commission signed a ten year PILOT agreement with Rockwool in the spring of 2017. Since the property where the Rockwool facility is being built was annexed into Ranson in 2004, the Commission has no authority or oversight on the zoning designation, land use, or permitting processes used by the City of Ranson. Ms. Grove also stated that all questions pertaining to air quality and use of pollutants be directed to the WVDEP.

Each Commissioner then provided his or her statement regarding their stance on the Rockwool facility. Mr. Compton opened the floor for public comments, which were made by the following:

Shaun Amos, resident – spoke in opposition to Rockwool Ranson.

Jesse Capps, resident – spoke in opposition to Rockwool Ranson.

Laura Bayer, Berkeley County resident - spoke in opposition to Rockwool Ranson.

Catherine Joswick, resident – spoke in opposition to Rockwool Ranson.

Gina Billers, resident – spoke in opposition to Rockwool Ranson.

Bill Gillette, resident – spoke in opposition to Rockwool Ranson.

Hank Goldstein, resident – spoke in opposition to Rockwool Ranson.

Tim Ross, resident – spoke in opposition to Rockwool Ranson.

Maura Ross, resident – spoke in opposition to Rockwool Ranson.

Skyler Leaton, resident – spoke in opposition to Rockwool Ranson.

Kirsten Lee, resident – spoke in opposition to Rockwool Ranson.

Jay Mansfield, resident – spoke in opposition to Rockwool Ranson.

Ava (last name redacted) as read by Eva Bajada , resident – spoke in opposition to Rockwool Ranson.

Cara Jeffries, resident – spoke in opposition to Rockwool Ranson.

Corrine Steiner, resident – spoke in opposition to Rockwool Ranson.

Hannah Amet, resident – spoke in opposition to Rockwool Ranson.

Christy Cronin, resident – spoke in opposition to Rockwool Ranson.

Brad Maguire, resident – spoke in opposition to Rockwool Ranson.

John Doyle, resident – spoke in opposition to Rockwool Ranson.

Melinda Soloman, resident – spoke in opposition to Rockwool Ranson.

Michael Del-Colle, resident – spoke in opposition to Rockwool Ranson.

Jennifer King, resident – spoke in opposition to Rockwool Ranson.

Diane Blust, resident – spoke in opposition to Rockwool Ranson.

Jim Webb, resident – spoke in opposition to Rockwool Ranson.

Eileen Kerfmann, resident – spoke in opposition to Rockwool Ranson.

Eric Vance, resident – spoke in opposition to Rockwool Ranson.

Lee Smith, resident – spoke in opposition to Rockwool Ranson.

Sebastian Munevar, resident – spoke in opposition to Rockwool Ranson.

Chris Kinan, resident – spoke in opposition to Rockwool Ranson.

Dan Chiotis, resident – spoke in opposition to Rockwool Ranson.

Pamela Quick, resident – spoke in opposition to Rockwool Ranson.

Jackie Milliron, resident – spoke in opposition to Rockwool Ranson.

David Tabb, resident – spoke in opposition to Rockwool Ranson.

Al Cobb, resident – spoke in opposition to Rockwool Ranson.

Kiya Tabb, resident – spoke in opposition to Rockwool Ranson.

Danny Lutz, resident and supervisor of the Eastern Panhandle Conservation District – spoke in opposition to Rockwool Ranson.

Bob Gillette, resident – spoke in opposition to Rockwool Ranson.

Regina Hendrix, resident – spoke in opposition to Rockwool Ranson.

Laura Maloney, resident - spoke in opposition to Rockwool Ranson.

David Morreali, resident – spoke in opposition to Rockwool Ranson.

Jen Jones, resident – spoke in opposition to Rockwool Ranson.

Tara Garrison, resident – spoke in opposition to Rockwool Ranson.

Kevin Hall, resident – spoke in opposition to Rockwool Ranson.

Carley Morriskin, resident – spoke in opposition to Rockwool Ranson.

Claibourne Lashley, resident – spoke in opposition to Rockwool Ranson.

Aaron Hackett, resident – spoke in opposition to Rockwool Ranson.

Chris Kincaid, resident – spoke in opposition to Rockwool Ranson.

Karen Glennon, resident – spoke in opposition to Rockwool Ranson.

Jason Wyatt, resident – spoke in opposition to Rockwool Ranson.

William Greg, resident – spoke in opposition to Rockwool Ranson.

Karen Phillips, resident – spoke in opposition to Rockwool Ranson.

Paul Harris, resident – spoke in opposition to Rockwool Ranson.

Lou de Baca, resident – spoke in opposition to Rockwool Ranson.

Meghan Hartlove, resident – spoke in opposition to Rockwool Ranson.

Monica Turner, resident – spoke in opposition to Rockwool Ranson.

Jason Murphy, resident - spoke in opposition to Rockwool Ranson.

Ned Marshall, resident – spoke in opposition to Rockwool Ranson.

Dr. Eleanor Smith, resident – spoke in opposition to Rockwool Ranson.

Aaron Delima, resident – spoke in opposition to Rockwool Ranson.

Mike Donnelly, resident – spoke in opposition to Rockwool Ranson.

Suzanne Maguire, resident – spoke in opposition to Rockwool Ranson.

Amy Blue, resident – spoke in opposition to Rockwool Ranson.

Donna Joy, resident – spoke in opposition to Rockwool Ranson.

The Commission thanked all of the participants and then closed the meeting by providing their personal statements concerning Rockwool.

13. The Commission meeting was adjourned at 10:32 pm. Motion was seconded and unanimously approved.

---

JOSHUA COMPTON, PRESIDENT

Respectfully submitted  
Jessica D. Carroll  
Administrative Assistant

