

# AGENDA

(Tentative)

## JEFFERSON COUNTY PROPERTY SAFETY ENFORCEMENT AGENCY MEETING

**Wednesday, July 24, 2019 at 6:30 P.M.**

Engineering Office Conference Room  
116 East Washington Street, Charles Town, WV

1. Call meeting to order & Roll Call/Introductions
2. Approval of minutes of the April 17, 2019, meeting.  
Note: The April, July and October, 2018, and the January, 2019 meetings were cancelled due to no quorum.
3. Hear new complaints from general public.

*Note: Upon hearing the evidence presented, action generally taken by the Board at this stage may result in either acceptance of the complaint for investigation or dismissal of the complaint on the basis that no evidence of a violation appears to exist under the Property Safety Ordinance.*

4. Action on investigated complaints:

Case 19-001 (Hundley)

Property located at 47 Blue Jay Lane, Westridge Hills Subdivision.  
Harpers Ferry Tax District, Map 13H, Parcel 117; DB 115, Pg. 319

Case 19-002 (Sexton)

Property located at corner of Jeep Trail & Mountain Top Trail, Westridge Hills Subdivision, Lot H13.  
Harpers Ferry Tax District, Map 13K, Parcel 79; DB 348, Pg. 223

Case 19-003 (Dinterman)

Property located at corner of Spring Park Trail & Mountain Top Trail, Westridge Hills Subdivision, Lots 143 – 146.  
Harpers Ferry Tax District, Map 13H, parcel 60; DB 811, Pg. 37

Case 19-005 (Jedrzejewski)

Property located at intersection of Jeep Trail and Red Maple Lane, Westridge Hills Subdivision.  
Harpers Ferry Tax District, Map 13K, Parcel 163; DB RED, Pg. AUD

Case 19-006 (Jedrzejewski)

Property located at corner of Jeep Trail and Possum Trail, Westridge Hills Subdivision  
Harpers Ferry Tax District, Map 13K, Parcel 144; DB 933, Pg. 549

Case 19-007 (Biller)

Property located on Musrat Run, Westridge Hills Subdivision.  
Harpers Ferry Tax District, Map 13G, Parcel 22; DB 999, Pg. 420

Case 19-008 (Farnham)

Property located on Red Maple Lane, Westridge Hills Subdivision  
Harpers Ferry Tax District, Map 13K, Parcel 197; DB 572, Pg. 375

Case 19-009 (Brentmoore LLC)

Property located on Red Maple Lane  
Harpers Ferry Tax District, Map 13K, Parcel 223; DB 1165, Pg. 406

Case 19-010 (Kevin & Steven Clark)

Property located on Bear Pond, Westridge Hills Subdivision  
Harpers Ferry Tax District, Map 13H, Parcel 25; DB 1015, Pg. 579

*Note: Upon hearing the investigation report, action generally taken by the board at this stage may result in either a finding that a violation exists and a Notice-of-Violation letter sent to the property owner; or a finding of no merit to the complaint and the case closed.*

5. Progress Reports on Cases:

Cases being handled by the Board & Staff:

Case 15-006 (Rodner Paige)

Property located at 598 Eagle Avenue, Charles Town  
Charles Town Tax District, Map 11, Parcel 12; DB 794, Pg. 621  
This complaint was filed by the City of Charles Town. At the February 24, 2016 meeting, the board moved to send the property owner a Notice of Violation requiring that all doors and windows on the first floor be boarded up and that all trash & debris be removed from the property, by July 15, 2016. Board moved to petition the County Commission to order the owner to perform the work to bring the property into compliance.

**Absentee owner, staff is unable to locate the property owner to serve the notice of violation.**

Case 18-001 (Battle)

Property located at corner of Summit Point Rd. & Huyett Road, Charles Town  
Kabletown Tax District, Map 13, Parcel 5; DB 722, Pg. 290.

Notice of Violation sent to property owners, Debra Corbett and Mark Roper, on March 29, 2018, to bring property into compliance by July 10, 2018. The owners obtained a demolition permit and have made significant progress toward bringing the property into compliance. The mobile home has been removed and all but one junk vehicle have been removed. The dilapidated dwelling is 90% demolished and some work has been performed on demolishing the outbuildings. Work was stopped by state officials due to lack of an asbestos inspection and remediation of any asbestos in the dwelling. As of October 17, 2018, the asbestos remediation work is complete but the stop work order has not been lifted. As of January 18, 2019, work appears complete. **This complaint was dismissed on April 17, 2019, due to the property being in substantial compliance with the Property Safety Enforcement Ordinance.**

Cases Referred to Prosecuting Attorney:     None

Cases Filed in Circuit Court and in process of being served:     None

Cases with Circuit Court judgment and permission to advertise for a contractor:     None

6. Other business/Information:

a) Election of 2019 Officers:

President \_\_\_\_\_

Vice-President \_\_\_\_\_

Secretary \_\_\_\_\_

b) The next regular quarterly meeting is **Wednesday, October 23, 2019, 6:30 pm**, with field inspections conducted on Wednesday, October 16<sup>th</sup>.

7. General comments by members or public.

8. Adjourn meeting.