

AGENDA
JEFFERSON COUNTY COMMISSION
SECOND QUARTERLY SESSION - APRIL-JUNE 2019
WEDNESDAY, JUNE 19, 2019
6:00 P.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

Revised 6-17-19

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 6, 2019

APPROVAL OF REQUISITIONS

- June 19, 2019

APPROVAL OF ACCOUNTS PAYABLE

- June 13, 2019
- June 19, 2019

APPROVAL OF MANUAL CHECKS

- June 14, 2019
- June 21, 2019

APPROVAL OF PAYROLL

- June 13, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (6:10 p.m. - 6:30 p.m)

PRESENTATIONS

1. 6:30 p.m. Jacqueline Shadle, County Clerk and Gail Magaha, Chief Deputy Clerk
- Approval of Depository Bonds for Fiscal year 2019-2020 - Discussion/Action
- Approval of employment for Assistant Deputy Clerk- Discussion/Action
2. 6:45 p.m. Peter Dougherty, Sheriff
- Approval of Grant Contract - Discussion/Action
3. 7:00 p.m. Lynn Fields, Probate Office
- Quarterly Review to Approve/Close Estates - Discussion/Action
- Probate in Solemn Form, Estate of James E. Taylor, Deceased - Discussion/Action
4. 7:15 p.m. Bondy Shay Gibson/Kathy Skinner - Jefferson County Schools
- Approval of Special Election to be held on October 26, 2019 - Discussion/Action
5. 7:30 p.m. **BREAK**
6. 7:45 p.m. Russell Burgess, Department of Information Technology
- Approval of Information Technology Department Job Description for Level 1 through Level 3 Support/Helpdesk Technician - Discussion/Action
- Approval of new full-time employee for Information Technology Support/Helpdesk Technician Level 2 within the approved budget of Information Technology Department starting July 1, 2019 - Discussion/Action
- Approval of new IT Intern for the summer with previously approved stipend amount starting July 1, 2019 - Discussion/Action
7. 8:00 p.m. Lori Kelly, CASA-EP Board of Directors
- Funding request for CASA Volunteer Outreach Campaign - Discussion/Action

8. 8:15 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 - Discussion/Action
 - Discussion of and communication with FEMA regarding potential resolution. U.S. District Court (Northern District) Civil Action #3:18-CV-122 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #17-C-282 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of and issues regarding Jefferson County's Ordinance relating to barking, howling, or yelping dogs - Discussion/Action
 - Discussion of and issues regarding potential reimbursement of former Jefferson County Public Service District board member for successful defense of ethics complaint - Discussion/Action
 - Discussion of an advisory committee or an alternative to the JCDA - process for implementing an alternative - Discussion/Action

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

9. ADJOURN

CORRESPONDENCE/INFORMATION

Email received from Gavin Perry regarding Mineral Wool Insulation.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.