

MINUTES  
Jefferson County Planning Commission  
August 28, 2018

The Jefferson County Planning Commission met on August 28, 2018 with the following Commission members present: Donnie Fisher, President; Steve Stolipher, Vice President; Wade Louthan, Secretary; Peter Onoszko, County Commission Liaison; Jack Hefestay, Ron Thomas, and Ray Bruning. Staff members present included Jennifer Brockman, County Planner; Nathan Cochran, Legal Counsel; Rhonda Greenholtz, Planning Clerk, and Rachael Burke, Planning Clerk.

Mr. Mike Shepp was absent with prior notification.

Mr. J Ware was absent without prior notification.

Mr. Donnie Fisher called the meeting to order at 7:02 PM.

1. Citizen Communications. None
2. Request for postponement. None.
3. A Public Hearing was held for the Final Plat Amendment in accordance with Section 24.02A of the Subdivision Regulations. The request was to lift the single family restriction from Lot 17 in the Schaeffers Crossroad Subdivision, Section II Lots 1-20 & Lot A Residue (PC File #89-19) to construct an "In-law suite". Location: 41 Louise Court, Charles Town, WV. Tax District: Harpers Ferry (04); Tax Map: 11C; Parcel: 17; Size: .94 ac; Zone: Residential-Light Industrial-Commercial.

Ms. Brockman provided an overview of the permitted uses in the Residential Growth Zoning District and stated that several types of residential densities that are permitted in this zoning district. She further stated that the Schaeffers Crossroad Subdivision plat contained a note that required a Single Family Restriction on each lot, which was a requirement at the time. The Allingers are requesting an attached unit "In-Law Suite" which is permitted in the RG District as well as two family development. This is a situation where the plat was approved under the old Subdivision Ordinance and to comply with the current regulations the Plat needs modification through Public Hearing. A 30 day notice was provided via advertisement for the special meeting.

Amanda Allinger explained the need for the attached unit currently and that later it may be turned into a private master bedroom. Therefore, adding value to the home.

Mr. Fisher opened the floor to public comment.

Mr. Fisher closed the floor to public comment.

Mr. Steve Stolipher made a motion to approve the request as presented. Mr. Jack Hefestay seconded the motion. A vote was taken which passed unanimously.

4. Reports from Legal Counsel and legal advice to the Planning Commission. None.

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5. Planners Memo.

Ms. Brockman made the announcement that the text amendment is the only item on the 9/11/2018 meeting currently and we will await public comment before providing packets. She also stated that the US 340 Development has been moved to the 10/09/18 meeting.

6. Presidents Report. None

7. Actionable Correspondence. None.

8. Non-Actionable Correspondence. None.

Mr. Fisher motioned to adjourn the meeting at 7:20 PM with no objections.