

AGENDA
JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION - JANUARY-MARCH 2019
THURSDAY, JANUARY 3, 2019
9:30 A.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

1. 9:30 a.m. County Commission Organization
 - a. Selection of President
 - b. Selection of Vice President
 - c. Committee Assignments

APPROVAL OF MINUTES

- December 20, 2018 - Regular Meeting

APPROVAL OF ACCOUNTS PAYABLE

- December 27, 2018
- January 3, 2019

APPROVAL OF MANUAL CHECKS

- December 28, 2018
- January 4, 2019

APPROVAL OF PAYROLL

- December 27, 2018

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT

PRESENTATIONS

2. 10:00 a.m. Matthew Pennington, Eastern Panhandle Planning and Development Council (Region 9)
 - Chesapeake Bay Watershed Implementation Plan (WIP) - Phase 3 Local Government Input and Strategy Development - Discussion/Action
3. 10:15 a.m. Seth Rivard, City of Charles Town
 - Request approval of evening and weekend parking in County parking lot - Discussion/Action
4. 10:30 a.m. Roger Goodwin, Chief County Engineer
 - Partial Bond Release - Bavarian Inn, Inc. - Bavarian Inn Brew Pub Addition (File #S17-07) - Discussion/Action
 - Complete Bond Release - William H. Scott Inter Vivos Trust - SPARC Training Campus, Phase II, Section One Lots 1-4, 11 & Residue (File #07-14R) - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Lynn Fields, Probate Office
 - Quarterly Review to Approve/Close Estates - Discussion/Action
 - Approve and accept Findings and Recommendations of Fiduciary Commissioner regarding estate of Billy Hoe Clevenger - Discussion/Action
 - Refer the estate of Barbara Longerbeam to a Fiduciary Commissioner for mediation of beneficiary conflicts - Discussion/Action
7. 11:15 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
 - Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-P-132 - Discussion/Action
 - Discussion of EEOC Charge #533-2018-01557 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action # 18-C-201 - Discussion/Action
8. 12:15 p.m. Break for Lunch

NEW BUSINESS

9. Approval of the 2019 Board of Review and Equalization Notice - Discussion/Action
10. Approval of Contract for the WV Courthouse Facilities Improvement Authority 16th Cycle Grant - 16cycJeff2019 - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

- Discuss RFP/Bid - NACO Efficiency & Salary Study - Discussion/Action

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

11. 1:30 p.m. Legislative Summit

- Introduction of Delegation & Opening Comments
- Discussion Topics
 - Rockwool
 - MARC Train
 - Property Safety Enforcement Agency Fire Chief Position (Designee)
 - Joint/Dual Services Legislation
 - Unclaimed Body Legislation
- Closing Comments from the Commission

12. ADJOURN

CORRESPONDENCE/INFORMATION

Meet and Greet the County Commissioners on Monday, January 14, 2018 at 6:00 p.m. at the South Jefferson Elementary School.

Information received from the WV State Tax Department regarding Property Valuation Training and Procedures Commission (PVC).

Correspondence received from Bruce D. Strathearn and Maral P. Strathearn regarding Rockwool.

Correspondence from John Gordon regarding the Confederate plaque.

Minutes received from the Jefferson County Public Service District for the Regular Board Meeting on November 5, 2018.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.