

AGENDA
Jefferson County Planning Commission
Tuesday, February 12, 2019 7:00 PM

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street in the City of Charles Town.

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.

1. Election of Planning Commission Officers.
2. Approval of Meeting Minutes: 1-8-2019.
3. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
4. Request for postponement.
5. **Public Workshop:** Concept Plan for Seneca Crossing, LLC. (File #18-25). A proposed nonresidential Major Subdivision Lots 1, 2 & 3 (including a proposed 9,676 sq/ft. medical office building). The property is designated as Tax District: Shepherdstown (09); Tax Map: 08; Parcel: 50. Zoned: Residential-Light Industrial-Commercial; Size: 4.5 acres.
6. **Public Hearing:** Waiver request by Seneca Crossing, LLC. (File #19-2-PCW). Applicant is requesting a waiver from Sections 24.114 & 24.115 of the Subdivision and Land Development Regulations to allow Seneca Crossing to process a preliminary plat for a Nonresidential Major Subdivision Lots 1, 2 & 3 administratively. The property is designated as Tax District: Shepherdstown (09); Tax Map: 08; Parcel: 50. Zoned: Residential-Light Industrial-Commercial; Size: 4.5 acres.
7. **Public Hearing:** Waiver request by Richard Beddow (File#19-1-PCW). Applicant is requesting a waiver from section 20.201B(3) of the Subdivision and Land Development Regulations to reduce the required access easement width from 50' to 40' for the creation of (5) family transfer lots. The property is designated as Tax District: Shepherdstown (04); Tax Map: 10; Parcel: 5.2. Zoned: Rural; Size: 17.60 acres.

There is no public comment for the following items.

8. Discussion and Possible Action related to proposing the preparation of an RFQ or RFP for Subdivision Regulation and Zoning Ordinance updates (Steve Stolipher)
9. Discussion and Action on 2nd Quarterly Report for County Commission to be distributed at the Planning Commission meeting.
10. Reports from Legal Counsel and legal advice to the Planning Commission
11. Planner's Memo to be distributed at the Planning Commission Meeting.
12. President's Report
13. Actionable Correspondence
14. Non-Actionable Correspondence