

AGENDA
JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION - JANUARY-MARCH 2019
THURSDAY, FEBRUARY 21, 2019
6:00 P.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- February 5, 2019 - BORE
- February 5, 2019 - Budget Forum
- February 6, 2019 - Special Session
- February 7, 2019 - Regular Meeting
- February 7, 2019 - BORE
- February 12, 2019 - BORE

APPROVAL OF PURCHASE ORDERS

- February 21, 2019

APPROVAL OF ACCOUNTS PAYABLE

- February 7, 2019
- February 14, 2019
- February 21, 2019

APPROVAL OF MANUAL CHECKS

- February 8, 2019
- February 15, 2019
- February 22, 2019

APPROVAL OF PAYROLL

- January 24, 2019

ANNOUNCEMENTS

- **Report if there are changes in the agenda if applicable**

PUBLIC COMMENT (6:10 p.m. - 6:30 p.m) PRESENTATIONS

- 1. 6:30 p.m. Angie Banks, Assessor - Approval of Employment - Discussion/Action**
- 2. 6:45 p.m. Pete Dougherty, Sheriff
 - Vehicle Donation - Discussion/Action
 - Hire New Bailiff/Trip Guard - Discussion/Action**
- 3. 7:00 p.m. Roger Goodwin, Chief County Engineer
 - Request Approval of Employment Offer to Fill the Position of Office Clerk in
 in the Department of Engineering, Planning, and Zoning - Discussion/Action**
- 4. 7:15 p.m. Interviews and Appointments - Discussion/Action
 - Water Advisory Committee - one three year term ending January 31, 2022
 - Board of Zoning Appeals - one three-year term ending January 1, 2022
 - NEREMS, Inc. - one two-year term ending October 31, 2021**
- 5. 7:30 p.m. MARC Train Resolution - Discussion/Action (JT)**
- 6. 7:45 p.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
 - Discussion of renewal of County cable franchise agreement and related
 issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-P-132 -
 Discussion/Action
 - Discussion of EEOC Charge #533-2018-01557 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 -
 Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action # 18-C-201 -
 Discussion/Action
 - Discussion of Board of Health septic tank permitting process and
 procedures - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-AA-1 -
 Discussion/Action**

NEW BUSINESS

7. Legislative Updates
8. Court House Complex Committee - Discussion/Action (JT)

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Office of Engineering, Building Permits & Inspections, Impact Fees and Ordinance Compliance & Floodplain Management Quarterly Report
- GIS Office Quarterly Report

9. ADJOURN

CORRESPONDENCE/INFORMATION

Special Session on Tuesday, February 26, 2019 at 6:00 p.m.

Special Session on Wednesday, February 27, 2019 at 6:00 p.m.

Public Hearing, March 7, 2019 at 1:30 p.m. regarding Amendment to the Impact Fees Procedures Ordinance.

Correspondence received from Concerned Citizens of Boonsboro, MD regarding Opposition Statement on Rockwool Plant Proposed for Jefferson County, WV.

Correspondence received from FEMA Region III regarding Jefferson County's Hazard Mitigation Plan.

Correspondence received from Margaret Woelkers regarding a request to take under consideration of a Drug House Ordinance.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.