

**AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2018
THURSDAY, SEPTEMBER 20, 2018
6:00 P.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- September 6, 2018

APPROVAL OF PURCHASE ORDERS

- September 20, 2018

APPROVAL OF ACCOUNTS PAYABLE

- September 13, 2018
- September 20, 2018

APPROVAL OF MANUAL CHECKS

- September 14, 2018
- September 21, 2018

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 6:15 p.m. Angie Banks, Assessor
- Exonerations - Discussion/Action

2. 6:30 p.m. Interview and Appointment to the Jefferson County Emergency Services Agency - One 3-year term ending June 30, 2021 - Discussion/Action
3. 6:45 p.m. Interview and Appointment to the Jefferson County Historic Landmarks Commission - One unexpired term ending March 2, 2020 - Discussion/Action
4. 7:00 p.m. Bill Polk, Maintenance Department
 - Approval of Employment - Randall Doane, Maintenance Mechanic - Discussion/Action
 - Approval of Bid Proposal - Jefferson County Courthouse Paint/Brick Project - Discussion/Action
 - Approval of the 2018 16th Grant cycle Application - West Virginia Courthouse Facilities Improvement Authority - Courthouse Paint and Brick Project - Discussion/Action
5. 7:30 p.m. BREAK
6. 7:45 p.m. Jennifer Brockman, County Planner
 - Provide overview of the Planning Commission Proposed Zoning Ordinance Text Amendments (ZTA 18-01) re: Pet and Livestock Crematoria and to request the County Commission to schedule a Public Hearing per WV Code §8A-7-8 - Discussion/Action
7. 8:00 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues - Discussion/Action
 - Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
 - Discussion of EEOC Charge #533-2018-01557 - Discussion/Action

UNFINISHED BUSINESS

8. Make a formal request to The Journal Newspaper to ask WV Secretary of State to become a paper of record in Jefferson County, WV - Discussion/Action (JC)

NEW BUSINESS

9. Approval of Resolution, Grant Application and documents for the Jefferson County Commission Broadband Planning Grant - Discussion/Action
10. Appointments to the Jefferson County Emergency Services Agency - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Discussion of FOIA requests received from Judicial Watch - Possible Executive Session - Discussion/Action

COUNTY COMMISSION REPORTS

11. ADJOURN

CORRESPONDENCE/INFORMATION

Correspondence received from the Public Service Commission of West Virginia regarding disbursement of Wireless E-911 Subscriber Fees.

Notices of Intent to Appoint to the following on October 4, 2018:

- Jefferson County Parks and Recreation Commission
- Jefferson County Board of Zoning Appeals
- Jefferson County Farmland Protection Board

Correspondence received from Kay Schultz, Charlotte Baker-Shenk and Leah Rampy regarding Shepherd Village Community.

Correspondence received from the following regarding Rockwool:

- Donald Silva
- Stephanie Dooner
- Carrie McGuinness
- Corporation of Harpers Ferry

Jefferson County Public Service District Regular Board meeting minutes for July 9, 2018 received.

Impact Fee Status Report for August 2018 received.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.