



AGENDA
Jefferson County Planning Commission
Tuesday, September 10, 2019 7:00 PM

Planning Commission meetings are held in the Old Charles Town Library Meeting Room located at 200 East Washington Street, at the side entrance on Samuel Street in the City of Charles Town.

All Citizens that desire to speak must sign-in prior to the Agenda Item being addressed.

1. Approval of Meeting Minutes: August 13, 2019.
2. Citizen Communications: If you wish to comment, please sign-in to speak for issues that are not on the agenda or items that are not open for public comment. Items not open for public comment will be so noted.
3. Request for postponement.
4. **Public Hearing:** Request by A. Bradley Askin (File #: 19-14-PCW). Applicant is requesting a waiver from Section 20.201A(2) which requires all lots in minor residential subdivisions to have motor vehicle access via a 50' access easement, provided that the access easement serves no more than 5 lots, for Minerva Court which is proposed to serve 10 lots and desires to process as two minor subdivisions. The property is designated as Tax District: Middleway (07); Tax Map: 5; Parcel: 10 & 10.2; Zoned: Rural; Size: 9.1 & 6.648 acres.
5. **Public Hearing:** Request by SAB Real Estate 2, LLC. (File #: 19-15-PCW). Applicant is requesting a waiver from Section 20.102B to allow for site grading to commence prior to site plan approval. The request is to allow initial construction to commence during seasons favorable for site work and potentially coincide with adjacent construction to reduce overall construction traffic. The property is designated as Tax District: Shepherdstown (09); Tax Map: 8A; Parcels: 19, 21 & 23; Zoned: Residential –Light Industrial Commercial; Size: 3.56 acres total.

There is no public comment for the following items.

6. Reports from Legal Counsel
7. Planner's Memo.
8. President's Report
9. Actionable Correspondence
10. Non-Actionable Correspondence