

AGENDA
JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2019
WEDNESDAY, JUNE 19, 2019
6:00 P.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 6, 2019

APPROVAL OF REQUISITIONS

- June 19, 2019

APPROVAL OF ACCOUNTS PAYABLE

- June 13, 2019
- June 19, 2019

APPROVAL OF MANUAL CHECKS

- June 14, 2019
- June 21, 2019

APPROVAL OF PAYROLL

- June 13, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (6:10 p.m. - 6:30 p.m)

PRESENTATIONS

1. 6:30 p.m. Jacqueline Shadle, County Clerk and Gail Magaha, Chief Deputy Clerk
- Approval of Depository Bonds for Fiscal year 2019-2020 - Discussion/Action
- Approval of employment for Assistant Deputy Clerk- Discussion/Action
2. 6:45 p.m. Peter Dougherty, Sheriff
- Approval of Grant Contract - Discussion/Action
3. 7:00 p.m. Lynn Fields, Probate Office
- Quarterly Review to Approve/Close Estates - Discussion/Action
- Probate in Solemn Form, Estate of James E. Taylor, Deceased - Discussion/Action
4. 7:15 p.m. Bondy Shay Gibson/Kathy Skinner - Jefferson County Schools
- Approval of Special Election to be held on October 26, 2019 - Discussion/Action
5. 7:30 p.m. BREAK
6. 7:45 p.m. Russell Burgess, Department of Information Technology
- Approval of Information Technology Department Job Description for Level 1 through Level 3 Support/Helpdesk Technician - Discussion/Action
- Approval of new full-time employee for Information Technology Support/Helpdesk Technician Level 2 within the approved budget of Information Technology Department starting July 1, 2019 - Discussion/Action
- Approval of new IT Intern for the summer with previously approved stipend amount starting July 1, 2019 - Discussion/Action
7. 8:00 p.m. Lori Kelly, CASA-EP Board of Directors
- Funding request for CASA Volunteer Outreach Campaign - Discussion/Action

8. 8:15 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 - Discussion/Action
 - Discussion of and communication with FEMA regarding potential resolution. U.S. District Court (Northern District) Civil Action #3:18-CV-122 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #17-C-282 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of and issues regarding Jefferson County's Ordinance relating to barking, howling, or yelping dogs - Discussion/Action
 - Discussion of and issues regarding potential reimbursement of board member for successful defense of ethics complaint - Discussion/Action
 - Discussion of an advisory committee or an alternative to the JCDA - process for implementing an alternative - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

9. ADJOURN

CORRESPONDENCE/INFORMATION

Email received from Gavin Perry regarding Mineral Wool Insulation.