

Minutes

Jefferson County Commission

Thursday, October 4, 2018

A meeting of the Jefferson County Commission was held on Thursday, October 4, 2018 during the second quarterly session in the County Commission meeting room in the Old Charles Town Library located at 200 E. Washington Street, Charles Town, WV 25414. Present were Commissioners Josh Compton, Caleb Hudson, Patsy Noland, Peter Onosko, and Jane Tabb. Also present Stephanie Grove, County Administrator; Jessica Carroll, Executive Administrative Assistant; and Jim Eddy, Bailiff. (An audio tape of the Thursday, October 4, 2018 meeting is available through the Jefferson County Commission Office.)

PLEDGE OF ALLEGIANCE

Commissioner Onoszko led the Pledge of Allegiance.

APPROVAL OF PURCHASE ORDERS

Motion by Mr. Onoszko to approve the Purchase Orders for October 4, 2018 to include purchase order nos. 52806 and 52807 in the amount of \$129,878.12. Motion seconded and unanimously approved.

APPROVAL OF MINUTES

Motion by Ms. Noland to approve the September 13, 2018 Special Session Minutes with noted correction. Motion seconded and unanimously approved.

Motion by Ms. Tabb to approve the September 18, 2018 Special Session Minutes with noted correction. Motion seconded and unanimously approved.

Motion by Ms. Noland to approve the September 20, 2018 Regular Meeting Minutes with noted correction. Motion seconded and unanimously approved.

APPROVAL OF ACCOUNTS PAYABLE

| CHCKNO | DEPT | VENDOR | PONUM | POAMT | NOAMT | CHECK AMOUNT |
|--------------|---------|--------------------------|-------|--------------------|----------------------|----------------------|
| 080686 | ALLOC | AHA/ART&HUMANITIES ALLNC | | \$ - | \$ 1,773.38 | \$ 1,773.38 |
| 080687 | 425 | CITY OF CHARLES TOWN | | \$ - | \$ 20.00 | \$ 20.00 |
| 080688 | 717 | CREAMERS WRECKER SVC | | \$ - | \$ 130.00 | \$ 130.00 |
| 080688 | 717 | CREAMERS WRECKER SVC | | \$ - | \$ 130.00 | \$ 130.00 |
| 080689 | 700 | FEDEX | | \$ - | \$ 59.78 | \$ 59.78 |
| 080690 | 711 | FUTURITY IT, INC | | \$ - | \$ 1,000.00 | \$ 1,000.00 |
| 080691 | 717 | GUTTMAN OIL CO | | \$ - | \$ 5,176.57 | \$ 5,176.57 |
| 080691 | 717 | GUTTMAN OIL CO | | \$ - | \$ 4,747.94 | \$ 4,747.94 |
| 080691 | 717 | GUTTMAN OIL CO | | \$ - | \$ 4,716.56 | \$ 4,716.56 |
| 080691 | 717 | GUTTMAN OIL CO | | \$ - | \$ 4,472.43 | \$ 4,472.43 |
| 080692 | 403 | JEFFERSON CENTER | | \$ - | \$ 100.00 | \$ 100.00 |
| 080693 | ALLOC | JEFFERSON COUNTY HISTORI | | \$ - | \$ 2,625.93 | \$ 2,625.93 |
| 080694 | 712 | DR. ROBERT E. JONES III | | \$ - | \$ 1,000.00 | \$ 1,000.00 |
| 080695 | 712 | LANGUAGE LINE SERVICES | | \$ - | \$ 116.29 | \$ 116.29 |
| 080696 | P/R DED | BRYAN McCUSKER | | \$ - | \$ 2,250.00 | \$ 2,250.00 |
| 080697 | ALLOC | JEFF CO PARKS & | | \$ - | \$ 39,935.11 | \$ 39,935.11 |
| 080698 | 700 | ROBERT L. PETERSON SR | | \$ - | \$ 17.09 | \$ 17.09 |
| 080699 | 403 | RECORD MANAGEMENT SOLUTN | | \$ - | \$ 30.00 | \$ 30.00 |
| 080700 | 717 | RICE TIRES CO | | \$ - | \$ 508.72 | \$ 508.72 |
| 080700 | 717 | RICE TIRES CO | | \$ - | \$ 437.92 | \$ 437.92 |
| 080701 | 704 | WV REGIONAL JAIL & | | \$ - | \$ 115,365.75 | \$ 115,365.75 |
| 080702 | 403 | SOFTWARE COMPUTER GROUP | | \$ - | \$ 720.00 | \$ 720.00 |
| 080703 | P/R DED | WENDY SCHUTZ | | \$ - | \$ 2,250.00 | \$ 2,250.00 |
| 080704 | ALLOC | JEFFERSON CO CONVENTION | | \$ - | \$ 44,334.41 | \$ 44,334.41 |
| 080705 | 428 | VISION TECHNOLOGY SOLTNS | 52833 | \$ 9,591.75 | \$ - | \$ 9,591.75 |
| 080706 | 711 | WV EMER MANAGMENT COUNCI | | \$ - | \$ 125.00 | \$ 125.00 |
| 080707 | 425 | WHOLESALE TIRES, INC. | | \$ - | \$ 6.94 | \$ 6.94 |
| 080707 | 717 | WHOLESALE TIRES, INC. | | \$ - | \$ 83.93 | \$ 83.93 |
| 080708 | 700 | DARYLL WIMER | | \$ - | \$ 9.27 | \$ 9.27 |
| | | | | | | |
| TOTAL | | | | | | \$ 241,734.77 |
| TOTAL | | | | \$ 9,591.75 | \$ 232,143.02 | \$ 241,734.77 |

Motion by Mr. Onoszko to approve the Accounts Payable for September 27, 2018 in the amount of \$241,734.77. Motion seconded and unanimously approved.

| CHCKNO | DEPT | VENDOR | PONUM | POAMT | NOAMT | CHECK AMOUNT |
|--------|------------|--------------------------|-------|--------------|--------------|--------------|
| 080711 | ALLOC | BLUE RIDGE MOUNTAIN | | \$ - | \$ 75,000.00 | \$ 75,000.00 |
| 080712 | ALLOC | BOLIVAR/HARPERS FERRY | | \$ - | \$ 20,625.00 | \$ 20,625.00 |
| 080713 | P/R DED | BUREAU F/CHILD SUPPORT | | \$ - | \$ 49.85 | \$ 49.85 |
| 080714 | 412 | JADA BENNETT | | \$ - | \$ 269.78 | \$ 269.78 |
| 080715 | 412 | APRIL BLAKER | | \$ - | \$ 30.52 | \$ 30.52 |
| 080716 | ALLOC | BAKERTON VOLUNTR FIRE DP | | \$ - | \$ 95,000.00 | \$ 95,000.00 |
| 080717 | P/R DED | BUREAU OF CHILD SUPPORT | | \$ - | \$ 119.54 | \$ 119.54 |
| 080718 | 716 | BOYD VETERINARY SERVICES | | \$ - | \$ 100.00 | \$ 100.00 |
| 080719 | ALLOC | CITIZENS VOLUNTR FIRE CO | | \$ - | \$ 95,000.00 | \$ 95,000.00 |
| 080720 | 425 | OLD CHARLES TOWN LIBRARY | | \$ - | \$ 1,500.00 | \$ 1,500.00 |
| 080720 | ALLOC | OLD CHARLES TOWN LIBRARY | | \$ - | \$ 20,625.00 | \$ 20,625.00 |
| 080721 | 405 | COMMONWEALTH LAW BOOK CO | | \$ - | \$ 525.00 | \$ 525.00 |
| 080722 | 700 | DIV OF JUSTICE & COMMUNT | | \$ - | \$ 750.00 | \$ 750.00 |
| 080723 | P/R DED | DELTA DENTAL OF WV | | \$ - | \$ 6,360.77 | \$ 6,360.77 |
| 080724 | ALLOC | EASTERN PANHANDLE TRANSI | | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| 080725 | 700 | EXECUTIVE EMERGENCY | | \$ - | \$ 520.00 | \$ 520.00 |
| 080726 | 401 | FRANKLIN & PROKOPIK CORP | | \$ - | \$ 550.50 | \$ 550.50 |
| 080727 | P/R DED | THE HARTFORD | | \$ - | \$ 3,893.76 | \$ 3,893.76 |
| 080728 | P/R DED | THE HARTFORD | | \$ - | \$ 2,374.90 | \$ 2,374.90 |
| 080729 | 425 | IPC TECHNOLOGIES INC. | 52672 | \$ 13,676.00 | \$ - | \$ 13,676.00 |
| 080730 | 425 | INTERSTATE ALL BATTERY | | \$ - | \$ 1,100.80 | \$ 1,100.80 |
| 080731 | ALLOC | JEFF CO DEVELOPMENT AUTH | | \$ - | \$ 26,500.00 | \$ 26,500.00 |

| | | | | | | |
|--------|------------|--------------------------|-------|--------------|---------------|---------------|
| 080732 | ALLOC | JEFFERSON CO EMERGENCY | | \$ - | \$ 509,250.00 | \$ 509,250.00 |
| 080733 | 424 | THE JOURNAL | | \$ - | \$ 168.74 | \$ 168.74 |
| 080734 | ALLOC | JEFFERSON DAY REPORT CNT | | \$ - | \$ 37,502.50 | \$ 37,502.50 |
| 080735 | P/R DED | JEFFERSON SECURITY BANK | | \$ - | \$ 4,940.00 | \$ 4,940.00 |
| 080736 | P/R DED | NICOLE NOBREGA | | \$ - | \$ 257.64 | \$ 257.64 |
| 080737 | P/R DED | MAZZITTI & SULLIVAN EAP | | \$ - | \$ 936.00 | \$ 936.00 |
| 080738 | P/R DED | HIGHMARK WV | | \$ - | \$ 198,251.35 | \$ 198,251.35 |
| 080739 | P/R DED | HELEN M. MORRIS, TRUSTEE | | \$ - | \$ 543.86 | \$ 543.86 |
| 080740 | P/R DED | MILLENIUM INSURANCE GROU | | \$ - | \$ 750.00 | \$ 750.00 |
| 080741 | 425 | McCALL HANDLING CO | | \$ - | \$ 2,139.39 | \$ 2,139.39 |
| 080742 | P/R DED | NATIONWIDE RETIREMENT | | \$ - | \$ 849.00 | \$ 849.00 |
| 080743 | P/R DED | NATIONAL VISION ADMIN. | | \$ - | \$ 1,774.46 | \$ 1,774.46 |
| 080744 | ALLOC | JEFF CO PARKS & | | \$ - | \$ 60,945.00 | \$ 60,945.00 |
| 080745 | 428 | PCM - TIGER DIRECT | 52832 | \$ 10,622.84 | \$ - | \$ 10,622.84 |
| 080746 | P/R DED | RETIREE HLTH BENEFIT TRS | | \$ - | \$ 9,254.00 | \$ 9,254.00 |
| 080747 | 717 | RICE TIRES CO | | \$ - | \$ 472.88 | \$ 472.88 |
| 080747 | 717 | RICE TIRES CO | | \$ - | \$ 472.88 | \$ 472.88 |
| 080747 | 717 | RICE TIRES CO | | \$ - | \$ 508.72 | \$ 508.72 |
| 080747 | 717 | RICE TIRES CO | | \$ - | \$ 437.92 | \$ 437.92 |
| 080748 | ALLOC | SHEPHERDSTOWN PUB LIBRAR | | \$ - | \$ 20,625.00 | \$ 20,625.00 |
| 080749 | ALLOC | SOUTH JEFFERSON PUBLIC | | \$ - | \$ 20,625.00 | \$ 20,625.00 |
| 080750 | P/R DED | SHERIFF OF JEFFERSON CO | | \$ - | \$ 48,274.60 | \$ 48,274.60 |
| 080750 | P/R DED | SHERIFF OF JEFFERSON CO | | \$ - | \$ 11,290.04 | \$ 11,290.04 |
| 080750 | P/R DED | SHERIFF OF JEFFERSON CO | | \$ - | \$ 37,578.89 | \$ 37,578.89 |
| 080751 | P/R DED | WV DEPUTY SHRF RETIREMEN | | \$ - | \$ 9,356.28 | \$ 9,356.28 |
| 080752 | P/R DED | WV DEPUTY SHRF RETIREMEN | | \$ - | \$ 6,627.38 | \$ 6,627.38 |
| 080753 | P/R DED | SHERIFF OF JEFFERSON CO | | \$ - | \$ 2,375.00 | \$ 2,375.00 |
| 080753 | P/R DED | SHERIFF OF JEFFERSON CO | | \$ - | \$ 415.00 | \$ 415.00 |

| | | | | | | |
|--------------|------------|------------------------|--|---------------------|------------------------|------------------------|
| 080754 | 712 | CHRISTIE SEIDEL | | \$ - | \$ 82.50 | \$ 82.50 |
| 080755 | 425 | CAPITAL TRISTATE | | \$ - | \$ 11.43 | \$ 11.43 |
| 080755 | 425 | CAPITAL TRISTATE | | \$ - | \$ 252.28 | \$ 252.28 |
| 080755 | 425 | CAPITAL TRISTATE | | \$ - | \$ 36.08 | \$ 36.08 |
| 080755 | 425 | CAPITAL TRISTATE | | \$ - | \$ 38.76 | \$ 38.76 |
| 080755 | 425 | CAPITAL TRISTATE | | \$ - | \$ 315.19 | \$ 315.19 |
| 080756 | P/R DED | WV PUB EMP RETIRE SYS | | \$ - | \$ 10,665.21 | \$ 10,665.21 |
| 080756 | P/R DED | WV PUB EMP RETIRE SYS | | \$ - | \$ 23,700.39 | \$ 23,700.39 |
| 080756 | P/R DED | WV PUB EMP RETIRE SYS | | \$ - | \$ 3,642.84 | \$ 3,642.84 |
| 080756 | P/R DED | WV PUB EMP RETIRE SYS | | \$ - | \$ 6,071.44 | \$ 6,071.44 |
| 080757 | ALLOC | WVU WEST VIRGINIA UNIV | | \$ - | \$ 3,700.00 | \$ 3,700.00 |
| 080758 | 412 | EMILY MORROW | | \$ - | \$ 284.51 | \$ 284.51 |
| 080759 | 712 | MAKENZIE WOODWARD | | \$ - | \$ 82.50 | \$ 82.50 |
| 080760 | 440 | XEROX CORPORATION | | \$ - | \$ 505.68 | \$ 505.68 |
| | | | | | | |
| TOTAL | | | | | | \$ 1,416,204.60 |
| TOTAL | | | | \$ 24,298.84 | \$ 1,391,905.76 | \$ 1,416,204.60 |

Motion by Ms. Noland to approve the Accounts Payable for October 4, 2018 in the amount of \$1,416,204.60. Motion seconded and unanimously approved.

MANUAL CHECKS

| | | | | | | |
|--------------|--------|---------------------------|--|--|--|---------------------|
| MANUAL CHECK | | | | | | |
| 28-Sep-18 | | | | | | |
| 469 | 2/CS | EASTRIDGE HEALTH SYSTEM | | | | \$ 400.00 |
| 470 | 2/CS | EASTERN PANHANDLE TRANSIT | | | | \$ 7,500.00 |
| 1690 | 246/CO | TYLER TECH | | | | \$ 3,825.00 |
| | | | | | | |
| TOTAL | | | | | | \$ 11,725.00 |

Motion by Ms. Noland to approve the Manual Checks for September 28, 2018 in the amount of \$11,725.00. Motion seconded and unanimously approved.

| ASSESSOR VALUATION | | | |
|---------------------------|---------|-------------------------------------|----------------------|
| O56 | | | |
| Date | Check # | VENDOR | Amount |
| 10/5/2018 | 703 | UNITED BANK | \$ 224.46 |
| | | | |
| | | | |
| IMPACT FEES | | | |
| 249 | | | |
| Date | Check # | VENDOR | Amount |
| 10/5/2018 | 1156 | SHERIFF JEFFERSON CO -SCHOOL | \$ 107,247.70 |
| 10/5/2018 | 1157 | SHERIFF JEFFERSON CO - LAW | \$ 1,537.39 |
| 10/5/2018 | 1158 | SHERIFF JEFFERSON CO - PARKS | \$ 8,315.75 |
| 10/5/2018 | 1159 | SHERIFF JEFFERSON CO - EMS | \$ 907.39 |
| | | | |
| | | | |
| TOTAL | | | \$ 118,232.69 |

Motion by Mr. Onoszko to approve the Manual Checks for October 5, 2018 in the amount of \$118,232.69. Motion seconded and unanimously approved.

PUBLIC COMMENT

Sam Greene, resident – spoke in opposition to Rockwool Ranson.

David Tabb, resident – spoke about discussing Rockwool Ranson with the elected officials of Loudoun County.

Catherine Jozwick, resident – stated the citizens of the county feel betrayed by the County Commission due to the Rockwool Ranson project.

Bjoern Andersen, representative for Rockwool – spoke regarding the company’s efforts to work with the citizens of Jefferson County.

Summer Hart, resident – stated the citizens of the county feel betrayed by the County Commission due to the Rockwool Ranson project.

Addison Reese, resident – questioned the truck traffic that would result from the Rockwool Ranson project.

PRESENTATIONS

1. Angela Banks, Assessor – requested approval of the following Exonerations:

| NAME | TYPE | DISTRICT | TICKET NO. | AMOUNT |
|---------------|------|--------------|------------|------------|
| Michael Lewis | RE | Charles Town | 3989 | \$4,978.00 |

- **Motion by Ms. Noland to approve the exoneration for ticket no. 3989 as presented. Motion seconded and unanimously approved.**

| NAME | TYPE | DISTRICT | TICKET NO. | AMOUNT |
|--------------|------|-------------|------------|------------|
| Jason McGraw | RE | Ranson Corp | 24918 | \$1,202.36 |

- **Motion by Ms. Tabb to approve the exoneration for ticket no. 24918 as presented. Motions seconded and unanimously approved.**

| NAME | TYPE | DISTRICT | TICKET NO. | AMOUNT |
|-------------|------|----------|------------|---------|
| Karen Hanes | PP | HF | 307811 | \$75.19 |

- **Motion by Mr. Onoszko to approve the exoneration for ticket no. 307811 as presented. Motion seconded and unanimously approved.**

| NAME | TYPE | DISTRICT | TICKET NO. | AMOUNT |
|-----------------------|------|---------------|------------|---------|
| Keryn & Philip Newman | PP | Shepherdstown | 316888 | \$51.69 |

- **Motion by Ms. Tabb to approve the exoneration for ticket no. 316888 as presented. Motion seconded and unanimously approved.**

2. Peter Dougherty, Sheriff

a. Approval of Trip Guards/Bailiffs

- **Motion by Compton to approve the hire of Charles VanGilderCharles Ellis as a bailiff/trip guard and George Booth as a trip guard. Motion seconded and unanimously approved.**

b. Home Confinement

- **Motion by Ms. Tabb to recognize Special Deputy Earl Gill as a part-time Home Confinement Officer. Motion seconded and unanimously approved.**

c. Auction – Friday, October 19, 2018 at 5:00 pm

- **Motion by Mr. Onoszko to approve the sale of the listed County property and proceeds be added to the Sheriff's Auto Supply line item 700-03-343 for Sheriff's Office property.**

d. Salvage Vehicle

- **Motion by Mr. Onoszko to approve that the 2004 Ford Crown Victoria be sold for salvage and the proceeds be added to the Sheriff's Auto Supply line item 700-03-343. Motion seconded and unanimously approved.**

e. Sheriff's Annual Report

3. Matthew Harvey, Prosecuting Attorney – discussion of staffing needs and potential new hires.

- **Motion by Ms. Tabb to approve the hire as full time Victim Advocate and Jamie Green as a part-time staffer in the Prosecuting Attorney's Office. Motion seconded and unanimously approved.**

4. The Commission recessed for break at 10:45 am.

The Commission reconvened at 11:00 am.

5. Lynn Fields, Probate Office – Quarterly Review – closure of estates that have met all deadlines and approve estates that have been opened since last quarterly review.

- **Motion by Ms. Tabb to convene as a Fiduciary Review Board. Motion seconded and unanimously approved.**

- **Motion by Ms. Noland to approve the Quarterly Review for Approval/Closure of Estates. Motion seconded and unanimously approved.**
- **Motion by Mr. Compton to adjourn as a Fiduciary Review Board. Motion seconded and unanimously approved.**

6. Nancy Strine, HOME/CDBG Administrator

a. Approve Resolution authorizing the Jefferson County Commission in the Eastern Panhandle Home Consortium of WV

- **Motion by Ms. Noland to approve the Resolution authorizing Jefferson County participation in the Eastern Panhandle Home Consortium of WV for the period of July 1, 2019-June 30, 2021. Motion seconded and unanimously approved.**

b. Approve 3-year Housing Consortium Cooperative Agreement between City of Martinsburg and the Counties of Berkeley, Jefferson, and Morgan, WV for the period of July 1, 2019 through June 30, 2021.

- **Motion by Ms. Tabb to approve the 3-year Housing Consortium Cooperative Agreement between the City of Martinsburg and the Counties of Berkeley, Jefferson, and Morgan, WV for the period of July 1, 2019 and June 30, 2021. Motion seconded and unanimously approved.**

7. Interviews and Appointments

a. Jefferson County Parks and Recreation Commission

- **Motion by Mr. Compton to appoint Kathleen Osantowske to the Jefferson County Parks and Recreation Commission for an unexpired term ending June 30, 2021. Motion seconded and unanimously approved.**

b. Jefferson County Historic Landmarks Commission

- **Motion by Ms. Tabb to appoint Anthony Troxel to the Jefferson County Historic Landmarks Commission for an unexpired term ending March 2, 2020. Motion seconded and unanimously approved.**

c. Jefferson County Farmland Protection Board

- **Motion by Ms. Tabb to appoint Gavin Perry as a Non-Farmer representative to the Jefferson County Farmland Protection Board for a four-year term ending September 7, 2022 and Nick Kercheval as a Soil**

Conservation District representative ending September 7, 2022. Motion seconded and unanimously approved.

8. Todd Cotgreave, Town Run Brewing Company – requested the approval of a letter of endorsement for a Floor Plan Extension.

- **Motion by Mr. Compton to approve a letter of endorsement for Town Run Brewing Company for a Floor Plan Extension on October 14, 20, and 21st, 2018. Motion seconded and unanimously approved.**

9. Chris Kinnan, Jefferson County Vision – made a presentation to the Commission regarding Jefferson County Vision’s legal action against the Jefferson County Development Authority and legal issues surrounding the Rockwool project.

10. The Commission recessed for lunch at 12:47 pm.
The Commission reconvened at 1:45pm.

NEW BUSINESS

11. Appeal of Ruling for Petition for formation of a Keyes Ferry Acres Maintenance Association

- **Motion by Mr. Compton to reject the appeal due to lack of jurisdiction and send a letter to the appellant to notify him of the rejected appeal.**

12. Discussion of County Commission support of the Jefferson County Economic Development Authority

- **Motion by Ms. Noland to adopt a Resolution to express appreciation to the Development Authority for the work they do in bringing business to Jefferson County. Motion seconded and unanimously approved.**

13. Increase Jefferson County Development Authority membership to provide a member of labor

- **Motion by Ms. Noland to increase the Jefferson County Development Authority membership to include an active member of a labor union, preferably an hourly wage earner. Motion seconded and unanimously approved.**

14. Discuss correspondence received from Arnold and Bailey.

15. Discuss Land Use Amendment to account for potential impact on roads – it was the consensus of the Commission to delay a discussion on this item until the next regularly scheduled County Commission meeting.

16. Public Hearing

- Proposed Zoning Ordinance Text Amendments (ZTA 18-01) re: Pet and Livestock Crematoria.

Mr. Compton opened the public hearing at 1:31 pm, and Jennie Brockman, County Planner, provided the Commission and the audience with background information pertaining to the zoning ordinance text amendment regarding pet and livestock crematoria. Mr. Compton then opened the floor for public comment but none was provided. Mr. Compton then stated the record would remain open for two weeks to allow time for written comment, with a decision to be made during the October 18, 2018 regularly scheduled county commission meeting.

17. Jeffrey Polczynski, ENP – Director of Communications – request approval of Promotion to Supervising Public Safety Dispatcher

- **Motion by Mr. Compton to approve the promotional appointment of Ms. Brook Hess from Public Safety Dispatcher within the Emergency Communications Center. Motion seconded and unanimously approved.**

18. Roger Goodwin, Chief County Engineer – Smith Mountain View Estates Subdivision (JCPC File No. 02-06) – Approval of Change Order #1

- **Motion by Ms. Tabb to grant the 21 calendar day contract time extension request to C. Allen Lane Construction, LLC as outlined in Change Order #1, for JCPC File No. 02-06, Smith Mountain View Estates Subdivision. Motion seconded and unanimously approved.**

19. Nathan Cochran, Assistant Prosecuting Attorney

- Discussion of PSD Dissolution, Appeal/Intervention of the PSC decision, acquisition of PSD assets, and related issues
- Discussion of Jefferson County Civil Action #17-C-282
- Discussion of renewal of County Cable Franchise Agreement, related issues, and phone conference with counsel
- Discussion and update regarding EEOC Charge #533-2018-01557
- **Motion by Mr. Compton to enter into Executive Session to discuss contract negotiations and receive legal advice regarding the County Cable Franchise Agreement, Jefferson County Civil Action #17-C-282, EEOC Charge #533-2018-01557, and Fire Marshall Survey SB625. Motion seconded and unanimously approved.**

- **Motion by Mr. Compton to come out of Executive Session. Motion seconded and unanimously approved.**

20. The Commission meeting was adjourned at 3:32pm on a motion by Mr. Compton. Motion was seconded and unanimously approved.

JOSHUA COMPTON, PRESIDENT

Respectfully submitted
Jessica D. Carroll
Administrative Assistant

