

AGENDA
JEFFERSON COUNTY COMMISSION
FOURTH QUARTERLY SESSION - OCTOBER - DECEMBER 2018
THURSDAY, DECEMBER 6, 2018
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- November 29, 2018

APPROVAL OF ACCOUNTS PAYABLE

- December 6, 2018

APPROVAL OF MANUAL CHECKS

- December 7, 2018

APPROVAL OF PAYROLL

- November 29, 2018

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

1. 9:45 a.m. Allen Keyser, Director, Jefferson County Emergency Services Agency
- Update for the Commissioners - Discussion/Action

2. 10:00 a.m. Michelle Gordon, Finance Director
- Review of FY20 Budget Charge for Departments - Discussion/Action -
Discussion of Employee Performance Evaluation for a specific employee -
Discussion/Action - Possible Executive Session

3. 10:30 a.m. Roger Goodwin, Chief County Engineer
- Approval to advertise to fill the Office Clerk position - Discussion/Action
4. 10:45 a.m. **BREAK**
5. 11:00 a.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-P-132 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-C-158 - Discussion/Action
- Discussion of EEOC Charge #533-2018-01557 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-C-108 - Discussion/Action
- Discussion of EEOC Charge #533-2017-00706 - Discussion/Action

UNFINISHED BUSINESS

6. Discussion of residential and commercial Impact Fees - Discussion/Action

NEW BUSINESS

7. Discussion of JCDA Board members resignations and reduction of Board membership - Discussion/Action
8. Review of attendance of current JCDA members and possible removal of current JCDA members - Discussion/Action (JC)
9. Discuss options for tearing down and relocating the courthouse confederate plaque - which memorializes former American Veterans of Jefferson County that served in the Confederacy - Discussion/Action (JC)
10. Jefferson County Property Safety Enforcement Agency - Fire Chief Position - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- IT Support Position - Discussion/Action
- Meet and Greet
- Discussion of possible relocation of the Tax Office

COUNTY COMMISSION REPORTS

11. ADJOURN

CORRESPONDENCE/INFORMATION

Correspondence received from Sarah Showe regarding litter along Charles Town Road.

Correspondence received from Spencer Neufeld regarding State EPA Regulations and Rockwool.

Correspondence received from Julie Vaughan-Meadors regarding Rockwool.

Correspondence received from The City of Brunswick, Maryland regarding Rockwool.

Correspondence received from CHEERS School Family regarding the Rockwool site.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.