

AGENDA
JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2019
THURSDAY, MAY 16, 2019
6:00 P.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- May 2, 2019

APPROVAL OF REQUISITIONS

- May 16, 2019

APPROVAL OF ACCOUNTS PAYABLE

- May 9, 2019
- May 16, 2019

APPROVAL OF MANUAL CHECKS

- May 9, 2019
- May 16, 2019

APPROVAL OF PAYROLL

- May 2, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (6:10 p.m. - 6:30 p.m)

PRESENTATIONS

1. 6:30 p.m. **Angie Banks, Assessor**
 - Certificate of Oaths for the Real Estate and Personal Property Books - Discussion/Action
 - Exonerations - Discussion/Action

2. 6:45 p.m. **Michelle Gordon, Finance Director**
 - Review of Highmark Medical Insurance Renewal Options and Selection of Plan for FY2020 - Discussion/Action
 - Review of Delta Dental Renewal for FY2020 - Discussion/Action
 - Review of Hartford Group Life & Voluntary Life Insurance Renewal for FY2020-FY2021 - Discussion/Action
 - Review of NVA Vision Insurance Renewal for FY2020-FY2023 - Discussion/Action
 - Review and Approval of FY19 State Budget Revision 3 for the Coal Severance Fund - Discussion/Action
 - Review and Approval of FY19 State Budget Revision 5 for the General Fund Discussion/Action

3. 7:00 p.m. **Public Hearing**
 - Proposed revision to the County excise tax (i.e. property transfer tax) imposed for the privilege of transferring title to real estate

4. 7:15 p.m. **Nikki Painter, Elections**
 - Permanent Polling Place Location Change - Discussion/Action

5. 7:30 p.m. **BREAK**

6. 7:45 p.m. **Jeffrey Parsons**
 - Request update to the Dog Barking Ordinance - Discussion/Action

7. 8:00 p.m. **Interview and Appointment to the Eastern Panhandle HOME Consortium Council of West Virginia - One 3-year term ending June 30, 2022 - Discussion/Action**

8. 8:15 p.m. **Robert Edwards, US Census Bureau**
 - Approval of Proclamation - Discussion/Action

9. 8:30 p.m. **Pete Dougherty, Sheriff**

- Approval of Employment - Animal Control Officer - Discussion/Action

10. 8:40 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-P-132 - Discussion/Action
 - Discussion of EEOC Charge #533-2018-01557 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 - Discussion/Action
 - Discussion of and communication with FEMA regarding potential resolution. U.S. District Court (Northern District) Civil Action #3:18-CV-122 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #17-C-282 - Discussion/Action

UNFINISHED BUSINESS

11. Update on septic systems, Board of Health & related items - Discussion/Action (JC)

COUNTY ADMINISTRATOR REPORTS

- Poor House Farm Lease - Discussion/Action

COUNTY COMMISSION REPORTS

12. ADJOURN

CORRESPONDENCE/INFORMATION

Impact Fee Status Report for April, 2019 received.

Notification of Availability of the Final Environmental Impact Statement re: four lane upgrade of US 340 in Jefferson County from the Virginia state line to the Charles Town Bypass.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.