

AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2019
THURSDAY, AUGUST 29, 2019
9:30 A.M.

County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- August 15, 2019

APPROVAL OF ACCOUNTS PAYABLE

- August 22, 2019
- August 29, 2019

APPROVAL OF MANUAL CHECKS

- August 23, 2019
- August 30, 2019

APPROVAL OF PAYROLL

- August 22, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT *(20 minutes)*

PRESENTATIONS

1. 10:00 a.m. Angie Banks, Assessor
 - Exonerations - Discussion/Action
 - Split Tickets - Discussion/Action

2. 10:15 a.m. Pete Dougherty, Sheriff
- Unclaimed Property Resolution - Discussion/Action
3. 10:30 a.m. Lynn Fields, Probate Office
- Close the estate of Billy Clevenger, deceased - Discussion/Action
4. 10:45 a.m. **BREAK**
5. 11:00 a.m. Public Hearing - Proposed text amendment to the Jefferson County Zoning and Land development Ordinance, File #ZTA19-02
6. 11:15 a.m. Ronda Eddy, Jefferson County Day Report Center
- Approval of Resolution and Grant Contract - Discussion/Action
7. 11:30 a.m. Interview/Appointment to the Eastern West Virginia Regional Airport Authority - one 3-year term ending July 2, 2022 - Discussion/Action
8. 11:45 a.m. Jennifer Brockman, County Planner; Roger Goodwin, Director, Engineering, Planning and Zoning; and Steve Stolipher, Vice President, Planning Commission
- Approval of the Planning and Engineering Services proposal from Greenway Engineering to update the Jefferson County Zoning and Land Development Ordinance and Subdivision and Land Development Regulations - Discussion/Action
9. 12:00 p.m. Alexandra Beaulieu, Zoning Administrator
- Provide overview of the Planning Commission's recommended Zoning Ordinance Text Amendment (ZTA 19-01) and to request that the County Commission schedule a public hearing - Discussion/Action
10. 12:15 p.m. Stephen Allen, Director, Jefferson County Office of Homeland Security and Emergency Management
- Approval of the 2019 Jefferson County Emergency Operation Plan (EOP)
- Resolution proclamation to observe September 2019 as National Preparedness Month in Jefferson County - Discussion/Action
11. 12:30 p.m. Jeffrey A. Polczynski, ENP - Director of Communications
- Appointment Request - Deputy Director - Discussion/Action
- Appointment of two full-time Public Safety Dispatcher II - Discussion/Action

12. 12:45 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
 - Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
 - Discussion of and communication with FEMA regarding potential resolution. U.S. District Court (Northern District) Civil Action #3:18-CV-122 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
 - Discussion of Jefferson County Circuit Court Civil Action #19-AA-1 - Discussion/Action
 - Discussion of potential reimbursement of former PSD board member William Strider and/or Strider LLC for successful defense of ethics complaint
 - Discussion/Action

NEW BUSINESS

13. Possible letter of support for continuation of current MARC service - Discussion/Action (RL)

COUNTY ADMINISTRATOR REPORTS

COUNTY COMMISSION REPORTS

14. **ADJOURN**

CORRESPONDENCE/INFORMATION

Notice if intent to appoint to the Jefferson County Broadband Committee - 2 citizens.

Correspondence received from Giuliana A. Brogna regarding WVDEP stormwater permit associated with the construction of Rockwool and information regarding Rural Agricultural Defenders (RAD) water Symposium.

Correspondence received from Sarah Lannon regarding Rockwool PILOT.

Correspondence received from Gavin Perry regarding the Water Symposium schedule.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.