



JEFFERSON COUNTY EMERGENCY SERVICES AGENCY

419 Sixteenth Avenue ■ Ranson, WV 25438

Tel: 304-728-3287 ■ Fax: 304-728-6221 ■ jcesa.org

Meeting Minutes February 19, 2019

The February meeting of the Jefferson County Emergency Services Agency (JCESA) Board was held at 7:00 p.m. on Tuesday, February 19, 2019 at the JCESA Operations Center, located at 419 Sixteenth Avenue, Ranson, West Virginia 25438.

ROLL CALL

Member	Present	Member	Present
Allen Keyser	Yes	Debbie Lancaster	Yes
Elliot Simon	Yes	Tony Troxel	Yes
Jane Tabb	Yes	Craig Simpson	Yes
Tricia Worden	Yes	Bob Faas	Yes
Dr. Marney Treese	Yes	Mike Mood	No
Nathan Cochran	Yes		

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Chair Simon

APPROVAL OF MINUTES

Motion by Faas, 2nd by Simon to approve the January 15, 2019 - Regular Meeting Minutes as submitted. Motion carries unanimously on voice vote.

TREASURER'S REPORT

Craig Simpson assisted by Director Allen Keyser. Presented an overview of all the agency expenses, accounts, and payroll.

CHAIRMAN'S REPORT - None

JCFRA REPORT - None

DIRECTOR'S REPORT

Director Keyser reported on the following:

- Provided each member with a copy of the Director's 2018 Annual Report.
- Mentioned the Agency Audit is in progress – all looks good and should be completed by the end of February.
- Elizabeth Granzow, Grant Recruiter - Coordinator provided the following Recruitment update: Calendar year evaluation shows that we brought in 140 recruits to date. FEMA's goal was to bring in 100 people. Continued advertising with flyers and radio, which is paid for via the grant.
- Keyser and Granzow mentioned that the board may want to look into renewing the grant, if allowed to apply again.

It's About Saving Lives

*JCESA is an equal opportunity emergency service provider,
Employer, and community partner of Jefferson County, WV.*



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BOARD MEMBER REQUESTS - None

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT

- Chief Morgan with Shepherdstown Co. 3 mentioned that there should be no interaction between the board members and those speaking during public comment. If so, they must request ahead of time to be added to the agenda.
- Renny Smith, with the League of Women Voters of Jefferson County WV, introduced herself and mentioned that members of the league are attending various county meetings as part of their on-going training to be more aware of happenings within county agencies.

BOARD MEMBER COMMENTS - None

ADJOURNMENT

Motion to adjourn by Worden, 2nd by Faas - Motion carries unanimously on voice vote.
Meeting adjourned at 7:23 p.m.

Respectfully submitted by Debbie Lancaster, Secretary.


Approved - Elliot Simon, JCESA Chair

4/16/19
Date

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