

AGENDA
JEFFERSON COUNTY COMMISSION
THIRD QUARTERLY SESSION - JULY - SEPTEMBER 2019
THURSDAY, SEPTEMBER 19, 2019
6:00 P.M.
County Commission Meeting Room
located at the Old Charles Town Library
200 E. Washington Street, Charles Town, WV

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- August 29, 2019
- September 5, 2019

APPROVAL OF REQUISITIONS

- September 19, 2019

APPROVAL OF ACCOUNTS PAYABLE

- September 12, 2019
- September 19, 2019

APPROVAL OF MANUAL CHECKS

- September 13, 2019
- September 20, 2019

ANNOUNCEMENTS

- Report if there are changes in the agenda if applicable

PUBLIC COMMENT (6:10 p.m. - 6:30 p.m)

PRESENTATIONS

1. 6:30 p.m. Angie Banks, Assessor
 - Exonerations - Discussion/Action
 - Split Tickets - Discussion/Action

2. 6:45 p.m. Pete Dougherty, Sheriff
- Approval of grant awards from WVHSEM - Discussion/Action
3. 7:00 p.m. Public Hearing
- Proposed text amendment to the Jefferson County Zoning and Land Development Ordinance, File #ZTA19-01. The text amendment, in accordance with WV Code §8A and Article 12 of the Zoning Ordinance, proposes revisions to Article 2, Definitions; Article 8, Supplemental Use Regulations; and Appendix C, Principal Permitted and Conditional Uses Table.
4. 7:15 p.m. Roger Goodwin, Chief County Engineer
- Request approval of the Jefferson Asphalt Products Co., Inc. proposal in the amount of \$49,080 to resurface Rose Hill Drive under the Rose Hill Estates Subdivision - Site Work Project (JCPC File No. 02-09) - Discussion/Action
5. 7:30 p.m. BREAK
6. 7:45 p.m. Lynn Fields, Probate Office
- Close estates on the following: - Discussion/Action
Estate of Norma W. Moore, deceased
Estate of Donald E. Holmes, deceased
Estate of Evelyn Holmes, deceased
7. 8:00 p.m. Interview/Appointments to the Jefferson County Water Advisory Committee - two unexpired terms ending January 31, 2021 and one unexpired term ending January 31, 2022 - Discussion/Action
8. 8:15 p.m. Alexander Naupac
- Request to waive late fees for 2015 & 2016 (\$60 total) - Discussion/Action
9. 8:30 p.m. Nathan Cochran, Assistant Prosecuting Attorney
- Discussion of renewal of County cable franchise agreement and related issues - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #18-C-171 - Discussion/Action
- Discussion of EEOC Charge #533-2017-00706 and 533-2019-01397 - Discussion/Action
- Discussion of and communication with FEMA regarding potential resolution. U.S. District Court (Northern District) Civil Action #3:18-CV-122 - Discussion/Action
- Discussion of Jefferson County Circuit Court Civil Action #19-P-69 - Discussion/Action

NEW BUSINESS

10. **Decision - Proposed text amendment to the Jefferson County Zoning and Land development Ordinance, File #ZTA19-02 - Public Hearing 8/29/19 - Discussion/Action**
11. **Appointment of EMS Representative to the E911 Advisory Board - one 3-year term ending September 1, 2022 - Discussion/Action**
12. **Notice of intent to appoint - (2) citizens to the Jefferson County Broadband Committee - Discussion/Action**
13. **Approval of winning bid and Award of Lease of Agricultural Land Owned by Jefferson County Commission - Discussion/Action**
14. **Acknowledgment of Assessor's Certificate of Compliance - Discussion/Action**

COUNTY ADMINISTRATOR REPORTS

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COUNTY COMMISSION REPORTS

15. **ADJOURN**

DEPARTMENTS, BOARDS, COMMISSIONS AND AGENCY WRITTEN REPORTS

Jefferson County Water Advisory Committee Quarterly update.

CORRESPONDENCE/INFORMATION

Stakeholders' Roundtable Discussion - Jefferson County Commission and Planning Commission.

Public comment received from John and Vicki Haygood regarding ZTA19-01, Special Event Facilities.

Public comment received from Kurk and Carrie Turney regarding ZTA19-01. Special Events Facilities.

Public comment received from Jarad Hawthorne regarding ZTA19-01 Special Events Facilities.

Correspondence received from the WV Department of Transportation, Division of Highways regarding the Statewide Transportation Improvement Program (STIP).

Impact Fee Status Report for August, 2019 received.

At all times the County Commission reserves the right to rearrange agenda times because of time constraints and to accommodate the Commission schedule or the public.