

AGENDA
JEFFERSON COUNTY COMMISSION
FIRST QUARTERLY SESSION - JANUARY-MARCH 2019
THURSDAY, MARCH 7, 2019
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- February 13, 2019 - Budget Presentations
- February 14, 2019 - Budget Presentations
- February 15, 2019 - Budget Presentations
- February 19, 2019 - Budget Deliberations
- February 21, 2019 - Budget Deliberations
- February 21, 2019 - Regular Meeting
- February 26, 2019 - Special Session
- February 27, 2019 - Special Session

APPROVAL OF REQUISITIONS

- March 7, 2019

APPROVAL OF ACCOUNTS PAYABLE

- February 28, 2019
- March 7, 2019

APPROVAL OF MANUAL CHECKS

- March 8, 2019

APPROVAL OF PAYROLL

- February 21, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

RECOGNITION

- Janet Collier - 25 Years of Service

PUBLIC COMMENT (9:40 a.m. - 10:00 a.m)

PRESENTATIONS

1. 10:00 a.m. Angie Banks, Assessor
 - Split Ticket - Discussion/Action
 - Exonerations - Discussion/Action
2. 10:10 a.m. Gail Boober, Magistrate
 - Discuss additional space - Discussion/Action
3. 10:20 a.m. Ronda Eddy, Director
 - Approval of Community Corrections Grant - Discussion/Action
4. 10:35 a.m. Lynn Fields, Probate Office
 - Close the Estate of Gregory A. Corliss, deceased - Discussion/Action
5. 10:45 a.m. **BREAK**
6. 11:00 a.m. Public Hearing
 - FY2019 HOME Investment Partnership Program and approval of Resolution
 - Discussion/Action
7. 11:15 a.m. Nic Diehl, Executive Director, Jefferson County Development Authority
 - Report on JCDA Activities and Financials - Discussion/Action
8. 11:30 a.m. Nathan Cochran, Assistant Prosecuting Attorney
 - Discussion of Jefferson County Civil Action #17-C-282 - Discussion/Action
 - Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-P-132 - Discussion/Action
 - Discussion of EEOC Charge #533-2018-01557 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action # 18-C-201 - Discussion/Action

- Discussion of Board of Health septic tank permitting process and procedures - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-C-108 - Discussion/Action
- Discussion of U.S. District Court (Northern District) Civil Action #3:18-CV-122 - Discussion/Action
- Discussion of Legal Memorandum re: JCDA - Discussion/Action

9. 12:00 p.m. Break for Lunch

NEW BUSINESS

10. Legislative Updates

11. JCDA Board Quorum - Discussion/Action (JT)

12. Amend ESA Budget Request - Discussion/Action (JT)

COUNTY ADMINISTRATOR REPORTS

- Discuss Policy/Procedures for Achievement/Recognition - Golden Rule - Discussion/Action
- Discuss FMLA Procedures - Discussion/Action

COUNTY COMMISSION REPORTS

~~~~~ AFTERNOON SESSION ~~~~~

13. 1:30 p.m. Public Hearing - Amendment to the Impact Fees Procedures Ordinance

~~~~~ EVENING SESSION ~~~~~

14. 6:00 p.m. Interviews for the Jefferson County Development Authority Board of Directors - Second Round (listed in alphabetical order)

- Marty Bakken (6:00 pm)
- Joy Bridy (6:10 pm)
- Lucas Cade (6:20 pm)
- Gary Davis (6:30 pm)
- Sean Fiego (unable to attend due to work travel commitment)
- Brandon Fisher (6:40 pm)
- Chris Gaidrich (6:50 pm)
- Bob Gillette (7:00 pm)
- Christy Huddle (7:10 pm)

- Jennifer King (7:20 pm)
- Greg Mason (7:30 pm)
- Tim Ross (7:40 pm)
- Katherine Walsh Ryan (7:50 pm)
- Michelle Sudduth (8:00 pm)
- Sheila Vertino (8:10 pm)

15. ADJOURN

CORRESPONDENCE/INFORMATION

Recognition of 25 years of service - Janet Collier, Maintenance Department.

Correspondence received from Matthew Harvey, Prosecuting Attorney regarding importance of David Boober employed as a crime analyst at the Jefferson County Sheriff's Office.

Notice of Public Hearing on Wednesday, March 13, 2019, at 6:00 p.m. regarding Budget FY20.

Notice of Special Session, Tuesday, April 16, 2019 at 9:30 a.m. regarding Lay the Levy.

Correspondence received from Wayne Bavry regarding zoning concerns.

Impact Fee Status Report for February, 2019.

Correspondence received from John B. McCuskey, State Auditor and Chief Inspector regarding an Independent Account's Report on Applying Agreed-Upon Procedures for Jefferson County Board of Education for the period of July 1, 2017 through November 1, 2018.

Correspondence received from John B. McCuskey, State Auditor and Chief Inspector regarding the apportion values of public utility property located within their county.

Correspondence received from Dennis Hatcher regarding Rockwool.

Correspondence received from Gavin Perry regarding Rockwool.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.