

JEFFERSON COUNTY, WEST VIRGINIA PROPERTY SAFETY ENFORCEMENT AGENCY March 28, 2018 Meeting Minutes	Current Meeting Date: Wednesday, July 18, 2018
	Time: 6:30 PM
	Location: Jefferson County Engineering Conference Room

BOARD ATTENDEES: Roger Goodwin, Chief County Engineer; Bill Zaleski, Health Department; Pete Dougherty, Sheriff

STAFF: Randall Rodriguez, Permits Technician

CITIZENS PRESENT: Yes

MEETING CALLED BY: Roger Goodwin

ABSENT WITH NOTIFICATION: N/A

AGENDA ITEM:	Approval of Minutes of January 24, 2018 Meeting
CONCLUSIONS:	Bill Zaleski motion to accept the January 24, 2018 meeting minutes as presented. Pete Dougherty seconded. Accepted unanimously.

AGENDA ITEM:	Hear new Complaints from General Public
	1) None.

AGENDA ITEM:	Status of Previous Complaints
	<p><u>Action on Investigated Complaints</u></p> <p>Case 18-001 Battle – Property owned by Debra Corbett and Mark Roper. Roger Goodwin reported on the complaint investigation and moved to send Notice of Violation letter to property owners outlining action necessary to bring property into compliance by July 10, 2018. Bill Zaleski seconded. Passed unanimously.</p> <p>Case 18-002 Pauley – Lori Pauley, owner of lot in Harpers Ferry Campsites. Roger Godwin reported on the complaint investigation. Pete Dougherty moved to dismiss the complaint due to there being no merit to the complaint. Bill Zaleski seconded. Passed unanimously.</p> <p><u>Progress Reports on Cases</u></p> <p>Case 15-006 – Rodner Paige – Unable to locate owner to serve with Notice of Violation.</p> <p>Case 14-002 – Bitner – Work completed. Case was closed.</p> <p><u>Cases Referred to County Commission:</u> None.</p>

AGENDA ITEM:	Other Business: Tabled action on election of officers until July 18, 2018 meeting.
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AGENDA ITEM:	Adjourn meeting By: Bill Zaleski, Second by Pete Daugherty. Passed unanimously. Time: 7:30 P.M.
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Minutes prepared by: Wendy Schutz