

AGENDA

REVISED 3-19-19

**JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION - JANUARY-MARCH 2019
THURSDAY, MARCH 21, 2019
6:00 P.M.**

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF REQUISITIONS

- March 21, 2019

APPROVAL OF ACCOUNTS PAYABLE

- March 14, 2019
- March 21, 2019

APPROVAL OF MANUAL CHECKS

- March 15, 2019
- March 22, 2019

APPROVAL OF PAYROLL

- March 7, 2019
- Eagle Scout Recognition

FINANCE DIRECTOR REPORT

- Review and Approval of FY2019 State Budget Revision 4 for the General Fund - Discussion/Action
- Review and Approval of FY2019 Internal Budget Revision 2 for the General Fund - Discussion/Action

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (6:20 p.m. - 6:40 p.m)

PRESENTATIONS

1. 6:40 p.m. Pete Dougherty, Sheriff
- Approval of Court Security Grant - Discussion/Action
2. 6:50 p.m. Debra Young, Jefferson County Victim Assistance Program
- Approval of VOCA Grant Application - Discussion/Action
3. 7:00 p.m. **Effie Kallas, League of Women Voters of Jefferson County - Presentation of the LWV sponsored Open Meetings Act study - Discussion/Action**
4. 7:10 p.m. **Nicolas Diehl, Jefferson County Development Authority
- Ratification of TeMa PILOT Agreement - Discussion/Action**
5. 7:25 p.m. Interviews and Appointments to the Jefferson County Board of Zoning Appeal
- Discussion/Action
6. 7:40 p.m. Appointments to the Jefferson County Development Authority -
Discussion/Action

Appointment to the Jefferson County Development Authority - City of Charles
Town Representative - Discussion/Action

Interviews and Appointment to the Jefferson County Development Authority -
Corporation of Shepherdstown Representative - Discussion/Action
7. 8:10 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
- Discussion of renewal of County cable franchise agreement and related
issues - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-P-132 -
Discussion/Action
- Discussion of EEOC Charge #533-2018-01557 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-C-171 -
Discussion/Action
- Discussion of EEOC Charge #533-2017-00706 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action # 18-C-201 -
Discussion/Action
- Discussion of Board of Health septic tank permitting process and
procedures - Discussion/Action
- Discussion of and communication with FEMA regarding potential
resolution. U.S. District Court (Northern District) Civil Action #3:18-CV-122 -
Discussion/Action
- Discussion of U.S. District Court (Southern District) Civil Action #2:18-CV-
1126 - Discussion/Action

NEW BUSINESS

- 8. Request for WVDEP public hearing in Jefferson County, permit #WVR311281: Gas pipeline extension - Discussion/Action (JT)**
- 9. Decision - Amendment to the Impact Fees Procedures Ordinance - Discussion/Action**
- 10. Discuss Commission Liaison to the Charles Town Utility Board - Discussion/Action**
- 11. Student Liaison to the JCC - Discussion/Action (JC)**

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

- 12. 9:00 p.m. ADJOURN**

CORRESPONDENCE/INFORMATION

Nominations for appointment to the Charles Town Utility Board on April 4, 2019.

Appointments to the Historic Landmarks Commission on April 4, 2019.

Appointments to the Planning Commission on April 4, 2019.

Appointments to the Jefferson County Development Authority on April 4, 2019.

Correspondence received from the Division of Highways regarding the Statewide Transportation Improvement Plan (STIP).

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.