

**AGENDA**  
**JEFFERSON COUNTY COMMISSION**  
**THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2019**  
**THURSDAY, SEPTEMBER 5, 2019**  
**9:30 A.M.**  
County Commission Meeting Room  
located at the Old Charles Town Library  
200 E. Washington Street, Charles Town, WV

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF REQUISITIONS**

- September 5, 2019

**APPROVAL OF ACCOUNTS PAYABLE**

- September 5, 2019

**APPROVAL OF MANUAL CHECKS**

- September 5, 2019

**APPROVAL OF PAYROLL**

- September 5, 2019

**ANNOUNCEMENTS**

- Report if there are changes in the agenda if applicable

**PUBLIC COMMENT** *(20 minutes)*

**PRESENTATIONS**

1. 10:00 a.m. Russell Burgess, Information Technology  
Approval of the renewal of the 2019 County Video Program -  
Discussion/Action

2. 10:15 a.m. Dr. Terrence Reidy and Chairman John Bresland - Jefferson County Health Department
  - Introduce the new Health Officer, Dr. Terrence Reidy
  - Request for \$3,600 to allow Health Department to implement county system "MyGovernmentOnline" at the Health Department - Discussion/Action
3. 10:30 a.m. Michelle Gordon, Finance Director
  - Review and approval of FY2019 State Budget Revision 2 for the Coal Severance Fund - Discussion/Action
4. 10:45 a.m. **BREAK**
5. 11:00 a.m. Nathan Cochran, Assistant Prosecuting Attorney
  - Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
  - Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
  - Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
  - Discussion of and communication with FEMA regarding potential resolution. U.S. District Court (Northern District) Civil Action #3:18-CV-122 - Discussion/Action
  - Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action
  - Report from counsel on opioid litigation and related issues - Discussion/Action
6. 11:15 a.m. Peter Dougherty, Sheriff
  - Renewal of the Highway Safety Grant Program - Discussion/Action
  - Request to Increase Starting Salaries for Deputies, effective January 1, 2020 - Discussion/Action

#### **NEW BUSINESS**

7. Discuss creating a Complete Count Committee for the Census 2020 - Discussion/Action (SG)

#### **COUNTY ADMINISTRATOR REPORTS**

- Saint Margaret's Renovation for additional courtroom - Discussion/Action
- Designation of an additional HIPAA Privacy Officer - Discussion/Action

#### **COUNTY COMMISSION REPORTS**

**8. ADJOURN**

**CORRESPONDENCE/INFORMATION**

Notice if intent to appoint to the Jefferson County Broadband Committee - 2 citizens.

*At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.*