



**Jefferson County**  
**Board of Zoning Appeals**  
**Thursday, February 28, 2019 at 2:00 p.m.**

Members  
Tyler Quynn, Chair  
Jeffrey Bannon, Vice Chair  
Deirdre Catterton

Meeting Location: Charles Town Library Conference Room, 200 East Washington Street, Charles Town, WV  
Unless otherwise noted, all requests are pursuant to the Zoning & Land Development Ordinance.

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**Approval of Minutes: January 24, 2019**

**Public Hearing – Administer Oath**

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**ITEM #1 FILE #: 19-1-CUP**

**Request:** Request for a Conditional Use Permit for an existing Drive-Through, Fast Food Restaurant (McDonald's) to replace and upgrade the exterior menu boards with digital menu boards.

**Applicant:** Tracey Diehl, Expedite The Diehl

**Parcel Info:** McDonald's Corporation

31 Maddex Square Dr, Shepherdstown, WV

Parcel ID: 09008C00680000; Size: 0.88 ac; Zone: Residential-Light Industrial-Commercial

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**ITEM #2 FILE #: 19-1-ZV**

**Request:** Variance from Section 5.7B to reduce the rear setback from 50' to 25' for a 31' x 57' inground pool and surrounding concrete patio.

**Applicant:** Same as Owner

**Parcel Info:** John and Dawn Grinstead

33 Eldridge Ln, Charles Town, WV,

Parcel ID: 06000900190021; Size: 2.08 ac; Zone: Rural

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**ITEM #3 FILE #: 19-2-ZV**

**Request:** Variance request from the following: Section 5.6D to reduce the perimeter setbacks from 25' to 1' for an existing 7' tall fence (proposed parcel 35); and, to reduce the side setback from 25' to 21' for an existing 75' tall cell tower (proposed parcel 36). The purpose of the request is to allow for a boundary line adjustment between parcels 35 and 36.

**Applicant:** Same as Owner

**Parcel Info:** Paul & Donna Ashbaugh

121 and 125 Ashland Woods Dr, Harpers Ferry, WV

Parcel ID: 02002100350000 and 02002100360000; Size: 2 and 95 ac; Zone: Rural

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**Zoning Administrator Report**

- a. Monthly Zoning Certificate Activity Report

**Legal Update**

- a. Possible executive session on the following pending lawsuits. None.
- b. Discussion with possible deliberative session and sign of draft Findings/Decisions

Meeting: January 24, 2019

- 1. Variance from Sec. 4.3H. Owner: Peggy Ann Triplett Foundation. Applicant: Michael Smith. File: ZV18-22.
- 2. Variance from Sec. 9.6B. Owners: Daniel Beans. File: ZV18-23.