

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2018**  
**THURSDAY, OCTOBER 18, 2018**  
**6:00 P.M.**  
County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

- **October 4, 2018 Regular Meeting Minutes**

**APPROVAL OF ACCOUNTS PAYABLE**

- **October 11, 2018**
- **October 18, 2018**

**APPROVAL OF MANUAL CHECKS**

- **October 12, 2018**
- **October 19, 2018**

**APPROVAL OF PAYROLL**

- **October 4, 2018**

**ANNOUNCEMENTS**

- **Report if there are changes in the agenda if applicable**

**PUBLIC COMMENT**

**PRESENTATIONS**

- 1. 6:15 p.m. Angie Banks, Assessor**  
**- County Court Consolidation requested by Don Orser - Discussion/Action**
  
- 2. 6:30 p.m. Michelle Gordon, Finance Director**  
**- Approval of FY18 Financial Statements - Discussion/Action**  
**- Approval of FY19 State Budget Revision 2 for the General Fund - Discussion/Action**

3. 6:45 p.m. Interviews and Appointment to the Jefferson County Development Authority Board of Director - one three-year term for Labor Representative ending April 5, 2021 - Discussion/Action
4. 7:00 p.m. Roger Goodwin, Chief County Engineer  
- Approval of Payment of Invoice No. 1 - Snyder Environmental Services, Inc. Bardane Industrial Park Waste Water Treatment Plant - Lagoon Decommissioning & Sinkhole Remediation Project - Discussion/Action
5. 7:15 p.m. BREAK
6. 7:30 p.m. Jennie Brockman, County Planner  
- Decision - Proposed Zoning Ordinance Text Amendments (ZTA 18-01) re: Pet and Livestock Crematoria (public hearing held October 4, 2018) - Discussion/Action
7. 7:45 p.m. Nathan Cochran, Assistant Prosecuting Attorney  
- Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues - Discussion/Action  
- Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action  
- Discussion of renewal of County cable franchise agreement, related issues, and phone conference with counsel - Discussion/Action  
- Discussion of Declaration of Keyes Ferry Acres Maintenance Association - Discussion/Action  
- Update of Jefferson County Circuit Court Civil Action #18-P-132 - Discussion/Action

#### **NEW BUSINESS**

8. Water and Sewer Service to Rockwool and Related Items - Discussion/Action (JC)
9. Discussion on an Ordinance to prohibit forced participation in public water and sewer system - Discussion/Action (PO)
10. Discuss the Jefferson County Board of Education representative to the Jefferson County Board of Education - Discussion/Action
11. Discuss Land Use Amendment to account for potential impact on roads - Discussion/Action (JC)

#### **COUNTY ADMINISTRATOR REPORTS**

- Inform Commission of outside investigation - BRMVFD - Discussion/Action - Possible Executive Session

**COUNTY COMMISSION REPORTS**

**12. ADJOURN**

**CORRESPONDENCE/INFORMATION**

**Correspondence received from Anastasya Tabb regarding Rockwool.**

***At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.***