

AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2019
THURSDAY, JULY 18, 2019
6:00 P.M.

REVISED 7/15/2019

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 19, 2019

APPROVAL OF REQUISITIONS

- July 18, 2019

APPROVAL OF ACCOUNTS PAYABLE

- June 27, 2019
- July 3, 2019
- July 11, 2019
- July 18, 2019

APPROVAL OF MANUAL CHECKS

- June 28, 2019
- July 3, 2019
- July 12, 2019
- July 19, 2019

APPROVAL OF PAYROLL

- June 27, 2019
- July 11, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (6:10 p.m. - 6:30 p.m)

PRESENTATIONS

1. 6:30 p.m. Angie Banks, Assessor
- Exonerations - Discussion/Action
2. 6:45 p.m. Jacki Shadle, County Clerk
- Approval of Employment - Assistant Clerk - Discussion/Action
3. 7:00 p.m. Lynn Fields, Probate Office
- Quarterly Review to Approve/Close Estates - Discussion/Action
- Probate In Solemn Form, Estate of James E. Taylor, Deceased - Discussion/Action
4. 7:15 p.m. Roger Goodwin, Chief County Engineer
- UFP Ranson, LLC - Universal Forest Products Ranson Plant Addition (File #S05-14) - Discussion/Action
- Howard Shockey & Sons, Inc. - TeMa USA Manufacturing Facility Burr Business Park (File #S18-01) - Discussion/Action
5. 7:30 p.m. Bill Polk, Maintenance Department
- Maintenance Quarterly Report - Discussion/Action
- Request for Reclassification - Discussion/Action
6. 7:45 p.m. **BREAK**
7. 8:00 p.m. Allen Keyser, Jefferson County Emergency Services Agency
- Budget Revision to JCESA FY20 Budget - Discussion/Action
8. 8:15 p.m. Interviews and Appointments:
- Jefferson County Emergency Services Agency - One 3-year term for Citizen Representative ending June 20, 2020; one 2-year term ending for Fire Representative; and one 2-year term for EMS Representative - Discussion/Action
- Summit Point Library Committee - One 5-year term ending June 30, 2024 - Discussion/Action
- Bolivar-Harpers Ferry Public Library Board - One 5-year term ending June 30, 2024
- Jefferson County Parks and Recreation Commission - One unexpired term ending June 30, 2021 and Four 3-year terms ending June 30, 2022 - Discussion/Action

9. 8:45 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 - Discussion/Action
 - Discussion of and communication with FEMA regarding potential resolution. U.S. District Court (Northern District) Civil Action #3:18-CV-122 - Discussion/Action
 - Discussion of WV Supreme Court of Appeals #19-0412 (appealed from Jefferson County Circuit Court Civil Action #17-C-282 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of and issues regarding potential reimbursement of former PSD Board member William Strider and/or Strider LLC for successful defense of ethics complaint - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-AA-1 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #17-C-94 - Discussion/Action
10. Peter Dougherty, Sheriff
- Approval of JAG Grant Application - Discussion/Action
 - Court Security Grant Form Updates - Discussion/Action
 - Animal Control Position - Discussion/Action
 - Deputy Position - Discussion/Action

NEW BUSINESS

11. Request from Harpers Ferry-Bolivar Town Foundation to use the large parking lot behind the Courthouse for a John Brown bus tour on October 19, 2019 from 10am to 3pm - Discussion/Action
12. Ratify letter of support for the BUILD grant application being submitted by Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) - Discussion/Action
13. Review Ambulance Fee billing of customer for 2014-2019 - Discussion/Action
14. Appoint Jefferson County Broadband Planning Team - Discussion/Action
15. Discuss replacing JCDA Board member - Discussion/Action (PN)

COUNTY ADMINISTRATOR REPORTS

- Discuss changing current practice to ensure compliance with Rule 8(d) of the Administrative Rules for the Magistrate Courts of West Virginia - Discussion/Action

COUNTY COMMISSION REPORTS

15. ADJOURN

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

- Jefferson County Historic Landmarks Commission Quarterly Report

CORRESPONDENCE/INFORMATION

Disbursement of Wireless E-911 Subscriber Fees.

Correspondence received from Timothy Swanson regarding Shannondale one way out.

Impact Fee Status Report for June 2019.

Various transfer of funds from Office of Impact Fees General Account.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.