

AGENDA

(Tentative)

JEFFERSON COUNTY PROPERTY SAFETY ENFORCEMENT AGENCY MEETING

Wednesday, October 24, 2018 at 6:30 P.M.
County Commission Meeting Room

1. Call meeting to order & Roll Call/Introductions
2. Approval of minutes of the March 28, 2018 meeting.
Note: The April & July meetings were cancelled.
3. Hear new complaints from general public.

Note: Upon hearing the evidence presented, action generally taken by the Board at this stage may result in either acceptance of the complaint for investigation or dismissal of the complaint on the basis that no evidence of a violation appears to exist under the Property Safety Ordinance.

4. Action on investigated complaints:

None.

Note: Upon hearing the investigation report, action generally taken by the board at this stage may result in either a finding that a violation exists and a Notice-of-Violation letter sent to the property owner; or a finding of no merit to the complaint and the case closed.

5. Progress Reports on Cases:

Cases being handled by the Board & Staff:

Case 15-006 (Rodner Paige)

Property located at 598 Eagle Avenue, Charles Town
Charles Town Tax District, Map 11, Parcel 12; DB 794, Pg. 621
At the February 24, 2016 meeting, the board moved to send the property owner a Notice of Violation requiring that all doors and windows on the first floor be boarded up and that all trash & debris be removed from the property, by July 15, 2016. Board moved to petition the County Commission to order the owner to perform the work to bring the property into compliance. **Absentee owner, staff is unable to locate the property owner to serve the notice of violation.**

Case 18-001 (Battle)

Property located at corner of Summit Point Rd. & Huyett Road, Charles Town
Kabletown Tax District, Map 13, Parcel 5; DB 722, Pg. 290.

Notice of Violation sent to property owners, Debra Corbett and Mark Roper, on March 29, 2018, to bring property into compliance by July 10, 2018. The owners obtained a demolition permit and have made significant progress

toward bringing the property into compliance. The mobile home has been removed and all but one junk vehicle have been removed. The dilapidated dwelling is 90% demolished and some work has been performed on demolishing the outbuildings. Work was stopped by state officials due to lack of an asbestos inspection and remediation of any asbestos in the dwelling. As of October 17, 2018, the asbestos remediation work is complete but the stop work order has not been lifted.

Cases Referred to Prosecuting Attorney: None

Cases Filed in Circuit Court and in process of being served: None

Cases with Circuit Court judgment and permission to advertise for a contractor: None

6. Other business/Information:

a) Election of 2018 Officers:

President _____

Vice-President _____

Secretary _____

b) The next regular quarterly meeting is **Wednesday, January 23, 2018, 6:30 pm**, with field inspections conducted on Wednesday, 16th.

7. General comments by members or public.

8. Adjourn meeting.