

Minutes

Jefferson County Commission

Thursday, September 6, 2018

A meeting of the Jefferson County Commission was held on Thursday, September 6, 2018 during the second quarterly session in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Josh Compton, Caleb Hudson, Patsy Noland, Peter Onosko, and Jane Tabb. Also present were Stephanie Grove, County Administrator; Jessica Carroll, Executive Administrative Assistant; and Jim Eddy, Bailiff. (An audio tape of the Thursday, September 6, 2018 meeting is available through the Jefferson County Commission Office.)

PLEDGE OF ALLEGIANCE

Commissioner Onoszko led the Pledge of Allegiance.

APPROVAL OF PURCHASE ORDERS

Motion by Ms. Noland to approve the Purchase Orders for September 6, 2018 to include purchase order no. 52496 in the amount of \$19,806.83. Motion seconded and unanimously approved.

APPROVAL OF MINUTES

Motion by Ms. Noland to approve the August 30, 2018 Regular Meeting Minutes with noted corrections. Motion seconded and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

CHCKNO	DEPT	VENDOR	PONUM	POAMT	NOAMT	CHECK AMOUNT
080589	712	AT&T/GA		\$ -	\$ 149.72	\$ 149.72
080590	402	BANK OF CHARLES TOWN		\$ -	\$ 48.40	\$ 48.40
080591	401	BEST BEST & KRIEGER LLP		\$ -	\$ 2,052.31	\$ 2,052.31

080592	P/R DED	BUREAU F/CHILD SUPPORT		\$ -	\$ 49.85	\$ 49.85
080593	P/R DED	BUREAU OF CHILD SUPPORT		\$ -	\$ 119.54	\$ 119.54
080594	P/R DED	DAVID BOOBER		\$ -	\$ 107.80	\$ 107.80
080594	P/R DED	DAVID BOOBER		\$ -	\$ 902.35	\$ 902.35
080595	402	CTWV-APA CHARLES TOWN AP		\$ -	\$ 60.00	\$ 60.00
080596	425	OLD CHARLES TOWN LIBRARY		\$ -	\$ 1,500.00	\$ 1,500.00
080597	P/R DED	DELTA DENTAL OF WV		\$ -	\$ 6,407.69	\$ 6,407.69
080598	700	EXECUTIVE EMERGENCY		\$ -	\$ 1,027.50	\$ 1,027.50
080599	425	OX PAPERBOARD CO		\$ -	\$ 35.00	\$ 35.00
080600	712	BROOKE HESS		\$ -	\$ 91.50	\$ 91.50
080601	P/R DED	THE HARTFORD		\$ -	\$ 2,400.30	\$ 2,400.30
080602	P/R DED	THE HARTFORD		\$ -	\$ 3,946.38	\$ 3,946.38
080603	712	RICHARD HAHN		\$ -	\$ 91.50	\$ 91.50
080604	P/R DED	JEFFERSON SECURITY BANK		\$ -	\$ 4,975.00	\$ 4,975.00
080605	P/R DED	HIGHMARK WV		\$ -	\$ 200,360.40	\$ 200,360.40
080606	P/R DED	HELEN M. MORRIS, TRUSTEE		\$ -	\$ 543.86	\$ 543.86
080607	P/R DED	MILLENIUUM INSURANCE GROU		\$ -	\$ 750.00	\$ 750.00
080608	406	MILLER'S SUPPLIES AT WOR		\$ -	\$ 116.16	\$ 116.16
080609	P/R DED	NATIONWIDE RETIREMENT		\$ -	\$ 849.00	\$ 849.00
080610	P/R DED	NATIONAL VISION ADMIN.		\$ -	\$ 1,788.34	\$ 1,788.34
080611	712	JEFFREY POLCZYNSKI		\$ -	\$ 91.50	\$ 91.50
080612	700	ROBERT L. PETERSON SR		\$ -	\$ 3.20	\$ 3.20
080613	P/R DED	RETIREE HLTH BENEFIT TRS		\$ -	\$ 6,126.00	\$ 6,126.00
080614	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 48,267.26	\$ 48,267.26
080614	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 11,288.44	\$ 11,288.44
080614	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 37,183.63	\$ 37,183.63
080615	P/R DED	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 6,701.48	\$ 6,701.48
080615	P/R DED	WV DEPUTY SHRF RETIREMEN		\$ -	\$ 9,460.90	\$ 9,460.90
080616	P/R DED	WILLIAM SCHWEITZER		\$ -	\$ 2,250.00	\$ 2,250.00
080617	712	SPILLMAN TECHNOLOGIES IN		\$ -	\$ 2,136.00	\$ 2,136.00
080618	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 2,300.00	\$ 2,300.00
080618	P/R DED	SHERIFF OF JEFFERSON CO		\$ -	\$ 415.00	\$ 415.00
080619	401	US POSTAL SERVICE		\$ -	\$ 20,000.00	\$ 20,000.00
080620	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 10,634.83	\$ 10,634.83
080620	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 23,633.00	\$ 23,633.00
080620	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 3,640.51	\$ 3,640.51
080620	P/R DED	WV PUB EMP RETIRE SYS		\$ -	\$ 6,067.55	\$ 6,067.55
080621	401	WVCorp WV COUNTIES		\$ -	\$ 159,791.00	\$ 159,791.00
080622	401	WVCORP		\$ -	\$ 33,147.50	\$ 33,147.50
TOTAL					\$ 611,510.40	\$ 611,510.40

Motion by Ms. Tabb to approve the Accounts Payable for September 6, 2018 in the amount of \$611,510.40. Motion seconded and unanimously approved.

MANUAL CHECKS

HOME DETETION			
008			
Date	Check #	VENDOR	Amount
09/07/18	614	UNITED BANK	\$ 55.88
ASSESSOR VALUATION			
056			
Date	Check #	VENDOR	Amount
09/07/18	698	UNITED BANK	\$ 531.54
IMPACT FEES			
249			
Date	Check #	VENDOR	Amount
09/07/18	1152	SHERIFF JEFFERSON CO -SCHOOL	\$ 102,557.50
9/7/2018	1153	SHERIFF JEFFERSON CO - LAW	\$ 1,176.45
9/7/2018	1154	SHERIFF JEFFERSON CO - PARKS	\$ 7,108.71
9/7/2018	1155	SHERIFF JEFFERSON CO - EMS	\$ 780.45
TOTAL			\$ 112,210.53

Motion by Mr. Onoszko to approve the Manual Checks for September 7, 2018 in the amount of \$112,210.53. Motion seconded and unanimously approved.

PUBLIC COMMENT

- Nancy Gregory, resident – spoke in opposition to Rockwool Ranson.
- Susannah Buckles, resident – spoke in opposition to Rockwool Ranson.
- Diane Blust, resident – spoke in opposition to Rockwool Ranson.
- Tim Ross, resident – spoke in opposition to Rockwool Ranson.
- Hank Goldstein, resident – spoke in opposition to Rockwool Ranson.
- Kirsten Lee, resident – spoke in opposition to Rockwool Ranson.

Christine Marshall, resident – spoke in opposition to Rockwool Ranson.
Susan Pipes, resident – spoke in opposition to Rockwool Ranson.
Shaun Amos, resident – spoke in opposition to Rockwool Ranson.
Ruth Hatcher, resident – spoke in opposition to Rockwool Ranson.
Sara Thomsen, resident – spoke in opposition to Rockwool Ranson.
Jim Cummins, resident – spoke in opposition to Rockwool Ranson.
Brienne Andrews, resident – spoke in opposition to Rockwool Ranson.
Catherine Jozwik, resident – spoke in opposition to Rockwool Ranson.
Amanda Godlove, resident – spoke in opposition to Rockwool Ranson.
Ned Marshall, resident – spoke in opposition to Rockwool Ranson.
Bruce Appelgren, resident – spoke in opposition to Rockwool Ranson.
Nicola Bastian, resident – spoke in opposition to Rockwool Ranson.
Ardyth Gilbert, resident – spoke in opposition to Rockwool Ranson.
Lynn Wagner, resident – spoke in opposition to Rockwool Ranson.
Robert Burns, resident – spoke in opposition to Rockwool Ranson.
Lynn Bocchiaro, resident – spoke in opposition to Rockwool Ranson.
Karen Glennon, resident – spoke in opposition to Rockwool Ranson.
Bjorn Andersen, Rockwool representative – spoke in favor of Rockwool Ranson.
Marco Boi, Rockwool representative – spoke in favor of Rockwool Ranson.
Don Smith, WV Press Association – spoke in reference to the county’s paper of record.
Rob Snyder, Spirit of Jefferson – spoke in reference to the county’s paper of record.
David Tabb, resident – spoke in opposition to Rockwool Ranson.
Justin Raines, Senior Chair of the Sierra Club – spoke in opposition to Rockwool Ranson.
Emma Huvos, resident – spoke in opposition to Rockwool Ranson.

PRESENTATIONS

1. Chris Kinan, Jefferson County Vision – presented the Commission and the audience with concerns and questions regarding Rockwool Ranson.
2. Nikki Painter, Elections – requested the approval of poll workers and alternates for the November 6, 2018 General Election.

- **Motion by Ms. Noland to approve the poll workers and alternates for the November 6, 2018 General Election as presented. Motion seconded and unanimously approved.**
3. Stephen Allen, Director, Jefferson County Homeland Security and Emergency Management – requested the approval of the Memoranda of Understanding between the Jefferson Board of Education and the Jefferson County Commission/Office of Homeland Security and Emergency Management
 - **Motion by Ms. Tabb to approve and sign the Memoranda of Understanding between the Jefferson County Board of Education and the Jefferson County Commission/Jefferson County Office of Homeland Security and Emergency Management for the use of the Board of Education facilities for the uses specified within this Memorandum of Understanding. Motion seconded and unanimously approved.**
 4. Lynn Fields, Probate, Jefferson County Clerk’s Office
 - a. Petition of Removal for David H. Cambell, Personal Representative of the Estate of Billy Joe Clevenger – Referral to a Fiduciary Commissioner
 - **Motion by Ms. Tabb to convene as a Fiduciary Review Board. Motion seconded and unanimously approved.**
 - **Motion by Mr. Compton to refer the Petition of Removal for David H. Campbell, Personal Representative of the Estate of Bill Joe Clevenger, to a Fiduciary Commissioner. Motion seconded and unanimously approved.**
 - b. Review and approval of Estates that did not meet the deadline for the last Quarterly Review
 - **Motion by Ms. Tabb to review and approve the estate of Douglas R. Albright, deceased, that did not meet the deadline for the last Quarterly Review. Motion seconded and unanimously approved.**
 - **Motion by Ms. Noland to adjourn as a Fiduciary Review Board. Motion seconded and unanimously approved.**
 5. The Commission recessed for break at 11:30 am.
The Commission reconvened at 11:45 am.

UNFINISHED BUSINESS

6. Discussion on PILOT agreement policy.
 - It was the consensus of the Commission to delay discussion on this item until the following regularly scheduled meeting.

NEW BUSINESS

7. Make a formal request to The Journal Newspaper to ask the WV Secretary of State to become a paper of record in Jefferson County, WV
 - **Motion by Mr. Compton to table this item until staff has had adequate time to research the issue. Motion seconded and unanimously approved.**
8. Discussion regarding Jefferson Utilities water service to Rockwool Site

COUNTY ADMINISTRATOR REPORTS

- Schedule date and time for a public hearing on the proposed amendment to the Jefferson County Improvement Location Permit Ordinance
 - It was the recommendation of the County Administrator to refer this item back to the Planning Commission for a public hearing prior to the Commission's public hearing on the matter.
9. The Commission recessed for lunch at 12:35 pm.
The Commission reconvened at 1:30 pm.
 10.
 - a. Interview and Appointment to the Jefferson County Parks and Recreation Commission – one unexpired term ending June 30, 2019.
 - Commissioner Compton nominated Ms. Lanae Johnson to serve on the Jefferson County Parks and Recreation Board.
 - **Motion by Mr. Compton to appoint Lanae Johnson to the Jefferson County Parks and Recreation Commission for one unexpired term ending June 30, 2019. Motion seconded and unanimously approved.**
 - b. Appointment to the E911 Advisory Committee
 - **Motion by Ms. Noland to reappoint David Kimmel to the E911 Advisory Committee for a two-year term ending September 1, 2021. Motion seconded and unanimously approved.**

11. Nathan Cochran, Assistant Prosecuting Attorney

- Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues
- Discussion of Jefferson County Civil Action #17-C-282
- Discussion of renewal of County cable franchise agreement, related issues, and phone conference call with counsel.
 - **Motion by Mr. Compton to enter into Executive Session to receive legal advice and discuss contract negotiations. Motion seconded and unanimously approved.**
 - **Motion by Ms. Noland to come out of Executive Session. Motion seconded and unanimously approved.**

12. The Commission meeting was adjourned at 3:03 pm. Motion was seconded and unanimously approved.

JOSHUA COMPTON, PRESIDENT

Respectfully submitted
Jessica D. Carroll
Administrative Assistant

