



Jefferson County
Board of Zoning Appeals
Thursday, August 23, 2018 at 2:00 p.m.

Members
Tyler Quynn, Chair
Jeffrey Bannon, Vice Chair
Deirdre Catterton
Matt Knott

The Jefferson County Board of Zoning Appeals will meet in the Charles Town Library Conference Room located at 200 East Washington Street, at the side entrance on Samuel Street, in Charles Town, West Virginia.

Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

1. Approval of Minutes –August 9, 2018
2. Swearing in of members of the public intending to provide testimony
3. Postponed from the August 9, 2018 meeting. Public Hearing. Variance from Section 5.7D3 to allocate two of the remaining development rights to the newly created non-residue lot in the proposed Rider Minor Subdivision. Property Owner: Cynthia B. Rider. Property Location: 195 Vance Road, Shepherdstown, WV. Tax District: Shepherdstown (09); Tax Map: 9; Parcel 22; Size: 100.36 acres; Zone: Rural. File: ZV18-09.
4. Public Hearing. Variance from Appendix B to reduce the side setbacks for a 16' x 24' addition to an existing church. Northern boundary line reduction from 50' to 38'. Southern boundary line reduction from 50' to 26'. Property Owner: Kearneysville Community Baptist Church. Property Location: 500 Stubbs Road, Kearneysville, WV. Tax District: Middleway (07); Tax Map: 3B; Parcel: 43; Size: 88' x 240'; Zone: Village File: ZV18-11.
5. Public Hearing. Variance from Appendix A to reduce the front setback from 20' to 2' to construct a 20' x 17' addition on to an existing home. Property Owner: Marion and Barbara Barrow. Property Location: 142 King Street, Kearneysville, WV. Tax District: Middleway (07); Tax Map: 22A; Parcel: 28; Size: .74 ac; Zone: Village File: ZV18-12.
6. Acting Zoning Administrator Report
 - a. Monthly Zoning Certificate Activity Report
7. Legal Update
 - a. Possible executive session on the following pending lawsuits. None.
 - b. Discussion with possible deliberative session and sign of draft Findings/Decisions
Meeting: June 28, 2018
 - i. Appeal of the Zoning Administrator's Determination regarding the applicability of Section 4.4C pertaining to the proposed Magnolia Springs Subdivision and the Belvedere House which is listed on the National Register of Historic Places. File: AP18-01.
 - ii. Variance from Section 4.11B and Appendix B. Property Owner: Universal Forest Products Eastern Division Inc. Property Location: 249 16th Ave., Ranson, WV. Tax District: Charles Town (02); Tax Map: 7; Parcel: 11.6 (A & B); Size 30 ac; Zone: Industrial Commercial. File: ZV18-10.