



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438
Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

Meeting Minutes October 23, 2018

The October meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 7pm on Tuesday, October 23, 2018 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	Yes
Josh Compton	Yes	Craig Simpson	No
Tricia Worden	Yes	Bob Faas	Yes
Dr. Treese	Yes	Mike Mood	No
Nathan Cochran	Yes		

CALL TO ORDER

The meeting was called to order at 7:00pm by Chair Simon

APPROVAL OF MINUTES

Motion by Faas, 2nd by Compton to approve the September 25, 2018 regular meeting minutes as submitted. Motion carries unanimously on voice vote.

TREASURER'S REPORT

Presented by Director Allen Keyser.

CHAIRMAN'S REPORT

None

JCFRA REPORT

President of JCFRA not present.

DIRECTOR'S REPORT

- 1.) Grant Coordinator Elizabeth Granzow premiered the new recruitment videos that will be distributed throughout the fall.
- 2.) Director Keyser and Dr. Treese advised the board that the JCHD is applying for a grant to implement Quick Response Team program (QRT) in response to overdoses. If awarded, the JCHD would like JCESA to participate by providing an EMS provider as part of the three-member response team, at no cost to the agency as all costs would be paid by the grant. Both Dr. Treese and Director

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Keyser are supportive of the concept but would like to see more details before fully committing.

- 3.) Director Keyser requested authorization to appoint a volunteer Chaplain for the agency, as requested by several employees.

Motion by Faas, 2nd by Compton to authorize Director Keyser to pursue the appointment of a volunteer chaplain for JCESA. Motion carries unanimously on voice vote.

- 4.) Director Keyser explained that a large expense this month was for the acquisition of PPE for two new FT employees and a number of PT employees who do not have PPE. The purchase of PPE for all employees has been previously approved by the board to be funded by the ambulance fee. However, based on our projections, this particular purchase was made from the general fund.

BOARD MEMBER REQUESTS

None

UNFINISHED BUSINESS

Election of Chairman: Nomination by Compton, 2nd by Worden, of Simon for the position of Chairman. No other nominations. Simon is elected Chairman unanimously on voice vote.

Election of Treasurer: Nomination by Compton, 2nd by Worden, of Simpson for the position of Treasurer. No other nominations. Simpson is elected Treasurer unanimously on voice vote.

Fire Prevention Trailer donation: Director Keyser reported several interested parties and a request by the JCFRA to wait until after their next meeting to make a decision, as the association may be interested in acquiring the trailer. Motion by Compton, 2nd by Worden, to table this issue until November meeting. Motion carries unanimously on voice vote.

Gear storage lockers donation: Motion by Compton, 2nd by Faas, to donate four lockers to Blue Ridge Mountain Volunteer Fire Department and four lockers to Bakerton Fire Department. Motion carries unanimously on voice vote.

Waiver agreement for ride-along program: To be taken up in executive session later in the meeting on the advice of counsel.

NEW BUSINESS

Reorder meeting agenda items (Simon): It was the consensus of the board not to make any changes to the standing order of the agenda. No motion made, item is moot.

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PUBLIC COMMENT

None

BOARD MEMBER COMMENTS

None

Motion by Compton, 2nd by Faas to go into executive session to discuss the waiver agreement for ride-along program. Motion carries unanimously on voice vote.

Motion by Compton, 2nd by Cochran to come out of executive session. Motion carries unanimously on voice vote.

Motion by Compton, 2nd by Faas to table the waiver agreement for the ride-along program until the October meeting.

ADJOURNMENT

Motion to adjourn by Compton, 2nd by Faas carries unanimously on voice vote. Meeting adjourned at 8:15pm.

Respectfully submitted by Allen Keyser, Director.

A handwritten signature in black ink, appearing to read "Elliot Simon", written over a horizontal line.

Approved - Elliot Simon, JCESA Chair

A handwritten date "11/20/18" written in black ink above a horizontal line.

Date

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